

**From:** Whittaker, Frank M <[Frank.M.Whittaker@wv.gov](mailto:Frank.M.Whittaker@wv.gov)>  
**Sent:** Wednesday, January 20, 2021 4:36 PM  
**To:** Spangler, Mark A <[Mark.A.Spangler@wv.gov](mailto:Mark.A.Spangler@wv.gov)>  
**Cc:** Chambers, Jessica S <[Jessica.S.Chambers@wv.gov](mailto:Jessica.S.Chambers@wv.gov)>; Scott, Deb D <[Deb.D.Scott@wv.gov](mailto:Deb.D.Scott@wv.gov)>  
**Subject:** RE: Emergency Procurement Request

Mark.

Your request for emergency procurement of maintenance and support of Licensure database through June 30, 2021 is approved. Please follow all emergency procurement procedures outlined in the Purchasing Division Handbook and provide all supporting documentation to this office within 30 days of this approval for contract completion.

Please feel free to contact Me if you have any questions or concerns.

Frank Whittaker  
Assistant Director  
West Virginia Purchasing Division  
2019 Washington Street  
Charleston, WV 25305

**From:** Spangler, Mark A <[Mark.A.Spangler@wv.gov](mailto:Mark.A.Spangler@wv.gov)>  
**Sent:** Wednesday, January 20, 2021 3:56 PM  
**To:** Whittaker, Frank M <[Frank.M.Whittaker@wv.gov](mailto:Frank.M.Whittaker@wv.gov)>  
**Cc:** Chambers, Jessica S <[Jessica.S.Chambers@wv.gov](mailto:Jessica.S.Chambers@wv.gov)>; Scott, Deb D <[Deb.D.Scott@wv.gov](mailto:Deb.D.Scott@wv.gov)>  
**Subject:** Emergency Procurement Request

Dear Frank,

Please find the attached request as discussed. On behalf of the Board I thank you for your assistance.

Kind regards,

***Mark A. Spangler***

*Executive Director*

West Virginia Board of Medicine  
101 Dee Drive, Suite 103  
Charleston, West Virginia 25311  
Telephone: (304) 558-2921 Ext. 49862  
Facsimile: (304) 558-2084



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# State of West Virginia *Board of Medicine*

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PRESIDENT

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SECRETARY

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ASHISH P. SHETH, MD  
VICE PRESIDENT

MARK A. SPANGLER, MA  
EXECUTIVE DIRECTOR

APPROVED  
*[Signature]*  
1/20/21

January 20, 2021

Frank Whitaker, Assistant Director  
2019 Washington Street, E.,  
Capitol Complex Building 15  
Charleston, West Virginia 25305

## Re: Emergency Procurement Request

The West Virginia Board of Medicine is the state agency which licenses, regulates, and disciplines medical doctors, podiatric physicians, and physician assistants in West Virginia. W.Va. Code § 30-3-1 *et. seq.* and W.Va. Code § 30-3E-1 *et seq.* Through discharging its statutory duties, the Board of Medicine seeks to ensure that safe, quality healthcare is afforded to the citizens of West Virginia by its licensees.

The Board submits this request for an emergency procurement for the maintenance and support contract and the additional funding of approximately \$25,000.00 for needed enhancements, modifications, and changes to the database with the vendor Albertson Consulting, Inc. to cover the licensing database software for service and licensure renewals. The renewal period for physician assistants will begin on February 3, 2021 and will conclude on March 31, 2021. Likewise, the renewal period for medical doctors and podiatric physicians will begin on May 5, 2021 and conclude on June 30, 2021. Therefore, this request is for the period of January 20, 2021 through June 30, 2021.

Per CRFQ Purchase Order BOM1900000005, effective dates July 01, 2019 through June 30, 2021, the migration and completion of a new database by the vendor inLumon was originally set to be completed by November 11, 2019. The contract for the purchase of a licensure management software solution, website design, content management database system, administrative interface and Cloud-based documentation program was not completed within the initial timeline by the vendor.

When the migration and completion of the database was not met by the November 11, 2019 deadline, a second change order was issued to extend the date of completion to October 1, 2020.

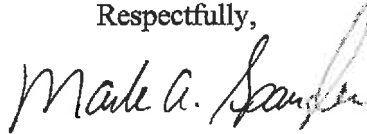
To date, inLumon has been unable to complete the migration of data and successfully implement a usable database. The Board, without fault of its own, does not possess a functional database with inLumon whereby the maintenance of essential data is kept, or renewal capabilities are possible. Therefore, the need to engage our current database provider, Albertson Consulting, Inc. is imperative.

The licensing software maintains the entire database for the licensing and disciplinary reporting of all physicians, podiatric physicians, and physician assistants. It also holds all records for Medical Corporations, PLLC's and Controlled Substance Dispensing Practitioner Registrations. In addition, the software utilizes cloud technology which allows for paperless meetings. A vast majority of our online application data is transferred to the database. The database is integrated with our website to provide a high level of transparency of information to the public. Additionally, and at this critical time in public health, the state's COVID-19 task force is heavily reliant upon the Board to transmit critical information on the latest COVID-19 response initiatives in real time, including but not limited to vaccine distribution information for critical healthcare providers. Without proper maintenance and support of this software the Board will simply be unable to function.

The need is pressing as modifications to the physician assistant renewal application must be made before renewal begins, two weeks from today's date, and proper beta testing must be conducted.

We seek a timely granting of this emergency procurement.

Respectfully,

A handwritten signature in black ink, appearing to read "Mark A. Spangler". The signature is written in a cursive style with a large, sweeping initial "M".

Mark A. Spangler