



Division of Forestry Obtains Semi-Truck from WV Surplus to Extend Services Around the State



Thanks to WV Surplus, the Division of Forestry will soon have a “new” vehicle out on the road. After the vehicle undergoes needed repairs, the truck will be used to transport heavy equipment throughout the state.

Buying a used truck to repair instead of buying new will provide a significant savings to the Division of Forestry. While the final repair costs are still being calculated, the Division of Forestry estimates that acquiring the vehicle through WV Surplus will provide a savings of at least \$100,000.

Did you know that registered eligible organizations often have access to special opportunities and items offered by WV

Please see FORESTRY, page 3

In Other News...

- **Manager's Perspective:**
10 More Years Completed with Many More to Come
- WV Surplus Announces Dates for 2020 Events
- Annual Survey Finds Satisfaction in the Offerings and Services of WV Surplus

Annual WV Surplus Gift Guide Shared in December on Facebook

During December, WV Surplus presented its fourth annual Holiday Gift Guide on its Facebook page. Throughout the month, WV Surplus shared a number of unique items from the warehouse that were currently available.

“Our Holiday Gift Guide is a favorite tradition of our customers,” shared WV Surplus Manager Elizabeth Cooper. “With the wide variety of items we receive at WV Surplus, the Holiday Gift Guide provides us an opportunity to showcase some of the more unique inventory while putting a focus on the great savings we can offer our public sales customers.”

Items featured in the 2019 Holiday Gift Guide included a four-piece living room furniture set (\$500), digital cameras (\$25 each), picture

Please see GIFT GUIDE, page 3

10 More Years Completed with Many More to Come

As we say goodbye to 2019, we also say goodbye to a decade of memories. So much has changed at WV Surplus since 2010. We have a new warehouse. We have a Facebook page where we can instantly communicate with our customers. We welcomed new faces and said goodbye to those who have retired. But while these are important moments, WV Surplus also continued its commitment to outstanding customer service and will continue to meet each challenge with a smile.

Throughout 2019, Doug Elkins and I traveled to Moorefield, Fairmont, and Beckley to meet with local government officials. These events were offered by the West Virginia Purchasing Division which oversees WV Surplus. Evaluations from these events revealed that a majority of attendants gained a better understanding of WV Surplus's programs and services and

would encourage other local entities to attend a similar seminar in the future. Thank you to those who attended and have reached out to us as a result.

While we currently do not have any outreach seminars scheduled for 2020, there are still many opportunities to meet with our staff and learn about our programs. WV Surplus be hosting a webinar for eligible organizations in May as well as its annual Customer Appreciation Day in June. You can learn more about these events in the article at the bottom of this page.

If you have questions or an immediate need, please do not wait until these events! Our staff is always available to help eligible organizations obtain needed items (such as the Division of Forestry on page 1) or to check inventory for our daily sales customers (such as with our 2019 Gift Guide also on page 1). You can reach WV Sur-

THE MANAGER'S PERSPECTIVE

ELIZABETH COOPER



plus by calling 304.766.2626.

To keep up to date with what is happening at WV Surplus, be sure to keep an eye on our newsletter and subscribe to our mailing list. If you have not already subscribed, you can do so at www.state.wv.us/admin/purchase/surplus/Subscribe.html.

Good things are ahead for WV Surplus and we want the same for our customers. Let us know how we can help you in 2020. See you next year!

WV Surplus Announces Dates for 2020 Events

WV Surplus is pleased to share that planning is already underway for its upcoming spring and summer events: a special webinar for eligible organizations and its 2020 Customer Appreciation Day.

On May 7, 2020, from 10 a.m. to 11 a.m., WV Surplus invites eligible organizations (e.g.

municipalities, churches, schools, nonprofits, etc.) to participate in a free webinar on the WV Surplus Eligible Organization program. This event will include information on how to register with WV Surplus, the benefits of being registered, how to access federal property, and more. While this is a free event, registration will be required. Please contact Jessica L. Chambers at 304.558.2315 or jessica.l.chambers@wv.gov to register or with any additional questions.

