



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 04-26-2026

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0802 5025 DMV2200000003 4	Procurement Folder:	974909
Document Name:	dmvFIRST Software System Support	Reason for Modification:	Change Order 3 To renew contract
Document Description:	dmvFIRST Software System Support		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-08-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-08-14

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000005239	Requestor Name:	Charles Jeff Davis
CELTIC CROSS HOLDINGS INC 40 BURTON HILLS BLVD STE 415		Requestor Phone:	(304) 926-3808
NASHVILLE TN 37215 US		Requestor Email:	charles.j.davis@wv.gov
Vendor Contact Phone:	423-773-2566	<div style="font-size: 48px; font-weight: bold; margin-bottom: 10px;">2026</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Extension:			
Discount Details:			
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

INVOICE TO	SHIP TO
MANAGER ACCOUNTS PAYABLE DIVISION OF MOTOR VEHICLES 5707 MACCORKLE AVE. S.E., SUITE 200 CHARLESTON WV 25304 US	304-926-3960 DIVISION OF MOTOR VEHICLES RECEIVING AND PROCESSING 5707 MACCORKLE AVENUE, S.E. SUITE 200 CHARLESTON WV 25317 US

4/30/26 CL

Total Order Amount:	Open End
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Purchasing Division's File Copy

JE 4/27/26

PURCHASING DIVISION AUTHORIZATION
DATE: <i>JA 4-30-24</i>
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
<i>John S. Jay</i>
DATE:
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
<i>Cody Ray</i>
DATE: <i>5-5-26</i>
ELECTRONIC SIGNATURE ON FILE

5/4/2026

Extended Description:

Change Order No. 3

Change Order 3 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective: 8/15/26 - 8/14/27

Renewals remaining: 0

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	43230000			YR	0.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: dmvFIRST System Support & Maintenance

Extended Description:

dmvFIRST System Support & Maintenance

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	43230000			HOUR	125.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: dmvFIRST System-Hourly Rate Prof. Svcs-Initial Term 3 years

Extended Description:

dmvFIRST System Support & Maintenance - Hourly Rate for Professional Services - Initial Term (3) three years. \$125 per hour.

Added on Change Order No. 1.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	43230000			YR	0.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: dmvFIRST System Support & Maintenance Year 4

Extended Description:

dmvFIRST System Support & Maintenance
Year 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	43230000			HOUR	125.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: dmvFIRST System-Hourly Rate Prof. Svcs Year 4

Extended Description:

dmvFIRST System Support & Maintenance - Hourly Rate for Professional Services - Year 4 \$125 per hour.

Added on Change Order No. 1.



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Motor Vehicles

5707 MacCorkle Avenue, Southeast
Post Office Box 17300

Charleston, West Virginia 25317-0010 • (304) 558-3900
TDD: (800) 742-6991 • (800) 642-9066

Everett J. Frazier
Commissioner
Division of Motor Vehicles

Stephen T. Rumbaugh P.E.
Secretary of Transportation
Commissioner of Highways

April 21, 2026

Celtic Cross Holdings, Inc.
8961 E Bell RD STE 101
Scottsdale, AZ 85260

RE: CMA DMV2200000003– dmvFIRST Software System Support Contract Renewal

The West Virginia Division of Motor Vehicles is requesting to renew our current contract under the same terms, conditions and pricing as stated in the original contract. The renewal effective dates are August 15, 2026 through August 14, 2027. If you agree to this renewal, please sign below and return to me.

You can return the signed document to me at Georgina.davis@wv.gov. Please let me know if you have any questions.

Thank You.

Georgie Davis

We agree to renew the contract for the period stated above under the same terms and conditions as in the original purchase order and any change orders thereto.

Celtic Cross Holdings, Inc.

Chris Laisure *Chris Laisure*

Name/Signature

President, Public Sector

Title

04/21/2026

Date

WV Division of Motor Vehicles

[Signature]

Name/Signature

Commissioner

Title

4/22/2026

Date

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

CELTIC CROSS HOLDINGS, INC.

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C Corporation	7/22/2015		7/22/2015	Foreign	Profit				

Organization Information									
Business Purpose	5419 - Professional, Scientific and Technical Servies - Professional, Scientific and Technical Servies - Other Professional/Scientific/Technical Services (marketing research, public opinion polling, photographic, translation & interpretation, veterinary services)				Capital Stock				
Charter County					Control Number				
Charter State	AZ					Excess Acres			
At Will Term					Member Managed				
At Will Term Years					Par Value				
Authorized Shares					Young Entrepreneur	Not Specified			

Addresses

Type	Address
Designated Office Address	8961 E. BELL ROAD SUITE 101 SCOTTSDALE, AZ, 85260
Notice of Process Address	NATIONAL REGISTERED AGENTS, INC. 5098 WASHINGTON ST. W., STE 407 CHARLESTON, WV, 253131561
Principal Office Address	40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215 USA
Principal Office Mailing Address	40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215 USA
Type	Address

Officers

Type	Name/Address
Director	RICK STANFORD 40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215
Director	CLAY WHITSON 40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215
Director	GREG DAILY 40 BURTON HILLS, SUITE 415 NASHVILLE, TN, 37215 USA
Director	CLAY WHITSON 40 BURTON HILLS, SUITE 415 NASHVILLE, TN, 37215 USA
President	RICK STANFORD 40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215
Secretary	PAUL MAPLE 40 BURTON HILLS BLVD.

SUITE 415
NASHVILLE, TN, 37215

Type	Name/Address
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DBA

DBA Name	Description	Effective Date	Termination Date
CELTIC SYSTEMS	TRADENAME	7/22/2015	
DBA Name	Description	Effective Date	Termination Date

Annual Reports

Filed For

2025

2024

2023

2022

2021

2020

2019

2018

2017x

2017

Date filed

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, April 21, 2026 — 8:07 AM

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Subcontracting Plan Reporting Contract Retrieval Issue

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Apr 17, 2026



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Revolutionary FAR Overhaul Impacts to SAM.gov

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Aug 15, 2025



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All Words 

Exact Phrase 

e.g. 1606N020Q02

"Celtic Cross Holdings" 

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>4/27/26</u> Solicitation No. <u>CMA DMV 22*03</u> <u>CO#3</u>	Agency: WV Division of Motor Vehicles Procurement Officer Submitting Requisition: Kristy James Requisition No. CMA DMV220000003 CO 3 PF No.: 974909
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

