



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 04-07-2026

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0705 0705 LOT2500000006 2	Procurement Folder:	1692525
Document Name:	WV Lottery On-Call Electrical Maintenance and Repairs	Reason for Modification:	Change Order 01 - To Renew Contract
Document Description:	WV Lottery On-Call Electrical Maintenance and Repairs		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2025-08-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-07-31

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000029016	Requestor Name:	Thomas P Hymes
HATZEL & BUEHLER INC 3600 SILVERSIDE ROAD		Requestor Phone:	304-558-2350
WILMINGTON DE 19810 US		Requestor Email:	thymes@wvlottery.com
Vendor Contact Phone:	740-420-3088 Extension: 4106	<div style="font-size: 48px; font-weight: bold;">2026</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION</div>	
Discount Details:			

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE LOTTERY PO BOX 2067 CHARLESTON WV 25327-2067 US	PURCHASING LOTTERY 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US

CR 4-8-25

Total Order Amount:	Open End
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Purchasing Division's File Copy

BS 4/17/2026
PURCHASING DIVISION AUTHORIZATION
 DATE: *Mark Ott 4/08/2026*
 ELECTRONIC SIGNATURE ON FILE

John S. Gray
ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *4/10/2026*
 ELECTRONIC SIGNATURE ON FILE

Cody Rose
ENCUMBRANCE CERTIFICATION
 DATE: *4-10-26*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective Date: 08/01/2026 through 07/31/2027

Optional Renewals Remaining: Two (2)

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	72151500			LS	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: WV Lottery On-Call Electrical Maintenance and Repairs

Extended Description:

See Exhibit - A Pricing Page



P.O. BOX 2067
CHARLESTON WV 25327

DAVID R. BRADLEY
ACTING DIRECTOR

PHONE: 304.558.0500
wvlottery.com

April 2, 2026

Ian Haddox
Hatzel & Buehler, Inc.
3600 Silverside Rd
Wilmington, DE 19810

Subject: Change Order #1 – Renewal – CMA LOT2500000006 – On-Call Electrical Maintenance and Repairs

Subject to the approval of the West Virginia Purchasing Division and the Attorney General’s Office, the West Virginia Lottery is offering the first optional renewal for year two (2) of the subject contract, under the same terms, conditions and pricing as the original contract. This renewal will be for a twelve (12) month period.

The renewal dates are from August 1, 2026, through July 31, 2027.

If your company agrees to this renewal, please sign and date below and return it to my attention as soon as possible.

Thank You,

Thomas Hymes
Procurement Specialist, Senior
West Virginia Lottery

Attachment

We agree to renew the subject contract for the period as stated above under the same terms, conditions and pricing in the original contract.

Ian Haddox /
Name/Signature

4/3/2026
Date

Project Manager
Title

304-563-4557
Phone Number

i.haddox@hatzelandbuehler.com
Email

Thomas Hymes

From: Crystal Crouch
Sent: Friday, December 12, 2025 8:46 AM
To: Thomas Hymes
Subject: FW: FW: Revisit Governor's Directive

From: Willis, Samantha L <samantha.l.willis@wv.gov>
Sent: Tuesday, December 9, 2025 3:19 PM
To: Crystal Crouch <ccrouch@wvlottery.com>
Subject: Re: FW: Revisit Governor's Directive

Thank you very much for the update Crystal! I will make sure everyone on our end knows.

On Tue, Dec 9, 2025 at 3:18 PM Crystal Crouch <ccrouch@wvlottery.com> wrote:

Good afternoon Samantha! I wanted to provide you an update on information that I have received from our Lottery director, David Bradley. Eric Nelson, Revenue Secretary, met with his agency revenue heads and the Governor yesterday and told them that he did not need to see any renewal contracts that have already been approved. He only wants to see new contracts with a spend over \$100,000 going forward.

We will be submitting several renewal contracts this week based on his directive unless I hear from you otherwise.

If you need any further information or have knowledge of conflicting directives, please let me know. I appreciate your assistance with this matter.

Thank you!

Crystal Crouch

West Virginia Lottery

Budget & Accounting Manager

304-352-1816 Office

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West Virginia Secretary of State — Online Data Services

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

HATZEL & BUEHLER, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	9/2/1954		9/2/1954	Foreign	Profit		11/20/1996	Withdrawal (Foreign)

Organization Information			
Business Purpose		Capital Stock	0.0000
Charter County	Foreign Country	Control Number	0
Charter State	NY	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years	0	Par Value	0.000000
Authorized Shares	0	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Notice of Process Address	MICHAEL G GOELLER 3600 SILVERSIDE ROAD WILMINGTON, DE, 19810 ✓
Principal Office Address	3600 SILVERSIDE RD WILMINGTON, DE, 19810
Type	Address

Officers	
Type	Name/Address
Director	NONE
President	WILLIAM A GOELLER 14 PELHAM ROAD WILMINGTON, DE, 19803
Secretary	MICHAEL C GOELLERMARA 160 EAST DOE RUN ROAD KENNETT SQUARE, PA, 19348
Treasurer	NONE
Vice-President	JOHN S. ADAMS 17 ROBERTS ROAD NEWTOWN SQUARE, PA, 19703
Type	Name/Address

Annual Reports	
Filed For	
1996	
1995	



Search All Words e.g. 1606N020Q02

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e.g. 123456789, Smith Corp
 "HATZEL & BUEHLER, INC." x

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>10-Brandon</u> Date: <u>4/7/2026</u> Solicitation No. <u>CMA LOT25*06</u>	Agency: Lottery Procurement Officer Submitting Requisition: Thomas Hymes Requisition No. CMA LOT2500000006 PF No.: 1692525
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

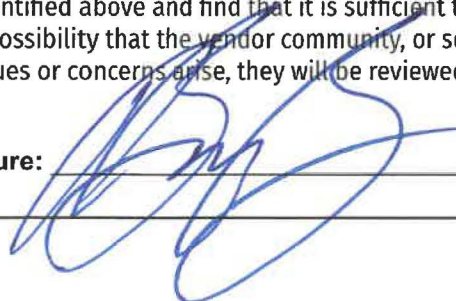
1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

 4/7/2026