On June 4, 2020, members of the general public are invited to WV Surplus's Customer Appreciation Day. This annual event allows WV Surplus to say "thank you" to its customers. A free, evening reception with light refreshments will be conducted from 4:30 p.m. to 6 p.m. which gives customers the rare chance to shop outside of WV Surplus's regular business hours. RSVPs are not required but encouraged by emailing jessica.l.chambers@wv.gov or responding via the Facebook event.

Whether you are a long-time customer or have just learned about WV Surplus, we hope your organization will join us for one of these events. Additional information will be posted to the WV Surplus Facebook page at www.facebook.com/WVSurplus as it becomes available.

SAVE THE DATE

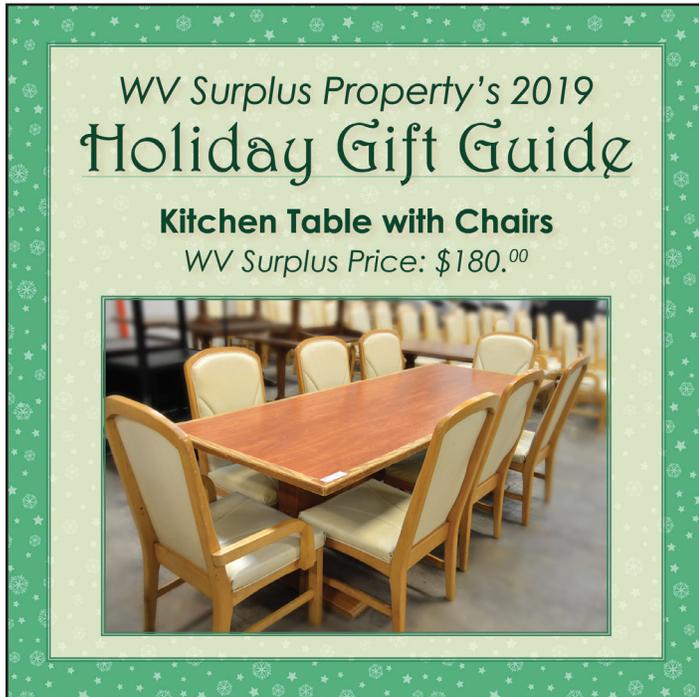
May 7, 2020 | 10 a.m. - 11 a.m.
Eligible Organizations Webinar

June 4, 2020 | 4:30 p.m. - 6 p.m.
*Customer Appreciation Day
Evening Reception*

GIFT GUIDE

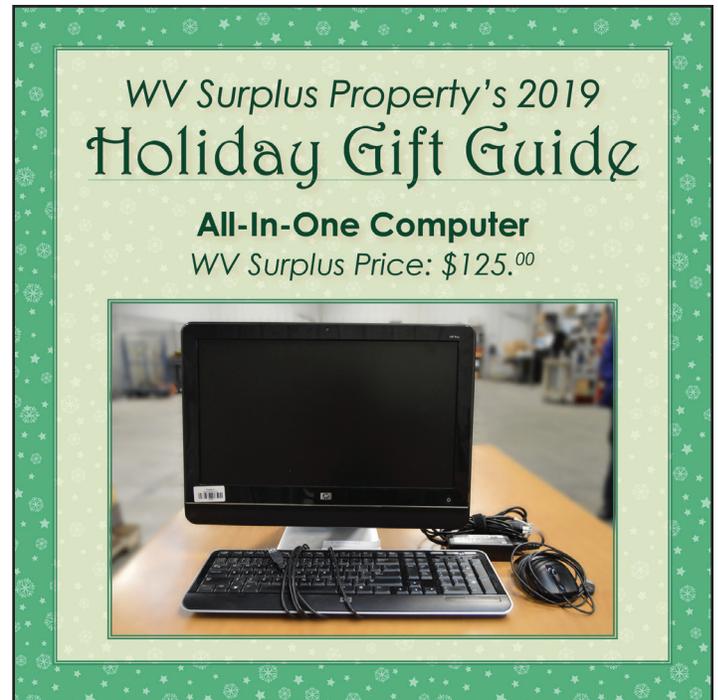
Continued from Page 1

frames (\$0.50 each) and a tall wooden cabinet (\$185). All of these items were offered at a considerable discount when compared to the retail cost of that item brand new.



