

**From:** Sheets, Mike - Purchasing  
**Sent:** Tuesday, May 7, 2019 3:44 PM  
**To:** Barry, William D <[William.D.Barry@wv.gov](mailto:William.D.Barry@wv.gov)>  
**Cc:** Kilpatrick, Robert P <[Robert.P.Kilpatrick@wv.gov](mailto:Robert.P.Kilpatrick@wv.gov)>; Whittaker, Frank M <[Frank.M.Whittaker@wv.gov](mailto:Frank.M.Whittaker@wv.gov)>  
**Subject:** RE: Emergency request

Bill,

Your emergency is approved. Please follow emergency purchasing procedures as found in the Handbook and follow up with documentation within 30 days.

Regards,  
Mike

**From:** Barry, William D <[William.D.Barry@wv.gov](mailto:William.D.Barry@wv.gov)>  
**Sent:** Tuesday, May 7, 2019 1:38 PM  
**To:** Sheets, Mike - Purchasing <[William.M.Sheets@wv.gov](mailto:William.M.Sheets@wv.gov)>  
**Cc:** Kilpatrick, Robert P <[Robert.P.Kilpatrick@wv.gov](mailto:Robert.P.Kilpatrick@wv.gov)>  
**Subject:** FW: Emergency request

Mike, we are requesting emergency approval to purchase a new HVAC unit to replace the failed unit on the fourth floor of building 1. As noted below, this unit keeps 8 of the Supreme Court offices cooled but more importantly, it provides for climate control for the State's Law Library located on the top floor of the east wing of building 1. Getting the repairs done now (could take 60 days to get a new unit in) will protect some of the older books from being permanently damaged from the humidity expected in the later summer months. Our first expectations is that the purchase and unique installation will exceed \$25,000. Please advise. Bill

**From:** Wines, Roger G <[Roger.G.Wines@wv.gov](mailto:Roger.G.Wines@wv.gov)>  
**Sent:** Tuesday, May 07, 2019 1:18 PM  
**To:** Barry, William D <[William.D.Barry@wv.gov](mailto:William.D.Barry@wv.gov)>  
**Cc:** Pauley, Scotty E <[Scotty.E.Pauley@wv.gov](mailto:Scotty.E.Pauley@wv.gov)>  
**Subject:** Emergency request

Request emergency EPO authorization for the replacement of 10 ton **Trane Climate Changer Unit** located on fourth floor east wing law library. This unit provides cooling for the library and 8 offices for Supreme Court legal staff. Cost for unit replacement is expected to exceed \$25,000.

Roger Wines  
Operations Manager  
General Services Division  
[roger.g.wines@wv.gov](mailto:roger.g.wines@wv.gov)  
Work # 304-957-7156  
Cell # 304-382-7905  
Fax # 304-558-9085