



Surplus Vehicle Purchase Assists in Transporting Students to Enrichment Activities in Lewis County



The Lewis County Board of Education recently purchased two vehicles from WVSASP. These vehicles will serve a special purpose—transporting students in Lewis County to enrichment activities, including after-school jobs, volunteering, activities and sports events in which they partipate.

When items no longer needed by West Virginia state agencies are sent to the West Virginia State Agency for Surplus Property (WVSASP), the goal is for eligible organizations and the public to purchase needed items at an affordable price. WVSASP staff takes great satisfaction in knowing these items will have a second life and be utilized to their fullest potential.

With on-going educational initiatives throughout the state, WVSASP was pleased to assist the Lewis County Board of Education (BOE) in purchasing two new-to-them vehicles—a Chevrolet minivan and a Jeep

Please see STUDENTS, Page 5

In Other News...

- **Manager's Perspective:** Framework in Place for the New West Virginia State Agency for Surplus Property Facility
- WVSASP Welcomes Two New Employees to its Staff
- Great Deals Available in Upcoming Moving Sales

WVSASP Facebook Page Provides Timely Information to the Public

Are you looking for a quick and easy way to stay up to date with the latest news from the West Virginia State Agency for Surplus Property (WVSASP)? “Like” our WVSASP Facebook page today!

Since being launched in 2010, the WVSASP Facebook page has provided timely information to the general public regarding available retired state property, but it has since become much more than that. In addition to posting inventory, the Facebook page offers information on customer events, weekly sales deals, vehicle listings, employee highlights, and much more!

One of the most recent updates to the Facebook page featured a half off promotion on all electronics. With WVSASP preparing to move into their

Please see FACEBOOK, Page 4

Framework in Place for the New WVSASP Facility

The last few months have brought about crazy weather and big changes. From the heavy snows of Winter Storm Jonas to bright and beautiful 60 degree days, construction has continued to progress at the West Virginia State Agency for Surplus Property (WVSASP).

Good employees are the foundation of any business and provide the framework for positive customer service. Our new office and warehouse facility now reflects these characteristics too! February saw the delivery and installation of the steel framework for our new building.

However, progress cannot always be seen. Between the demolition and setting of the footers and foundation, construction over the last eight months has not been easy. Installation of the new framework is a

long awaited sign of progress and a reminder that we are over halfway complete with this construction.

Though the construction project will not conclude until August, we currently plan to move into our new facility in late spring. And since everyone knows how stressful moving can be, WVSASP will be offering some big sales to try and clear inventory. Keep an eye on our website for the latest arrivals, price reductions and other bargains we will be offering.

Another great way to stay updated with WVSASP is through the Surplus Facebook page. Over the last several months, we have been working to improve and utilize our Facebook page more to share the latest Surplus news. From special deals to construction updates, you won't want to miss a post.

THE MANAGER'S PERSPECTIVE

ELIZABETH PERDUE



Surplus remains grateful for the support of our customers. Your patience has been endless throughout our extensive renovation and we hope you're as excited as us for this next phase.

The online response to our Surplus Facebook page continues to grow as does our commitment to improving the Surplus customer experience. Let's welcome in spring and get ready for all the opportunities about to bloom!

WVSASP Welcomes Two New Employees to its Staff

The West Virginia State Agency for Surplus Property (WVSASP) is pleased to announce that two members have recently joined its staff in its WVSASP administrative offices. Karen Roberts and Steven Browning both joined WVSASP in February.

Roberts joins the staff as an Administrative Services Assistant. She will serve as the procurement officer for WVSASP and will also be responsible for accounts payable. A resident of Fraziers Bottom, Roberts graduated from Winfield High School.

Before joining WVSASP, she worked for the Division of Highways, the Division of Natural Resources, and Gritt's Midway Greenhouse, which she credits for her knowledge in bookkeeping, inventory control, general organizational

skills and her "green thumb."

Browning joins WVSASP as an Office Assistant III. His duties will include *wv*OASIS approvals, WV-103 form approvals, filing, answering phones, and placing and monitoring auctions on GovDeals.com.

