

From: **Welch, Toby L** <toby.l.welch@wv.gov>
Date: Tue, May 31, 2022 at 3:08 PM
Subject: CRQM DRS22*2 - Emergency Purchase (CNA)
To: Charlyn A Miller <charlyn.a.miller@wv.gov>

Charlyn,
Your emergency request for CNA has been approved.

Please follow emergency purchasing procedures as found in the Purchasing Handbook and follow up with documentation for the award within 30 days.

*please see attached, for your records

Thanks so much

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Toby L. Welch, Senior Buyer
West Virginia Purchasing Division
2019 Washington Street East
Capitol Complex Building 15
Charleston, WV 25305
304-558-8802 ext 57522
Toby.L.Welch@wv.gov



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Toll-free: 1.800.642.8207
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Pisnu Bua-lam, Acting Director

MEMORANDUM

DATE: May 27, 2022
TO: Michael Sheets, Purchasing Director
FROM: Charlyn Miller, Procurement Manager *Charlyn Miller*
SUBJECT: Emergency Purchase

D.L.C.
W.V.
05/31/22

The Division of Rehabilitation Services is requesting an Emergency Purchase to allow time for bidding of a new contract for the provision of CNA services. This contract is the foundation contract for statewide contracts established under the State Use Program. The Agency is required by Federal guidelines to competitively bid the services so will require further time to allow for the bid process. The current contract expires 5/31/22.

The Agency believes WVARF, the current contract holder, should be permitted to continue providing the services during the bidding process. They have already established the secondary statewide contracts and to stop these would be disruptive to not only this agency, but other agencies that utilize those contracts. No other entity would have the capacity or ability to provide the commodities and services now provided.

Thank you for your consideration of this request. Please let me know if you need any further information.



The West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

May 27, 2022

CNA Master Service Agreement Extension – DRS1800000001

Dear Sir or Madam,

WV ARF agrees, at the request of the Division of Rehabilitation Services, to continue with the same terms and conditions of CONTRACT, from June 1, 2022, through August 31, 2022.

Sincerely,

DocuSigned by:

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Tara Martinez
CEO
WV ARF, Inc.