

From: Sheets, Mike - Purchasing
Sent: Tuesday, July 2, 2019 8:49 AM
To: Monroe, Steven E <Steven.E.Monroe@wv.gov>; Whittaker, Frank M <Frank.M.Whittaker@wv.gov>
Cc: Harper, Linda B <Linda.B.Harper@wv.gov>
Subject: RE: Driver's License and Identification Card Emergency Purchase Request

Steve,

Your emergency is approved. Please follow emergency purchasing procedures as found in the Handbook and follow up with documentation within 30 days.

Regards,
Mike

W. Michael Sheets
Director
WV Purchasing Division
2019 Washington Street, East
Charleston, WV 25305

Phone: (304) 558-0492
Fax: (304) 558-4115

From: Monroe, Steven E <Steven.E.Monroe@wv.gov>
Sent: Tuesday, July 2, 2019 8:28 AM
To: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>; Whittaker, Frank M <Frank.M.Whittaker@wv.gov>
Cc: Harper, Linda B <Linda.B.Harper@wv.gov>
Subject: Driver's License and Identification Card Emergency Purchase Request

Good morning Mr. Sheets.

Please see the attached emergency purchase request for DL/ID production for DMV.

Have a wonderful day.

Steve Monroe
Executive Assistant to the Commissioner
West Virginia Division of Motor Vehicles
5707 MacCorkle Avenue, S.E.
Charleston, WV 25317
(304)926-3852
Steven.e.monroe@wv.gov

From: 12272@wv.gov <12272@wv.gov>
Sent: Tuesday, July 2, 2019 8:20 AM
To: Monroe, Steven E <Steven.E.Monroe@wv.gov>
Subject: Message from KM_458e



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Motor Vehicles

5707 MacCorkle Avenue, Southeast
Post Office Box 17300
Charleston, West Virginia 25317-0010 • (304) 558-3900
TDD: (800) 742-6991 • (800) 642-9066

Byrd E. White, III
Secretary of Transportation

July 2, 2019

MEMORANDUM

TO: Mike Sheets, Director, Purchasing Division

FROM: Steve Monroe, DMV Purchasing *SM*

SUBJECT: Request for Emergency Purchase Driver's License / ID Card Production

The Division of Motor Vehicles (DMV) requests approval of an emergency purchase to provide Driver's License and ID (DL/ID) card production from October 1, 2019 through March 31, 2020. The new contract with IDEMIA to produce Driver License and ID Cards, CMA 0802 DMV19*002 began September 15, 2018. According to CMA 0802 DMV19*002, IDEMIA must complete system implementation, data migration, and be able to produce DL/ID cards by October 1, 2019. However, some serious concerns regarding this timeline have recently surfaced.

To meet the agreed upon production start date of October 1, 2019, the storage infrastructure, and all peripheral hardware (document scanners, signature pads, etc.) needs to be in place to facilitate User Acceptance Testing (UAT) by July 1, 2019. Because there is not enough physical onsite server hardware, the Office of Technology (OT) has implemented a cloud storage solution for use with the DL/ID system. According to IDEMIA, their solution has not been tested for use with cloud storage, and they anticipate a need to rewrite and test much of their programming, which will take some time.

DMV's mission is to provide essential motor vehicle and driver services, facilitate interstate travel by providing reciprocity for West Virginia vehicles and drivers in other states, issue secure credentials, and to host identification information used in Homeland Security operations. Because DL/ID issuance is a critical part of DMV provided services, it is necessary to have continuous and uninterrupted issuance of DL/ID for the citizens of West Virginia.

To ensure services continue, it is necessary for DMV to have the proper DL/ID consumables, maintain the database of DL/ID information and, issue REAL DL/ID cards in accordance with the REAL ID Act of 2005. This emergency purchase is critical to maintaining uninterrupted services and allowing time for the infrastructure to be set up, front line hardware to be purchased using the RFQ process, and for the new vendor, IDEMIA to complete system development, system implementation, UAT, and data migration.

The previous vendor, Marquis ID Systems, Inc., a Gemalto Company (MIDS) has provided Driver's License and ID Card Production on an emergency basis since January 31, 2018.

As the current vendor, MIDS has been providing these unique supplies and services for DMV. As part of the current emergency contract, MIDS is required to send 90 days' DL/ID stock and consumables in advance to all DMV Customer Service Centers (CSC) each quarter. At the time of each quarterly delivery, each CSC should have approximately ninety (90) days of consumables on hand. This means each CSC needs to have a 180-day supply in the order pipeline at any given time. The cost of services provided by MIDS averages \$210,000.00 per month. The total cost of this request should be approximately \$1.9 million.

Because the vendor needs to secure a minimum number of approximately five months' worth of custom consumable supplies , and because of the production and ordering lead time of those supplies, DMV requests to complete an emergency purchase by July 1, 2019 to allow the awarded vendor time to secure those necessary custom consumable supplies for DL/ID production.

DMV hopes this is enough information to allow you to authorize an emergency purchase of October 1, 2019 through March 31, 2020 DL/ID production.

Please call me at (304)926-3852 if you have any questions.