



A Publication of the West Virginia State Agency for Surplus Property

Surplus Property's Open House Set for Oct. 10



The West Virginia State Agency for Surplus Property is gearing up for its first open house dedicated for eligible organizations on Oct. 10 from 10 a.m. to 2 p.m. Public agencies and non-profit organizations will have an opportunity to learn more about the Surplus Property Program.

SURPLUS PROPERTY OPEN HOUSE

- **WHEN:** Oct. 10
10 a.m.-2 p.m.
- **WHERE:** 2700
Charles Avenue
in Dunbar
- **FOR MORE INFO:** (304)
766-2626
or toll-free at
(800) 576-
7587, or visit
WVSurplus.gov

The West Virginia State Agency for Surplus Property (WVSASP) will offer its first open house focused on eligible organizations on Thursday, Oct. 10, from 10 a.m. to 2 p.m. The goal is to offer eligible organizations an opportunity to learn more about WVSASP and how it can help the organizations.

“We always look for the best ways to help eligible organizations,” said Assistant Purchasing Director and WVSASP Manager Elizabeth Perdue. “Offering the open house gives us another avenue to connecting with the eligible organizations, to connect names and faces, and to give the opportunity



Please see **OPEN HOUSE**, Page 6

In Other News...

- **Manager's Perspective:**
Open House Gives Eligible Organizations a Chance to Explore Facility
- **Statewide Food Bank**
Benefits from Purchasing Vehicles at Surplus Property
- **WVSASP's Matt Harper**
Happy to Do What Needs Done to Make It All Work

Open House Gives Eligible Organizations Chance to Explore

I am sure most of us have had the “open house” experience. It might have been for a new business, our child’s school, or any number of possibilities. Too often it is a perfunctory event, a wide overview that does not allow the chance to explore.

When we set out to offer our first West Virginia State Agency for Surplus Property (WVSASP) open house focusing on our eligible organizations, we intended from the beginning to create an event that would allow the organizations the chance to really find out more about what WVSASP has to offer. This is why the Oct. 10 event is set during the work day, letting organizations come and see how we operate. It is why we have established informational sessions, where organization representatives will be able to ask questions on a variety of topics crucial to their organization’s mission. And it is why we are offering tours throughout our facility and warehouses in Dunbar, to let you see everything WVSASP has to offer.

Of course, there is no way to fully discover everything about WVSASP in the course of one visit or one afternoon, but that was never our intention with this open house event. Instead, we hope that this opportu-

THE MANAGER'S PERSPECTIVE

ELIZABETH PERDUE



nity opens a continuing dialogue between WVSASP and our eligible organizations, where we can continue to assist our eligible organizations to meet their

needs today as well as in the future.

We, at WVSASP, are looking forward to seeing faces who might have previously only been a voice on the other end of a phone call, or to say “hello” to someone who has not been to Dunbar in a long time. Please take this chance to attend the open house from 10 a.m.-2 p.m. Oct. 10 at the WVSASP warehouse at 2700 Charles Avenue, Dunbar. We cannot wait to see you there!



Eligible organizations are encouraged to attend the open house on Oct. 10. Employees will be available to assist with your needs, offer tours of the facility, and discuss aspects of the West Virginia State Agency for Surplus Property’s operation.

Be Sure to Check Out Surplus Property on Facebook!

Have you visited the West Virginia State Agency for Surplus Property’s Facebook page?

Since the WVSASP Facebook page was created more than a year ago, our visitors continue to grow! We are pleased to offer information on new items that are received as well as spe-

cial events planned.

This page can be viewed by visiting www.facebook.com and searching for “WV Surplus Property.” Or, simply visit WVSurplus.gov and click on the Facebook link. If you or your organization are also on Facebook, be sure to join us so you are always up-to-

date on the latest sales and events at WVSASP.

Become one of our many friends today and be one of the first to know what is available at Surplus Property!



The Trouble-Free Buying Process for Vehicles at Surplus Property Benefits Statewide Food Bank

Anyone who has ever purchased a vehicle most likely knows the many - and sometimes difficult - steps that are needed to complete a transaction.

Negotiation. Financing. Interest rates. Trade-in value. Terms and conditions. The list can seem to be endless.

For one West Virginia non-profit agency, obtaining vehicles from the West Virginia State Agency for Surplus Property was a walk in the park.

“It is definitely a different buying experience when we got our cars through Surplus Property,” said Chad Morrison, director of development at the Mountaineer Food Bank, based in Gassaway. “It was nice to not have to deal with sales people and all the details it takes to buy a car when you go to a dealership. If and when we need a vehicle again, we will definitely be going back to Surplus Property first to see what they have available.”

