

**From:** Whittaker, Frank M  
**Sent:** Thursday, February 27, 2020 4:26 PM  
**To:** Dale Malcomb <[dmalcomb@wvpublic.org](mailto:dmalcomb@wvpublic.org)>; Sheets, Mike - Purchasing <[William.M.Sheets@wv.gov](mailto:William.M.Sheets@wv.gov)>  
**Cc:** Smith, Dusty J <[Dusty.J.Smith@wv.gov](mailto:Dusty.J.Smith@wv.gov)>  
**Subject:** RE: [External] Request for approval for the emergency purchase of automatic air dehydrators.

Mr. Malcomb,

Your emergency request for the Purchase of 10 Dehydrators is approved. Please follows the emergency procedures outlined in the Purchasing Division Procedures Handbook and provide all supporting documentation no later than 30 days from this approval.

Additionally, please provide the revised specifications for the rebid of these devices that your referenced in the emergency request letter at your earliest convenience.

Frank Whittaker, CPPB  
Assistant Director  
West Virginia Purchasing Division  
2019 Washington Street. East  
Charleston, WV 25305  
304-558-2316  
[Frank.m.whittaker@wv.gov](mailto:Frank.m.whittaker@wv.gov)

**From:** Dale Malcomb <[dmalcomb@wvpublic.org](mailto:dmalcomb@wvpublic.org)>  
**Sent:** Thursday, February 27, 2020 3:48 PM  
**To:** Whittaker, Frank M <[Frank.M.Whittaker@wv.gov](mailto:Frank.M.Whittaker@wv.gov)>; Sheets, Mike - Purchasing <[William.M.Sheets@wv.gov](mailto:William.M.Sheets@wv.gov)>  
**Cc:** Smith, Dusty J <[Dusty.J.Smith@wv.gov](mailto:Dusty.J.Smith@wv.gov)>  
**Subject:** Re: [External] Request for approval for the emergency purchase of automatic air dehydrators.

Here you go. Thank you.

Dale Malcomb

Purchasing Coordinator

Director of Information Technology

Fleet Coordinator

Phone: (304) 254-7858

Cell: (304) 222-9252

[dmalcomb@wvpublic.org](mailto:dmalcomb@wvpublic.org)

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**From:** Whittaker, Frank M <[Frank.M.Whittaker@wv.gov](mailto:Frank.M.Whittaker@wv.gov)>  
**Sent:** Thursday, February 27, 2020 3:31 PM  
**To:** Dale Malcomb <[dmalcomb@wvpublic.org](mailto:dmalcomb@wvpublic.org)>; Sheets, Mike - Purchasing <[William.M.Sheets@wv.gov](mailto:William.M.Sheets@wv.gov)>  
**Cc:** Smith, Dusty J <[Dusty.J.Smith@wv.gov](mailto:Dusty.J.Smith@wv.gov)>  
**Subject:** RE: [External] Request for approval for the emergency purchase of automatic air dehydrators.

Dale,

Please revise the request letter to indicate the exact quantity of dehydrators needed to alleviate the current emergency situation, and the locations for installation.

Frank

Frank Whittaker, CPPB  
Assistant Director  
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2019 Washington Street. East  
Charleston, WV 25305  
304-558-2316  
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**From:** Dale Malcomb <[dmalcomb@wvpublic.org](mailto:dmalcomb@wvpublic.org)>  
**Sent:** Thursday, February 27, 2020 3:20 PM  
**To:** Sheets, Mike - Purchasing <[William.M.Sheets@wv.gov](mailto:William.M.Sheets@wv.gov)>  
**Cc:** Whittaker, Frank M <[Frank.M.Whittaker@wv.gov](mailto:Frank.M.Whittaker@wv.gov)>; Smith, Dusty J <[Dusty.J.Smith@wv.gov](mailto:Dusty.J.Smith@wv.gov)>  
**Subject:** [External] Request for approval for the emergency purchase of automatic air dehydrators.

**CAUTION: External email. Do not click links or open attachments unless you verify sender.**

Mr. Sheets:

Attached is a request for approval of the emergency purchase of automatic air dehydrators. Please review this at your earliest convenience.

Thank you.

Dale Malcomb

Purchasing Coordinator

Director of Information Technology

Fleet Coordinator

Phone: (304) 254-7858

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[dmalcomb@wvpublic.org](mailto:dmalcomb@wvpublic.org)

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**"Telling West Virginia's Story"**

[www.wvpublic.org](http://www.wvpublic.org)

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Mike Sheets  
Purchasing Director  
West Virginia Purchasing Division  
Phone: (304) 558-0492  
Email: [William.M.Sheets@wv.gov](mailto:William.M.Sheets@wv.gov)

February 27<sup>th</sup>, 2020

Dale Malcomb  
Purchasing Director  
Phone: (304) 254-7858  
Cell: (304) 222-9252  
Email: [DMalcomb@WVPublic.Org](mailto:DMalcomb@WVPublic.Org)

Re: Emergency purchase of automatic air dehydrators for our microwave transmission lines.

Mr. Sheets:

We have been trying to establish an open-ended contract to purchase automatic air dehydrators for almost a year now. We first tried an internal purchase, but it was determined our cumulative totals were too high, so we solicited bids through the Purchasing Division. We have tried three times with unsatisfactory results; CRFQs EBA20\*3, EBA20\*9, and EBA20\*10.

We believe we have enough information to be more successful on our next attempt, but we have reached a point that we need to replace failed units right away. These units have a lead time of 4-6 weeks which will put us into the season that moisture will accumulate in our transmission lines. This moisture buildup causes broadcast failure, but it also presents a major fire hazard. When moisture encroaches into the transmission line it can cause a dielectric failure. It's not a common occurrence, but the resulting fire can be catastrophic- even to the point of total facility loss. Once the fire starts and the outer jacket of the coaxial line is ignited, the fire can spread to the building and up the tower.

We would like your approval for an emergency purchase of replacement units while we process a new solicitation to purchase them as needed moving forward. We currently need 10 of these units. One (1) spare so we won't have to wait 4-6 weeks if we have another failure, and 9 to be installed at our microwave sites at:

1. Charleston – Capitol Street
2. Charleston – Garfield Street
3. Parkersburg
4. Weston
5. Flow (Elmira)
6. Cooper's Rock
7. Deep Creek
8. Layland

## 9. Kopperston

We expect the total cost to be approximately \$20,000.00. We attempted to do this as an agency-delegated emergency purchase, but it was determined that cumulative totals would create stringing.

Thank you for your time and consideration. As always, we greatly appreciate it.

Sincerely,



C. Dale Malcomb