The annual WV Surplus Holiday Gift Guide featured a wide variety of items in 2019 including electronics, furniture, and housewares. All items can be seen on the WV Surplus Facebook page.

To see all of the items posted as part of the 2019 Holiday Gift Guide, visit the WV Surplus Facebook page at www.facebook.com/wvSurplus. While the holidays may be over, the Facebook page is a great way to keep up with unique inventory and special deals at WV Surplus. "Like" our page to stay up-to-date with our current events and sale offerings.



FORESTRY

Continued from Page 1

Surplus? Whether you are a school board, a first responder or a state agency like the Division of Forestry, now is a great time to make sure your application is on file with WV Surplus and up-to-date with current information. A copy of WV Surplus's *Application for Eligibility* can be found on its website at WVSurplus.gov under "Forms" on the left menu.

Questions or concerns about your application? Unsure how WV Surplus could benefit your organization? Contact WV Surplus at 304.766.2626 to learn how we can assist your organization with future purchases.

We Want to Hear From You!

What are some of your success stories with using items acquired through the West Virginia State Agency for Surplus Property? Please email Samantha.S.Knapp@wv.gov so we can know how our program has benefited your agency. In a future issue of *The Property Connection*, we may highlight YOUR organization!

Annual WV Purchasing Division Survey Finds Satisfaction in the Offerings and Services of WV Surplus

The West Virginia Purchasing Division, which oversees WV Surplus, recently conducted a survey about its services. As part of this assessment, the Purchasing Division also had state agencies, who qualify as one of WV Surplus' eligible organizations, review the programs and services of WV Surplus.

Here are some of the findings of this survey:

- 88% of respondents rated WV Surplus's professionalism as Good or Excellent;
- 87% of respondents rated the accuracy of information provided by WV Surplus as Good or Excellent;
- 87% of respondents rated the knowledge of the WV Surplus's knowledge as Good or Excellent;
- 77% of respondents rated WV Surplus's understanding of customer needs as Good or Excellent;
- 39% of respondents said their knowledge of the WV Surplus program increased with the other responses affirming their knowledge stayed the same.

WV Surplus is pleased with the feedback received through this recent survey. If you have feedback regarding WV Surplus, please contact Purchasing.Division@wv.gov.

WHAT DO YOU BELIEVE TO BE THE MOST BENEFICIAL SERVICE PROVIDED BY WV SURPLUS?

"They communicate very well."

"Saving the state dollars."