The Mountaineer Food Bank provided 8.4 million pounds of food in 2012 to assist feeding programs around West Virginia. These feeding



A van purchased from the West Virginia State Agency for Surplus Property has been put to good use by Mountaineer Food Bank, a non-profit organization that provides food to those in need throughout the state.

programs include pantries, shelters, soup kitchens, day care centers, after school programs, Back Pack programs, and senior centers.

“Our staff travels a great deal as we have more than 600 feeding programs in 48 counties. We continue to visit our pantries to make sure they are in compliance and to offer any assistance that they may need. We also do a lot of driving to counties that are getting food pantries started,” Morrison said. “We have bought several vehicles from Surplus Property in the past five years that I have been with Mountaineer Food Bank. I believe we have gotten a very good deal on our vehicles. They are in good condition and we are getting a great deal of use out of them. We couldn’t be more happy with what we’ve gotten.”

Morrison said the most recent acquisition from Surplus Property was a cargo van that was retired by the Division of Corrections. He said it is used by the Mountaineer Food Bank to haul food and products.

“The staff at Surplus has been great to work with. They were very helpful with us throughout the whole process of us getting our vehicles,” he said. “We are always looking for additional vehicles and we like how the folks at Surplus keep the vehicle list updated on the website.”

For additional information on the vehicles which are available at the West Virginia State Agency for Surplus Property, please call Vehicle Coordinator Doug Elkins at (304) 766-2626 or e-mail at Doug.J.Elkins@wv.gov.

“The staff at Surplus has been great to work with. They are very helpful with us throughout the whole process of us getting our vehicles. We are always looking for additional vehicles and we like how the folks at Surplus keep the vehicle list updated on the website.”

Chad Morrison
Director of Development
Mountaineer Food Bank

Federal Travel Trailers Available Through WVSASP

Federal travel trailers are now available for eligible organizations through the West Virginia State Agency for Surplus Property (WVSASP). Contact WVSASP at (304) 766-2626 for more details.

Matt Harper Happy to Do What Needs Done

Talk to Matt Harper for a few minutes and you realize he is a pretty grounded person, which is ironic since he once made a living working hundreds of feet in the air. Harper was in the scaffolding business for 20 years before coming to the West Virginia State Agency for Surplus Property (WVSASP), helping to erect the temporary structural support for building construction and repairs.

The South Charleston native went into the business after graduating from South Charleston High School. "I had several family members who were in the business, so it was a natural fit for me," he said.

Harper said he enjoyed the travel, as well as the thrill of working as high as nearly 600 feet in the air. He emphasized the importance of the construction process. "There is nothing scientific about scaffolding, but there is a chemistry to it nonetheless," he said. "If you do not do it right, people can be hurt."

After the scaffolding company that Harper worked at was sold and later closed, he joined WVSASP in 2010. As a storekeeper, Harper works with customers, writes up invoices and



Matt Harper worked in the scaffolding industry for 20 years before coming to the West Virginia State Agency for Surplus Property. Harper said the people he works with, both customers and his fellow WVSASP employees, make the job worthwhile.

takes care of the inventory. "But really, whatever anyone needs me to do, I am here to do it," he said.

Harper said working with customers is one of the high points of his job. "You definitely meet a number of different people, but that is also the best

part," he said. "So long as you can make them smile or laugh, you have had a good day."

Also making the job worthwhile is his co-workers, Harper said. "I love the people I work with," he said. "It is an awesome place to work."

Keep Your Eligibility Status Current

It is the responsibility of eligible organizations to maintain their eligibility status with the West Virginia State Agency for Surplus Property (WVSASP).⁶

If there is a change in contact information, such as your organization's address, telephone number or e-mail address, contact WVSASP so our records may be updated accordingly.

The Property Connection

This publication is made available to all eligible participants of the West Virginia State Agency for Surplus Property on a quarterly basis.

For information on becoming an eligible organization, call (304) 766-2626 or complete an Application for Eligibility at:

WVSurplus.gov

Earl Ray Tomblin
Governor
State of West Virginia

Ross Taylor
Cabinet Secretary
Department of Administration

David Tincer
Director, Purchasing Division

Elizabeth Perdue
Surplus Property Manager

Diane Holley-Brown
Editor

Tony O'Leary
Chad Williamson
Writers

Surplus Property Warehouse Location



DIRECTIONS: Exit I-64 at Dunbar/Roxalana Road, turn right on Roxalana Road then turn onto WV-25 West. At 16th Street, turn left. Go to intersection with Charles Avenue -- if you miss 16th Street, go to 22nd Street which is also a throughway. Turn right onto Charles Avenue, continue to 28th Street and turn right. The West Virginia State Agency for Surplus Property is on that corner inside the cyclone fence.

SHARE THE GOOD NEWS!

