



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 03-18-2026

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0803 0958 DOT2500000027 2	Procurement Folder:	1609520
Document Name:	Open end Square Tube Sign Supports	Reason for Modification:	Change Order 01 To Renew Contract
Document Description:	Open end Square Tube Sign Supports		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2025-05-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-04-30

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000197799	Requestor Name:	Michelle R Clendenin
KORMAN SIGNS INC 3029 LINCOLN AVE		Requestor Phone:	(304) 647-7826
HENRICO VA 23228 US		Requestor Email:	renee.m.clendenin@wv.gov
Vendor Contact Phone:	800-296-6050	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

2026

FILE LOCATION _____

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS DISTRICT NINE 146 STONEHOUSE RD LEWISBURG WV 24970 US	DIVISION OF HIGHWAYS DISTRICT NINE - STORAGE LOT 331 BRUSH RD LEWISBURG WV 24901 US

3/26/26 GC

Purchasing Division's File Copy

Total Order Amount:	Open End
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PURCHASING DIVISION AUTHORIZATION
 DATE: *Tara* 3/26/26
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *4-1-26*
 ELECTRONIC SIGNATURE ON FILE

4/1/2026

Extended Description:

Change Order

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 05/01/2026 through 04/30/2027.

Renewal Years Remaining: 2

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	30102900			EA	32.600000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 2"x2"x10'-14 gauge pre-punched on all 4 sides, 1" center,

Extended Description:

2"x2"x10'-14 gauge pre-punched on all 4 sides, 1" center to center, 3/8" holes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	30102900			EA	38.960000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 2"x2"x12'-14 gauge pre-punched on all 4 sides, 1" center,

Extended Description:

2"x2"x12'-14 gauge pre-punched on all 4 sides, 1" center to center, 3/8" holes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	30102900			EA	46.650000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 2"x2"x14'-14 gauge pre-punched on all 4 sides, 1" center,

Extended Description:

2"x2"x14'-14 gauge pre-punched on all 4 sides, 1" center to center, 3/8" holes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	30102900			EA	40.100000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 1.75"x1.75"x14'-14 gauge pre-punched on all 4 sides, 1"

Extended Description:

1.75"x1.75"x14'-14 gauge pre-punched on all 4 sides, 1" center to center, 3/8" holes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	30102900			EA	14.340000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 2.25"x2.25"x36"-14 gauge pre-punched on all 4 sides, 1" cent

Extended Description:

2.25"x2.25"x36"-14 gauge pre-punched on all 4 sides, 1" center to center, 3/8" holes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	31160000			EA	79.800000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 8" triangular multi-directional slip base top for 2 1/2" squ

Extended Description:

8" triangular multi-directional slip base top for 2 1/2" square post-tubular post receiver-Triangular Multi-Directional Slip Base Component

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	31160000			EA	1.360000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3/8" x 3 1/2" grade 8 flanged shoulder bolt for tubular sty

Extended Description:

3/8"x3 1/2" grade 8 flanged shoulder bolt for tubular style post receivers and slip base bottom halves- Assembly Replacement Hardware

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	31160000			EA	0.180000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3/8"-16 flange nut case hardened-Assembly Replacement Hard

Extended Description:

3/8"-16 flange nut case hardened-Assembly Replacement Hardware

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	31160000			EA	6.980000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: ss "L" shaped banding bracket assy. With hardware-Stainless

Extended Description:

ss "L" shaped banding bracket assy. With hardware-Stainless Steel Banding and Bracket

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	31160000			EA	5.400000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: flared leg with bolt and washer-Stainless Steel Bracket

Extended Description:

flared leg bracket with bolt and washer-Stainless Steel Bracket

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	30102900			EA	40.100000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 2 1/2" x 36" Solid Wall-7 Gauge-Heavy Duty Anchors

Extended Description:

2 1/2" x 36" Solid Wall-7 Gauge-Heavy Duty Anchors

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	30102900			EA	38.200000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 2 1/2" x 36" Angle quick drive-7 Gauge Anchors

Extended Description:

2 1/2" x 36" Angle quick drive-7 Gauge Anchors

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	31160000			EA	0.540000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 5/6" medium corner bolt through 2 1/2" post

Extended Description:

5/6" medium corner bolt through 2 1/2" post

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	31160000			EA	0.160000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 5/16" flange nut used with corner bolt

Extended Description:

5/6" medium corner bolt through 2 1/2" post



**WEST VIRGINIA
DEPARTMENT OF TRANSPORTATION**

1900 Kanawha Boulevard East • Building Five • Room 109
Charleston, West Virginia 25305-0440 • (304) 558-0444

Michael J. DeMers
Deputy Secretary of Transportation

Stephen T. Rumbaugh, P. E.
Secretary of Transportation
Commissioner of Highways

DATE

March 2, 2026

**Subject: District 9- Open end Square Tube Sign Supports
Contract Renewal: CMA 0803 0958 DOT2500000027
Procurement Folder: 1609520**

The West Virginia Department of Transportation is offering to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

The renewal dates are 05/01/26 through 04/30/27 . If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to: April.d.hiser@wv.gov

Please contact the email listed above if you have any questions.

Thank you,

We agree to renew the contract for the period as stated above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.

SAH D. HENDERSON SAH D. HENDERSON 3/17/26
Name/Signature / Date

SAH D. HENDERSON
Title

PROCUREMENT USE ONLY
April D. Hiser 3-18-26
Signature/Title/Date



**WEST VIRGINIA
DEPARTMENT OF TRANSPORTATION**

1900 Kanawha Boulevard East • Building Five • Room 109
Charleston, West Virginia 25305-0440 • (304) 558-0444

Michael J. DeMers
Deputy Secretary of Transportation

Stephen T. Rumbaugh, P.E.
Secretary of Transportation
Commissioner of Highways

January 13, 2026

MEMORANDUM

TO: WV Purchasing Division

FROM: Stephen T. Rumbaugh, P.E.
Secretary of Transportation/
Commissioner of Highways

STR

THRU: Michael DeMers
Deputy Secretary/
Interim Business Manager

Michael DeMers

THRU: Kristy James
WVDOT Procurement Officer

Kristy E. James

SUBJECT: Authorization for Procurement Approvals Exceeding \$100,000.00

Effective January 12, 2026, I have coordinated with the Governor's Office and have been delegated the authority to approve procurements exceeding \$100,000.00 on behalf of the Governor's Office.

Additionally, I have granted Deputy Secretary and Acting Business Manager Michael DeMers the authority to approve procurements of the same value.

If you have any questions or require clarification, please do not hesitate to reach out to Kristy James, Procurement Director, WVDOT.

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

KORMAN SIGNS, INC.

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C Corporation	2/29/2012		2/29/2012	Foreign	Profit				

Organization Information		
Business Purpose	3399 - Manufacturing - Miscellaneous Manufacturing - Other Miscellaneous Manufacturing (jewelry, silverware, sporting & athletic goods, dolls, toys & games, office supplies (except paper), signs, gasket, packing & sealing, musical instruments, fasteners, buttons, needles & pins, brooms, brushes & mops, burial caskets)	
Charter County		Control Number 99TJD
Charter State	VA	Excess Acres
At Will Term		Member Managed
At Will Term Years		Par Value
Authorized Shares	0	Young Entrepreneur Not Specified

Addresses	
Type	Address
Designated Office Address	3029 LINCOLN AVENUE HENRICO, VA, 23228
Notice of Process Address	C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561
Principal Office Address	3029 LINCOLN AVE. HENRICO, VA, 23228 USA
Principal Office Mailing Address	3029 LINCOLN AVENUE HENRICO, VA, 23228 USA
Type	Address

Officers	
Type	Name/Address
President	SARAH KORMAN BOUTWELL 3029 LINCOLN AVENUE HENRICO, VA, 23111
Secretary	DIANE A. KORMAN 5537 CHARLES CITY RD. HENRICO, VA, 23231
Treasurer	WM KORMAN JR 5537 CHARLES CITY ROAD HENRICO, VA, 23231
Vice-President	MARY KORMAN LEE 3029 LINCOLN AVENUE HENRICO, VA, 23228
Type	Name/Address

Annual Reports	
Filed For	
2026	
2025	
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2023	
2022	
2021	
2020	
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2018	
2017x	
2017	
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2014	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, March 26, 2026 — 10:28 AM

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Revolutionary FAR Overhaul Impacts to SAM.gov Show Details
Aug 15, 2025



See All Alerts

Records Retention Policy Impacts Old SAM Registration Data Show Details
May 21, 2025



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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>JE</u> Date: <u>3/26/24</u> Solicitation No. <u>C0#1 Renewal</u>	Agency: WVDOT/DOH Procurement Officer Submitting Requisition: Amber Heath Requisition No. CMA DOT2500000027 PF No.: 1609520
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

T. Wang