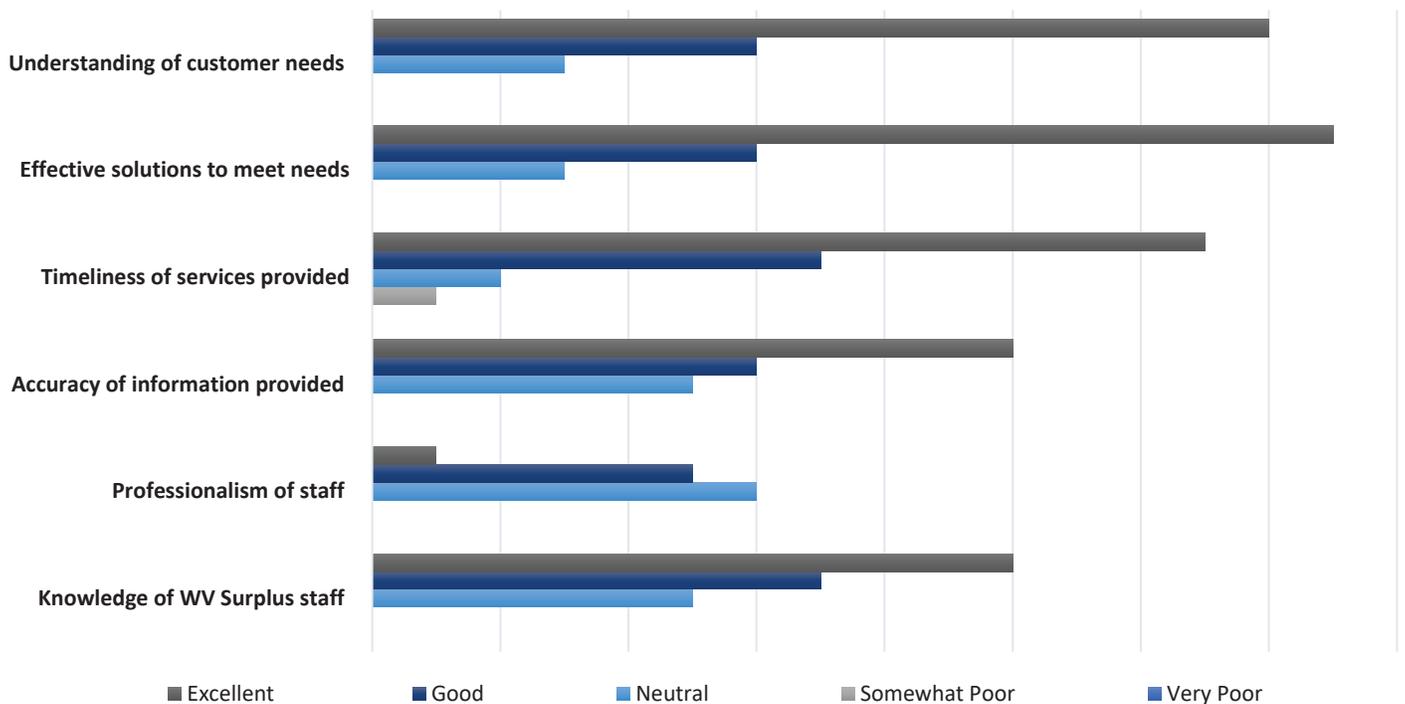
"By repurposing/reselling State property, they are reducing waste."

"Inexpensive items available for sale to agencies with small budgets and trying to maintain frugal means."

"Furniture."

"Online auctions."