Browning attended Poca and Buffalo High Schools. He graduated from Concord University with a Bachelor of Science degree in Recreation and Tourism Management and completed an internship with Beech Fork State Park. He holds certifications in Cisco network administration and electronics repair.

Browning is a specialist with the West Virginia Army National Guard. Previously, he provided customer service for American Electric Power and was a tax season associate for 10 years.



Karen Roberts (left) and Steven Browning (right) recently joined the staff at the WVSASP in Dunbar. Roberts will handle procurement and accounts payable, while Browning will oversee the GovDeals auctions and retirement approvals.

Stop by the office on your next visit and welcome Karen and Steven, the newest additions to the Surplus family!

Great Deals Available in Upcoming Moving Sales



Everyone knows moving is hard work. That is why the West Virginia State Agency for Surplus Property (WVSASP) needs your help.

WVSASP will be offering some big sales to clear out inventory before moving into its new warehouse and administrative facility. Though construction will continue until August, WVSASP expects to move into the new building in late spring.

This is the perfect opportunity for eligible organizations, including public agencies and non-profit organizations, to acquire needed items. While WVSASP always provides retired government merchandise at

discounted price, these special offers and sales cannot be missed.

One recent promotion at WVSASP included half off all electronics, such as printers, copiers, computers, and flat screen monitors. Watch for a half-off sale on furniture, such as chairs, tables and desks later this month. These types of special rates are only available for a limited time so your eligible organizations must act quickly to save big.

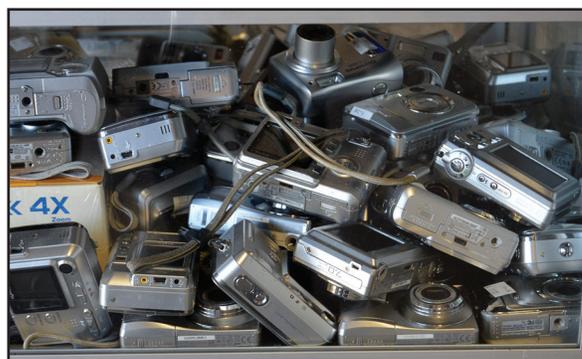
All upcoming promotions and deals will be posted on the Surplus Facebook page. To learn more about the Surplus Facebook page, check out

the article on page 1 in this edition of *Property Connection* and make sure to “Like” the page to stay up to date on all WVSASP news.

Also be sure to check out the “Special Offers” section and other pages on the Surplus Website at WVSurplus.gov. This is another way to learn about new arrivals, price reductions and other time-sensitive bargains.

Check out the pictures below for a preview of available items.

Check Out What WVSASP Has to Offer You!



Construction Continues on New WVSASP Facility



Major progress has been made on the new West Virginia State Agency for Surplus Property (WVSASP) facility. The photos in this group show the delivery and installation of the building's steel framework.

While construction is expected to continue throughout August, WVSASP staff expects to move into their new office and warehouse in late spring. In addition to the new building, this project will oversee the demolition of the old federal warehouse and current administrative buildings. Furthermore, the vehicle lot will move to the existing federal warehouse locations.

To stay up to date with construction news, "like" WVSASP on Facebook.



We Want to Hear From You!

What are your success stories with using Surplus Property? E-mail Samantha.S.Knapp@wv.gov and let us know how our program has benefited you. We may highlight you in our next issue!

FACEBOOK

Continued from Page 1

new warehouse and administrative building soon, inventory deals will be posted more frequently to help WVSASP clear out their current inventory.

And for those interested in seeing the progress of the construction of the new warehouse and administrative building at the Dunbar location, as well as demolition of WVSASP's existing buildings, photographs and

videos are also shared on a regular basis on the Facebook page. Check out the pictures above to see some of the featured construction photographs.

Visitors to the WVSASP Facebook page can also find a link to the WVSASP website, a map to its location in Dunbar, and contact information.

Surplus Property's Facebook page

can be viewed by visiting www.facebook.com/wvsurplus. A link to the Facebook page can also be found on its webpage at WVSurplus.gov.

