

From: **Lyle, Tara L** <tara.l.lyle@wv.gov>
Date: Thu, Apr 21, 2022 at 3:19 PM
Subject: Re: Emergency Roof Repair Salt Shed District 3 - Calhoun County
To: James, Kristy E <kristy.e.james@wv.gov>, Dusty J Smith <dusty.j.smith@wv.gov>
Cc: John W Estep <john.w.estep@wv.gov>

Kristy,

Your emergency request is approved. Please follow all emergency purchase procedures outlined in the Purchasing Division Procedures Handbook. Please forward all supporting documentation to this office for processing within 30 days of this approval.

Thanks,
Tara

Tara Lyle, Buyer Supervisor
WV Purchasing Division
2019 Washington Street, East
Capitol Complex, Building 15
Charleston, WV 25305
304-558-2544

www.wvpurchasing.gov

On Thu, Apr 21, 2022 at 1:28 PM James, Kristy E <kristy.e.james@wv.gov> wrote:
Tara,

District 3 is requesting approval to proceed with an emergency repair to the roof system on the salt shed located at 7619 Calhoun Highway, Millstone, WV. The anticipated cost of the repair is \$50,000.00. The roof system has been damaged and is allowing water to seep into the salt materials, creating an environmental issue. Also, the roof is in danger of collapse and also presents a danger to our employees.

Please let us know if you need additional information to approve this emergency repair.

Thank you

Kristy James
WV DOT
Procurement Officer
304/414-7104