

From: **Whittaker, Frank M** <[frank.m.whittaker@wv.gov](mailto:frank.m.whittaker@wv.gov)>  
Date: Mon, Jul 25, 2022 at 3:52 PM  
Subject: Fwd: Emergency Nursing and HSW requests  
To: Michael A Clevenger <[michael.a.clevenger@wv.gov](mailto:michael.a.clevenger@wv.gov)>  
Cc: David H Pauline <[david.h.pauline@wv.gov](mailto:david.h.pauline@wv.gov)>, Lyle, Tara L <[tara.l.lyle@wv.gov](mailto:tara.l.lyle@wv.gov)>, Totten, Mark L <[mark.l.totten@wv.gov](mailto:mark.l.totten@wv.gov)>

Michael,

Your emergency contract requests for supply of RN/LPNs as well as HSWs are approved for a period not to extend beyond 10/25/2022, which will be coterminous with your current contracts for supply of nurses and health service workers. Please return all supporting documentation to this office within 30 days of this approval for contract issuance.

Please begin market research and specification development for the new contract early enough to ensure there is no lapse in service.

Thank you,

**Frank Whittaker, CPPB, NIGP-CPP**  
Assistant Director  
West Virginia Purchasing Division  
2019 Washington Street, East  
Charleston, WV 25305  
(304) 558-2316  
[frank.m.whittaker@wv.gov](mailto:frank.m.whittaker@wv.gov)

----- Forwarded message -----

From: **Lyle, Tara L** <[tara.l.lyle@wv.gov](mailto:tara.l.lyle@wv.gov)>  
Date: Mon, Jul 25, 2022 at 3:23 PM  
Subject: Fwd: Emergency request letters  
To: Frank M Whittaker <[frank.m.whittaker@wv.gov](mailto:frank.m.whittaker@wv.gov)>

Current agency contracts end 10/25/2022.

Thanks,  
Tara

----- Forwarded message -----

From: **Clevenger, Michael A** <[michael.a.clevenger@wv.gov](mailto:michael.a.clevenger@wv.gov)>

Date: Tue, Jul 12, 2022 at 3:50 PM

Subject: Emergency request letters

To: Tara L Lyle <[tara.l.lyle@wv.gov](mailto:tara.l.lyle@wv.gov)>, David H Pauline <[david.h.pauline@wv.gov](mailto:david.h.pauline@wv.gov)>

Cc: Peggy L Alexander <[peggy.l.alexander@wv.gov](mailto:peggy.l.alexander@wv.gov)>, Sherri A Reed <[sherri.a.reed@wv.gov](mailto:sherri.a.reed@wv.gov)>, Brandi R Tomey <[brandi.r.tomey@wv.gov](mailto:brandi.r.tomey@wv.gov)>

Tara, attached are emergency contract request letters for PRN Solutions and Limitless Healthcare.

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*Thank you,*

**Michael Clevenger**  
**Procurement Supervisor**  
WV Veteran's Nursing Facility  
One Freedom Way  
Clarksburg, WV. 26301  
(304) 626 1600 ext.3010

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**Frank Whittaker, CPPB, NIGP-CPP**  
Assistant Director  
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*West Virginia Veterans Nursing Facility  
One Freedoms Way  
Clarksburg WV 26301*

July 12, 2022

Tara Lyle, Buyer Supervisor  
WV Purchasing Division  
1019 Washington Street E.  
Capitol Complex Building 15  
Charleston, WV 25305

Re: Limitless Healthcare CMA VNF22\*12 Emergency Contract for HSW's Services.  
Request for 180-day Emergency Contract.

Dear Ms. Lyle:

This contract expires on July 31, 2022. We are requesting an additional 180-day emergency contract beginning August 1, 2022, through January 31, 2023, this will allow our facilities continuation to fulfil our medical staffing needs.

From contract CMA VNF22\*01 A through K, we have the following history. Wise Medical Staffing had one employee that is now on maternity leave, National healthcare has one staff member, All American, Infojini, and Lancesoft have not provided any staff. Saunders, Jay Kay, and Management Registry are providing staff; however, it is not enough to discontinue our emergency contracts. Currently, we are still in need of additional HSW's.

As a nursing home, we must have a certain number of HSW's per resident working at any given time. Without such, we run the risk of life or health and safety issues of not providing the appropriate care to our residents. Direct Care Staffing Services are vital to the health and well-being of our residents, as well as the continuity, purpose, and mission of our facility.

Thank you for your kind assistance in this matter.

Sincerely,

A handwritten signature in blue ink that reads "Michael Clevenger".

Michael Clevenger  
Procurement Supervisor  
West Virginia Veterans Nursing Facility  
(304) 626-1600 x 3010