

From: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>
Sent: Wednesday, October 30, 2019 2:03 PM
To: Alexander, Peggy L <Peggy.L.Alexander@wv.gov>
Cc: Gale, Stephanie L <Stephanie.L.Gale@wv.gov>; Reed, Sherri A <Sherri.A.Reed@wv.gov>; Yoakum, Maria A <Maria.A.Yoakum@wv.gov>; Totten, Mark L <Mark.L.Totten@wv.gov>
Subject: RE: Emergency Contract Request - Softwriters

Peggy,

Your emergency is approved. Please follow emergency purchasing procedures as found in the Handbook.

Regards,
Mike

From: Alexander, Peggy L <Peggy.L.Alexander@wv.gov>
Sent: Wednesday, October 30, 2019 12:59 PM
To: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>
Cc: Gale, Stephanie L <Stephanie.L.Gale@wv.gov>; Reed, Sherri A <Sherri.A.Reed@wv.gov>; Yoakum, Maria A <Maria.A.Yoakum@wv.gov>
Subject: RE: Emergency Contract Request - Softwriters

Yes, it will be over \$25,000 for a rolling 12-month basis:

From February 8, 2019 to date we have spent \$13,365.

We're now past due on \$7,290.

So, if we bring that up to date, we'll be at \$20,655. Add \$1,215 per month to that (x5 mo = \$6,075) thru Feb 2020, and our total spend from Feb 2019 – 2020 will be \$26,730.00.

It should normally only be \$1215 per month, but in Feb/Mar 2019 we paid 4 bills each trying to catch up the past due invoices at that time.

Let me know if there is anything else I can do to help.

Thanks,
Peggy

From: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>
Sent: Wednesday, October 30, 2019 12:47 PM
To: Alexander, Peggy L <Peggy.L.Alexander@wv.gov>
Cc: Gale, Stephanie L <Stephanie.L.Gale@wv.gov>; Reed, Sherri A <Sherri.A.Reed@wv.gov>; Yoakum, Maria A <Maria.A.Yoakum@wv.gov>
Subject: RE: Emergency Contract Request - Softwriters

Peggy,

I note that the amount of the requested emergency is only \$14,580 for 12 months. Have amounts been spent that will cause expenditures with Softwriters to exceed \$25,000 on a rolling 12-month basis during the next year?

Regards,
Mike

From: Alexander, Peggy L <Peggy.L.Alexander@wv.gov>
Sent: Wednesday, October 30, 2019 12:31 PM
To: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>
Cc: Gale, Stephanie L <Stephanie.L.Gale@wv.gov>; Reed, Sherri A <Sherri.A.Reed@wv.gov>; Yoakum, Maria A <Maria.A.Yoakum@wv.gov>
Subject: Emergency Contract Request - Softwriters
Importance: High

Attached is our emergency request for Softwriters' FrameworkLTC software. Stephanie and Guy are currently working with Softwriters' on this issue.

Thank you for your kind assistance in this matter!

*Thanks,
Peggy Alexander, Procurement Officer
WV Veteran's Nursing Facility
1 Freedom Way, Clarksburg, WV 26301
304-626-1600 x.3010*



*West Virginia Veterans Nursing Facility
One Freedoms Way
Clarksburg WV 26301*

October 30, 2019

Mike Sheets, Purchasing Director
WV Purchasing Division
1019 Washington Street, E.
Capitol Complex Building 15
Charleston, WV 25305

Re: Softwriters, Inc. FrameworkLTC

Dear Director Sheets,

The West Virginia Veterans Nursing Facility is requesting approval of an emergency contract for the FrameworkLTC Software License and Maintenance Agreement for a term of one year. Centralized Sole Source Determination (CSSD) VNF2000000001 was issued in August, but we have not been able to put a Direct Award in place because Softwriters has not yet signed a WV-96. Softwriters has informed us they will cut off service as of November 1, 2019 (day after tomorrow) which will lock us out of the system, and we will not be able to dispense medications to our residents.

These services are vital to the health and well-being of our residents. Without their medications, their very lives are at risk.

The cost for these services has been \$1,215.00 per month, so the estimated cost for twelve (12) months spend is \$14,580.00. Please feel free to contact me with any questions or concerns.

Sincerely,

A handwritten signature in blue ink that reads "Peggy Alexander".

Peggy Alexander
Procurement Officer

cc: Stephanie Gale
Sherri Reed