If you know of an organization that might be interested in our program, please clip this coupon and pass it on --

IS YOUR ORGANIZATION...

1. Local or State unit of government
 Agency created by government
OR
2.a. Educational Institution
 Public Health Agency
 Senior Citizen Group
 Child Care Center
 Library
 Museum
 Public Service Agency
AND
b. Non-Profit (IRS 501(c)(3) status required)

If either 1. or 2.a. and b. is checked, you may be eligible to participate in the Surplus Property Program.

MAIL THIS FORM FOR MORE INFORMATION

RETURN TO: West Virginia State Agency for Surplus Property
2700 Charles Avenue
Dunbar, WV 25064

- Please send me an **Application for Eligibility**
Please have a representative contact me
Please visit our organization and offer a presentation

Name _____ Title _____

Organization Name _____

Mailing Address _____

City _____ Zip _____ County _____

Telephone Number _____

OPEN HOUSE

Continued from Page 1

to see more of what WVSASP has to offer. This is a chance to ask questions, to explore, to find out more about WVSASP and maybe discover things they had never considered.”

To facilitate discussion and dialogue, the open house will feature three informational sessions in the main office conference room. The sessions are intended to allow representatives from eligible organizations an opportunity to discuss and find out more about specific topics within WVSASP. These are available on a first-come basis, with a limit of 10 individuals per session. The schedule includes:

10:30 – 11 a.m.: Questions and Answer Session with WVSASP Manager Elizabeth Perdue – An informal discussion with the WVSASP Manager to ask questions about surplus property, legal requirements, eligibility and more.

11:30 a.m. – 12 p.m.: Surplus Vehicles – A discussion of vehicle pricing and policy with Vehicle Coordinator Doug Elkins.

12:30 p.m. – 1 p.m.: Federal Property – Screening? Direct pickup? Compliance requirements? Find out more with Administrative Services Manager Jordan Kirk.

Please RSVP at earliest convenience to Sherry Fewell (Sherry.L.Fewell@wv.gov) (304) 766-2626 or Chad Williamson (Chad.B.Williamson@wv.gov) / (304) 558-2315). Refreshments will be served. Questions may be directed to either of these individuals.

For more information, please call (304) 766-2626 or toll-free at (800) 576-7587, or go to WVSurplus.gov.

LEARNING MORE ... at the Surplus Property Open House

Information sessions will be offered throughout the Surplus Property Open House on October 10, on a first come, first serve basis.

10:30 a.m. – 11 a.m.:

Questions and Answer Session with WVSASP Manager Elizabeth Perdue

11:30 a.m. – 12 p.m.:

Surplus Vehicles

12:30 p.m. – 1 p.m.:

Federal Property

For more details on these sessions, see article to the left. We look forward to seeing you there!

Questions? Suggestions? Comments?



We want to hear from **YOU!** Are you pleased with our Program? Call us or write to us with any questions, suggestions or comments. We would also like to hear the 'success stories' you have in utilizing surplus property!

West Virginia State Agency for Surplus Property

Hours: 8:30 a.m. to 4:30 p.m., Monday through Friday

Specializing in:

- Office Furniture and Equipment
- Tires, Engines, and Vehicle Parts
- Shop Equipment
- Rolling Stock and Heavy Equipment
- Electronic Equipment
- Plus Many More Items

Information: For property information and availability, contact the Federal or State Warehouse Supervisors at (304) 766-2626 or call toll free at 1-800-576-7587.

Terms: All organizations must pay by check or credit card — no cash transactions permitted.

Terms and Conditions of Sale

FEDERAL AND STATE REGULATIONS: Acceptance of Federal equipment and supplies by users who have established eligibility to participate in the WVSASP is subject to certifications and agreements identified on the reverse side of the Distribution Document. **1:** Federal equipment and supplies are restricted to institutional use only, not personal use, and are to be used for a minimum of one year; **2:** All vehicles and items with an acquisition cost of \$5,000.00 or more shall be used for the purpose(s) for which acquired within one year from the date the property was invoiced and used for 18 months thereafter. **3:** During the restriction period, the property shall not be sold, traded, leased, lent, bailed, cannibalized, encumbered or otherwise disposed of or removed from the State of West Virginia without the express approval of the WVSASP. The recipients of Federal property are urged to contact the WVSASP prior to taking any actions which might be interpreted as modifying any of the certifications and agreements stated on the reverse side of the Distribution Document.

TERMS: Payment required upon receipt unless previous arrangements have been made. Payment must be by check or credit card issued against an eligible organization. No personal checks, money orders or cash transactions are permitted.

SHIPPING: All service charges are FOB Dunbar Warehouse unless expressly indicated. Out-shipping can be arranged by calling (304) 766-2626. Delivery charges will be added to the invoice.