The Facebook page is monitored on a daily basis. However, if you have specific questions related to inventory, business hours, merchandise rates, or any others related to WVSASP, contact them directly at 304.766.2626.

STUDENTS

Continued from Page 1

Grand Cherokee. While the Lewis County BOE has previously purchased vehicles from Surplus, these two vehicles will serve a very special purpose; they will be used specifically to transport students to enrichment activities.

“These students work in the community gaining integration experience, socialization, and work experience,” shares Melissa Riley, personnel director for the Lewis County BOE. “Some of our sports teams also use the vehicles to get to athletic events.”

Knowing the positive impact this sale will have on Lewis County students

in their community brings a great sense of pride to WVSASP employees.

Does your eligible agency or organization have a need for a particular item? Contact WVSASP at 304.766.2626 and let them partner with you for a successful purchase.

West Virginia State Agency for Surplus Property

Hours: 8:30 a.m. to 4:30 p.m., Monday through Friday

Specializing in:

- Office Furniture and Equipment
- Shop Equipment
- Electronic Equipment
- Tires, Engines, and Vehicle Parts
- Rolling Stock and Heavy Equipment
- Plus Many More Items

Information: For property information and availability, contact the Federal or State Warehouse Supervisors at 304.766.2626 or call toll free at 800.576.7587.

Terms: All organizations must pay by check or credit card. No cash transactions permitted.

Terms and Conditions of Sale

FEDERAL AND STATE REGULATIONS: Acceptance of Federal equipment and supplies by users who have established eligibility to participate in WVSASP is subject to certifications and agreements identified on the reverse side of the Distribution Document. **1:** Federal equipment and supplies are restricted to institutional use only, not personal use, and are to be used for a minimum of one year; **2:** All vehicles and items with an acquisition cost of \$5,000.00 or more shall be used for the purpose(s) for which acquired within one year from the date the property was invoiced and used for 18 months thereafter. **3:** During the restriction period, the property shall not be sold, traded, leased, lent, bailed, cannibalized, encumbered or otherwise disposed of or removed from the State of West Virginia without the express approval of WVSASP. The recipients of Federal property are urged to contact WVSASP prior to taking any actions which might be interpreted as modifying any of the certifications and agreements stated on the reverse side of the Distribution Document.

TERMS: Payment required upon receipt unless previous arrangements have been made. Payment must be by check or credit card issued against an eligible organization. No personal checks, money orders or cash transactions are permitted.

SHIPPING: All service charges are FOB Dunbar Warehouse unless expressly indicated. Out-shipping can be arranged by calling 304.766.2626. Delivery charges will be added to the invoice.

The Property Connection

This online publication is made available to all eligible participants of the West Virginia State Agency for Surplus Property on a quarterly basis.

For information on becoming an eligible organization, call 304.766.2626 or complete an Application for Eligibility at:

