



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 04-03-2026

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CMA 0705 0705 LOT2400000001 4	Procurement Folder:	1241343
Document Name:	FIRE SUPPRESSION INSPECTION AND MAINTENANCE	Reason for Modification:	Change Order 03 - To Renew Contract
Document Description:	FIRE SUPPRESSION SYSTEM INSPECTION AND MAINT SVCS		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-08-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-07-31

VENDOR		DEPARTMENT CONTACT																					
Vendor Customer Code:	000000176479	Requestor Name:	Thomas P Hymes																				
S A COMUNALE CO INC 6702 MACCORKLE AVE.  ST. ALBANS WV 25177 US		Requestor Phone:	304-558-2350																				
Vendor Contact Phone:	3049154466	Requestor Email:	thymes@wvlottery.com																				
Extension:		<div style="font-size: 48px; font-weight: bold;">2026</div> <div style="font-weight: bold;">FILE LOCATION _____</div>																					
Discount Details:																							
	<table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>				Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
	Discount Allowed			Discount Percentage	Discount Days																		
#1	No			0.0000	0																		
#2	No																						
#3	No																						
#4	No																						

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE LOTTERY PO BOX 2067  CHARLESTON WV 25327-2067  US	PURCHASING LOTTERY 900 PENNSYLVANIA AVE  CHARLESTON WV 25302  US

*CR 4-6-26*

Total Order Amount:	Open End
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Purchasing Division's File Copy

*4/6/2026*

PURCHASING DIVISION AUTHORIZATION  
 DATE: *4/6/2026*  
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM  
 DATE: *4/6/2026*  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *4-6-26*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order

Change Order No. 03 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective Date: 08/01/2026 through 07/31/2027

Renewal Years Remaining: None (0)

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	72101509				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Fire protection system- Inspection, Maintenance & Repairs

**Extended Description:**

Fire Suppression system Inspection, and Maintenance Services:  
As Per Exhibit A Pricing Page



P.O. BOX 2067  
CHARLESTON WV 25327

DAVID R. BRADLEY  
ACTING DIRECTOR

PHONE: 304.558.0500  
wvlottery.com

April 2, 2026

S A Comunale Company, Inc.  
Attn: Mike Shirley & Jonathan Shaffer  
6702 MacCorkle Ave.  
Saint Albans, WV 25177

Subject: Change Order #3 – Renewal – CMA LOT2400000001 – Fire Suppression Inspection & Maintenance

Subject to the approval of the West Virginia Purchasing Division and the Attorney General’s Office, the West Virginia Lottery is offering the final optional renewal for year four (4) of the subject contract, under the same terms, conditions and pricing as the original contract. This renewal will be for a twelve (12) month period.

The renewal dates are from August 1, 2026, through July 31, 2027.

If your company agrees to this renewal, please sign and date below and return it to my attention as soon as possible.

Thank You,

Thomas Hynes  
Procurement Specialist, Senior  
West Virginia Lottery

Attachment

*We agree to renew the subject contract for the period as stated above under the same terms, conditions and pricing in the original contract.*

Sean Coustillac   
Name/Signature

4/2/26  
Date

Executive Vice President  
Title

(330) 706-3050  
Phone Number

sean.coustillac@comunale.com  
Email

# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>10-Brandon Barr</u> Date: <u>4/6/2026</u>  Solicitation No. <u>CMA LOT24*01</u>	Agency: Lottery  Procurement Officer Submitting Requisition: Thomas Hymes  Requisition No. CMA LOT2400000001  PF No.: 1241343
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

**FOR ALL SOLICITATION TYPES:**

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

*[Handwritten Signature]* 4/6/2026

Vendor/Customer

Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓ Ordering	6702 MACCORKLE AVE.	ST. ALBANS	WV	25177	Mike Shirley
Ordering	2900 NEWPARK DRIVE	BARBERTON	OH	44203	KATHY KEYS
Payment	2900 NEWPARK DR	BARBERTON	OH	44203-1050	
Payment	2900 NEWPARK DR	BARBERTON	OH	442031050	Kim Metcalf
Ordering	2900 NEWPARK DR	BARBERTON	OH	44203	STEPHEN A COMUNALE

First Prev Next Last

Save Undo Delete Insert Copy Paste

Vendor/Customer : 00000176479  
S A COMUNALE CO INC

Active From : 04/12/2021

Active To :

Address Type : Ordering

Default Record :

Division/Department :

Mail Returned :

Additional Address Info. :

Active Address : Yes

Prevent New Spending :

Default Currency : USD - US Dollar

Address Information

Address ID : ADD00001

Country Phone Code : 1

Street 1 : 6702 MACCORKLE AVE.

Phone : 304-410-2387

Street 2 :

Phone Extension :

City : ST. ALBANS

County :

State/Province : WV

County Name :

Zip/Postal Code : 25177

Country : US

DUNS :

Extended DUNS :

Unique Entity Identifier :

CAGE Code :

▶ Prenote/EFT

▶ Remittance Advice

▶ Contact Information

▶ Contact Address Information

▶ Geographic Designation

▶ Change Management

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Modify Existing Record Add New Address

Master Address

Master Contacts

Languages

Vendor Transaction History

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**Business and Licensing**

Online Data Services Help

**Business Organization Detail**

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

**S.A. COMUNALE CO., INC.**

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	3/27/1996		3/27/1996	Foreign	Profit			

Organization Information			
<b>Business Purpose</b>	2389 - Construction - Special Trade Contractors - Other Specialty Trade Contractors (site prep, other specialty)	<b>Capital Stock</b>	0.0000
<b>Charter County</b>	Kanawha	<b>Control Number</b>	0
<b>Charter State</b>	OH	<b>Excess Acres</b>	0
<b>At Will Term</b>		<b>Member Managed</b>	
<b>At Will Term Years</b>		<b>Par Value</b>	0.000000
<b>Authorized Shares</b>	0	<b>Young Entrepreneur</b>	Not Specified

Addresses	
Type	Address
<b>Notice of Process Address</b>	CORPORATION SERVICE COMPANY 808 GREENBRIER STREET CHARLESTON, WV, 25311
<b>Principal Office Address</b>	2900 NEWPARK DRIVE BARBERTON, OH, 44203 USA
<b>Principal Office Mailing Address</b>	2900 NEWPARK DRIVE ATTN.: CFO BARBERTON, OH, 44203
Type	Address

\* See Attached

Officers	
Type	Name/Address
<b>Director</b>	THOMAS HIEBERT 301 MERRITT SEVEN 6TH FLOOR NORWALK, CT, 06851
<b>President</b>	STEPHEN COMUNALE 2900 NEWPARK DRIVE BARBERTON, OH, 44203
<b>Secretary</b>	MICHAEL MOLDVAY 2900 NEWPARK DRIVE BARBERTON, OH, 44203
<b>Treasurer</b>	MICHAEL MOLDVAY 2900 NEWPARK DRIVE BARBERTON, OH, 44203
<b>Vice-President</b>	THOMAS HIEBERT 301 MERRITT SEVEN 6TH FLOOR NORWALK, CT, 06851
Type	Name/Address



Search All Words e.g. 1606N020Q02

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Any Words <sup>i</sup>  
 All Words <sup>i</sup>  
 Exact Phrase <sup>i</sup>

e.g. 123456789, Smith Corp

"S.A. COMUNALE CO., INC." x

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Location v

Status ^

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 Inactive

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