



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 03-25-2026

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0702 7814 TAX2400000005 5	Procurement Folder:	1414117
Document Name:	Security Guard Service for Revenue Center Bldg 22	Reason for Modification:	
Document Description:	Change Order 03 To Renew Contract	Change Order 03 To Renew Contract	
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2024-06-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-05-31

VENDOR				DEPARTMENT CONTACT		
Vendor Customer Code:	VS0000045398	Requestor Name:	Nora M Adams			
CAPITOL SECURITY SOLUTIONS LLC 9 ANTLER DRIVE		Requestor Phone:	304-558-8699			
CULLODEN	WV	25510	Requestor Email:	nora.m.adams@wv.gov		
US			<div style="font-size: 48px; font-weight: bold;">2026</div> <div style="font-weight: bold;">FILE LOCATION _____</div>			
Vendor Contact Phone:	3048070840	Extension:				
Discount Details:						
	Discount Allowed	Discount Percentage	Discount Days			
#1	No	0.0000	0			
#2	No					
#3	No					
#4	No					

INVOICE TO	SHIP TO
OPERATIONS DIVISION TAX DIVISION OF PO BOX 11748 CHARLESTON WV 25339-1748 US	OPERATIONS DIVISION TAX DIVISION OF REVENUE CENTER 1001 LEE ST E, STE 1 CHARLESTON WV 25301-1725 US

CR 4-1-26

Total Order Amount:	Open End
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Purchasing Division's File Copy

BBB
3/31/2026

PURCHASING DIVISION AUTHORIZATION
 DATE: *Mark Kelly* 3/31/2026
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *4-6-26*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No.03 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders Effective date of renewal __June 1, 2026__ through __May 31, 2027__ Renewal Years/Months Remaining: __0 years__

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	92121504				0.000000
	Service From	Service To			Service Contract Amount
				0.00	

Commodity Line Description: Guard II M-F 0600 to 1730

Extended Description:

Exhibit "A" Pricing Page for pricing.

This position consists of 2 guards one working M-T-F and the other working W-TH of the week

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	92121504				0.000000
	Service From	Service To			Service Contract Amount
				0.00	

Commodity Line Description: Guard II M-F 0900 to 1730

Extended Description:

Exhibit "A" Pricing Page for pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	92121504				0.000000
	Service From	Service To			Service Contract Amount
				0.00	

Commodity Line Description: Guard II M-F 0800 to 1630

Extended Description:

Exhibit "A" Pricing Page for pricing.

Raquel L. Gray

From: Clay, Gregory C <gregory.c.clay@wv.gov>
Sent: Monday, April 6, 2026 7:30 AM
To: Raquel L. Gray; Cody E Rose
Subject: TAX2400000005
Attachments: TAX24.05 CMA Capitol Securty Solutions Renewal Letter FY27 signed.pdf

Raquel,
Attached is the renewal letter with the corrected dates for CMA TAX24*5.

Thank you
Greg

--

Gregory Clay
Assistant Director
Purchasing Division
304-558-8806 | gregory.c.clay@wv.gov
2019 Washington St. E., Charleston, WV 25305





WEST VIRGINIA
TAX DIVISION

Eric Nelson
Secretary of Revenue

Matthew Irby
Tax Commissioner

April 2, 2026

Capitol Security Solutions LLC
Attn: Steve Johnson
9 Antler Drive
Culloden, WV 25510

Ref: TAX24*05 CMA

Dear Mr. Johnson,

The West Virginia State Tax Division, Property Tax Division would like to "renew" their contract with Capitol Security Solutions LLC for an additional year. If you agree and approve, the date of service for this renewal will be June 1, 2026 through May 31, 2027.

Upon acceptance, please return document via email to nora.m.adams@wv.gov or via U.S. Mail at WV State Tax Division, Attn: Operations Division PO Box 11748, Charleston WV 25301-1748.

If you have any questions or need additional information, please contact me at (304) 558-8699.

Sincerely,

Nora Adams

Nora Adams, Procurement Specialist
Operations Division

Accepted by: Steve Johnson

Company Name: Capitol Security Solutions, LLC

Signature: *[Signature]*

Title: President

Date: 4/3/26

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

CAPITOL SECURITY SOLUTIONS LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	4/4/2022		4/4/2022	Domestic	Profit			

Organization Information		
Business Purpose	5616 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Investigation and Security Services (security guards, patrol, armored car, security systems, locksmiths)	Capital Stock
Charter County	Kanawha	Control Number
Charter State	WV	Excess Acres
At Will Term	A	Member Managed MBR
At Will Term Years		Par Value
Authorized Shares		Young Entrepreneur No

Addresses	
Type	Address
Designated Office Address	5312 MACCORKLE AVE SW SUITE 109 SOUTH CHARLESTON, WV, 25309
Notice of Process Address	STEVEN JOHNSON 9 ANTLER DRIVE CULLODEN, WV, 25510
Principal Office Address	5312 MACCORKLE AVE SW SUITE 109 SOUTH CHARLESTON, WV, 25309 USA
Principal Office Mailing Address	5312 MACCORKLE AVE. SW SUITE 109 SOUTH CHARLESTON, WV, 25309 USA
Type	Address

Officers	
Type	Name/Address
Member	STEVEN JOHNSON 9 ANTLER DRIVE CULLODEN, WV, 25510 ✓
Organizer	STEVEN JOHNSON 9 ANTLER DRIVE CULLODEN, WV, 25510
Type	Name/Address



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