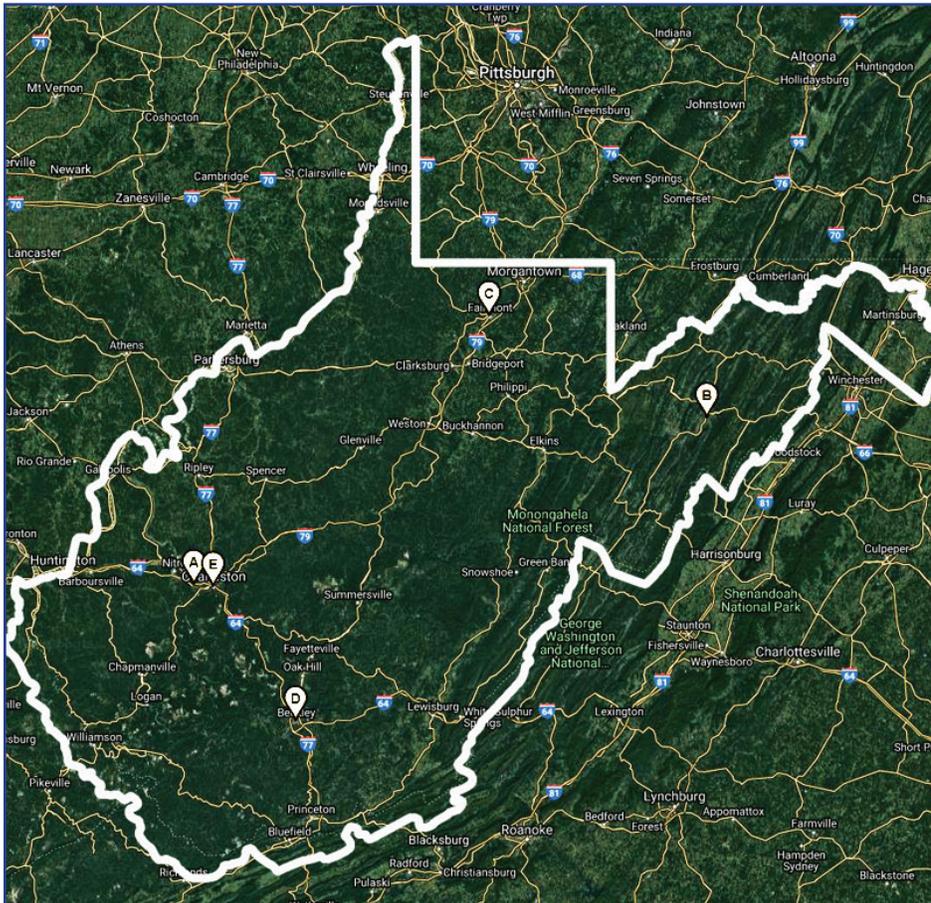
Quality of WV Surplus Services



Our 2019 Travels Around the State

Thank you to all of the individuals who visited the WV Surplus warehouse in Dunbar or attended one of our many outreach events. Below is a map documenting our outreach efforts for 2019. For information regarding our 2020 events, please see Page 2.

- A - Dunbar
- B - Moorefield
- C - Fairmont
- D - Fairmont
- E - Charleston



West Virginia State Agency for Surplus Property

Hours: 8:30 a.m. to 4:30 p.m., Monday through Friday

Specializing in:

- Office Furniture and Equipment
- Shop Equipment
- Electronic Equipment
- Tires, Engines, and Vehicle Parts
- Rolling Stock and Heavy Equipment
- Plus Many More Items

Information: For property information and availability, contact the Federal or State Warehouse Supervisors at 304.766.2626 or call toll free at 800.576.7587.

Terms: All organizations must pay by check or credit card. No cash transactions permitted.

The Property Connection

This online publication is made available to all eligible participants of the West Virginia State Agency for Surplus Property on a quarterly basis.

For additional information on becoming an eligible organization, please call 304.766.2626 or complete an *Application for Eligibility* at:

