

**From:** Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>  
**Sent:** Wednesday, April 3, 2019 10:09 AM  
**To:** Barry, William D <William.D.Barry@wv.gov>  
**Cc:** Whittaker, Frank M <Frank.M.Whittaker@wv.gov>  
**Subject:** RE: Emergency Elevator Repair Request

Bill,

Your emergency is approved. Please follow emergency purchasing procedures as found in the Handbook and follow up with documentation within thirty days.

Regards,  
Mike

**From:** Barry, William D <[William.D.Barry@wv.gov](mailto:William.D.Barry@wv.gov)>  
**Sent:** Wednesday, April 3, 2019 10:07 AM  
**To:** Sheets, Mike - Purchasing <[William.M.Sheets@wv.gov](mailto:William.M.Sheets@wv.gov)>  
**Subject:** Emergency Elevator Repair Request

Mike, our main elevator in Beckley has failed inspection and has been taken out of service. This is the only elevator that can fully support people who require ADA access to the top floor and is open to the public. There is a secondary elevator behind the secure access areas but it does not go to the top floor where agency customers and State personnel have to travel. We request emergency authorization to repair this elevator. If it is a simple fix, the cost should be under \$50K, but if it requires the same fix we recently done in Bldg. 17 (recently completed for \$113K) we would expect this to be in the \$150 - \$175 K range because it serves more floors.

DHHR and the Tax Department are trying to work through the issue. They are contemplating leasing additional space in other buildings in Beckley. Moving offices around the building.

Let me know what you decide or if you need more information. Bill

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