WVSurplus.gov

Earl Ray Tomblin
Governor
State of West Virginia

Mary Jane Pickens
Acting Cabinet Secretary
Department of Administration

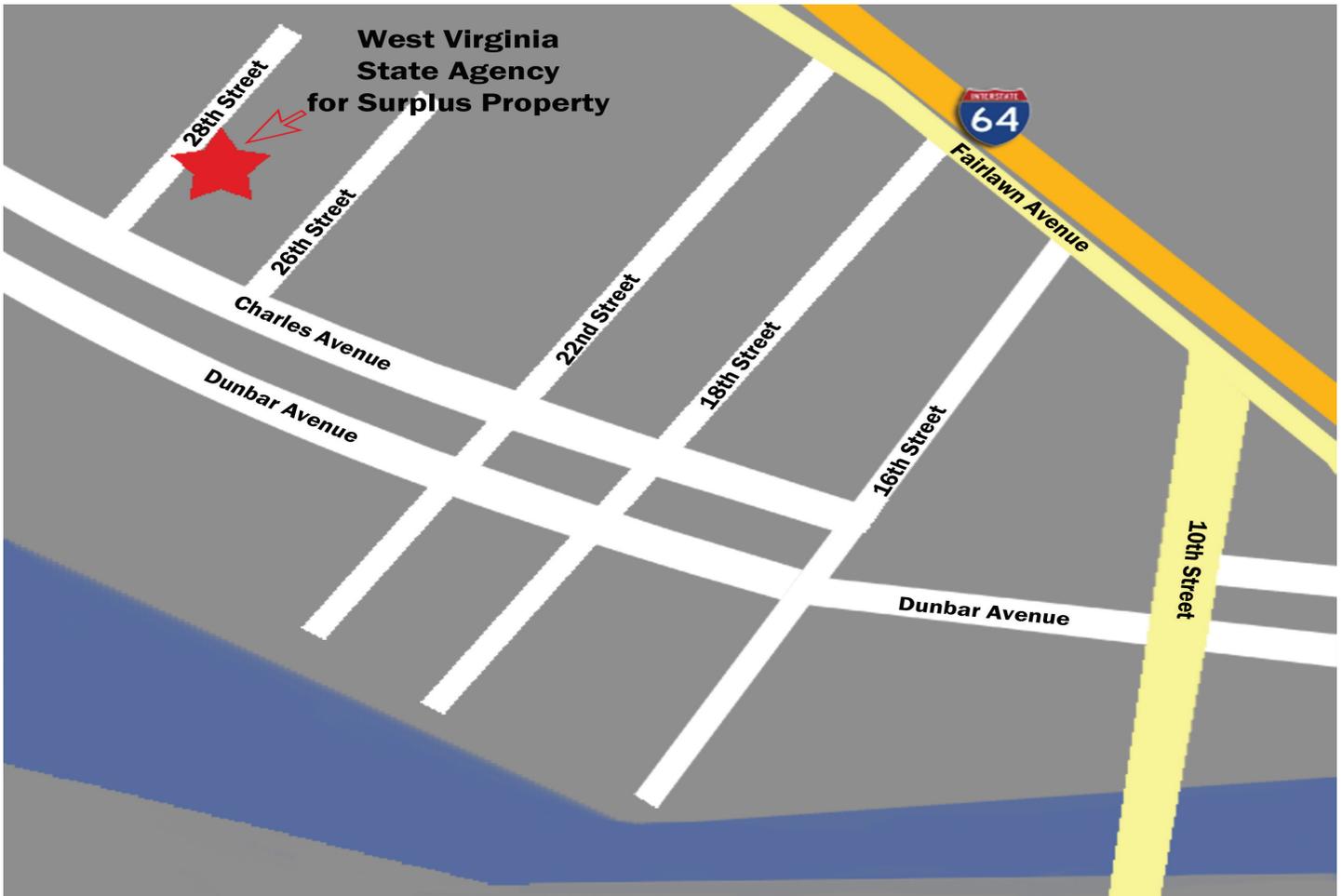
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Surplus Property Warehouse Location



DIRECTIONS: Exit I-64 at Dunbar/Roxalana Road, turn right on Roxalana Road then turn onto WV-25 West. At 16th Street, turn left. Go to intersection with Charles Avenue -- if you miss 16th Street, go to 22nd Street which is also a throughway. Turn right onto Charles Avenue, continue to 28th Street and turn right. The West Virginia State Agency for Surplus Property is on that corner inside the cyclone fence.

SHARE THE GOOD NEWS!

If you know of an organization that might be interested in our program, please print this coupon and pass it on --

IS YOUR ORGANIZATION...

1. Local or State unit of government
 Agency created by government
OR
2.a. Educational Institution
 Public Health Agency
 Senior Citizen Group
 Child Care Center
 Library
 Museum
 Public Service Agency
AND
b. Non-Profit (IRS 501(c)(3) status required)

If either 1. or 2.a. and b. is checked, you may be eligible to participate in the Surplus Property Program.

MAIL THIS FORM FOR MORE INFORMATION

RETURN TO: West Virginia State Agency for Surplus Property
2700 Charles Avenue
Dunbar, WV 25064

- Please send me an **Application for Eligibility**
Please have a representative contact me
Please visit our organization and offer a presentation

Name Title

Organization Name

Mailing Address

City Zip County

Telephone Number