WVSurplus.gov

Jim Justice
Governor
State of West Virginia

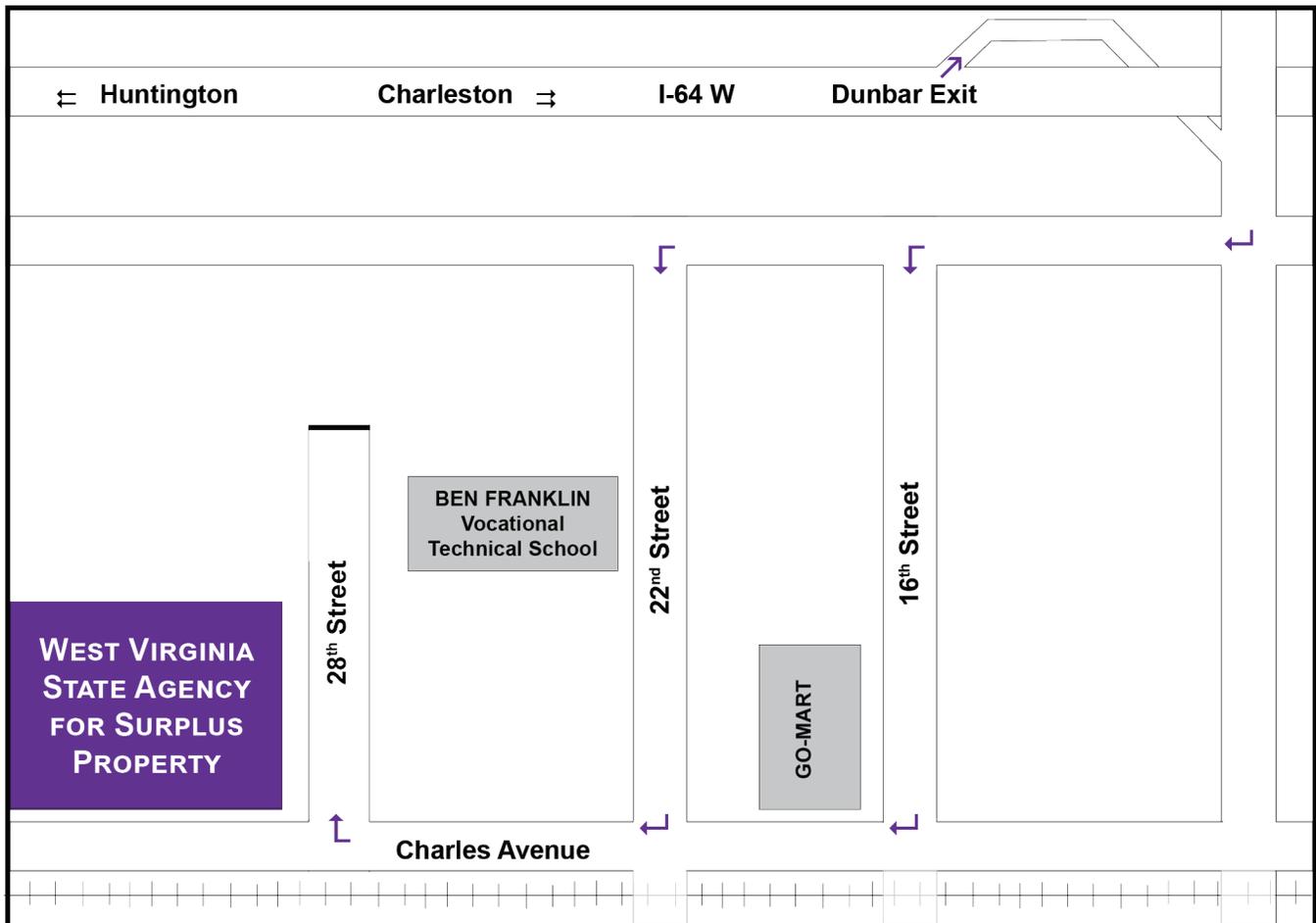
Mike Sheets
Director
Purchasing Division

Elizabeth Cooper
Surplus Property Manager

Samantha Knapp
Editor

Jessica Chambers
Writer

Surplus Property Warehouse Location



DIRECTIONS: Exit I-64 at Dunbar/Roxalana Road, turn right on Roxalana Road then turn onto WV-25 West. At 16th Street, turn left. Go to intersection with Charles Avenue -- if you miss 16th Street, go to 22nd Street which is also a throughway. Turn right onto Charles Avenue, continue to 28th Street and turn right. The West Virginia State Agency for Surplus Property is on that corner inside the cyclone fence.

Terms and Conditions of Sale

FEDERAL AND STATE REGULATIONS: Acceptance of Federal equipment and supplies by users who have established eligibility to participate in WVSASP is subject to certifications and agreements identified on the reverse side of the Distribution Document. **1:** Federal equipment and supplies are restricted to institutional use only, not personal use, and are to be used for a minimum of one year; **2:** All vehicles and items with an acquisition cost of \$5,000.00 or more shall be used for the purpose(s) for which acquired within one year from the date the property was invoiced and used for 18 months thereafter. **3:** During the restriction period, the property shall not be sold, traded, leased, lent, bailed, cannibalized, encumbered or otherwise disposed of or removed from the State of West Virginia without the express approval of WVSASP. The recipients of Federal property are urged to contact WVSASP prior to taking any actions which might be interpreted as modifying any of the certifications and agreements stated on the reverse side of the Distribution Document.

TERMS: Payment required upon receipt unless previous arrangements have been made. Payment must be by check or credit card issued against an eligible organization. No personal checks, money orders or cash transactions are permitted.

SHIPPING: All service charges are FOB Dunbar Warehouse unless expressly indicated. Out-shipping can be arranged by calling 304.766.2626. Delivery charges will be added to the invoice.