



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

## State of West Virginia Delivery Order

Order Date: 04-06-2026

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CDO 0511 2680 BMS2600000020 2	<b>Change Order No:</b>	1	<b>Procurement Folder:</b>	1868567
<b>Document Name:</b>	CR 288 Data Roadmap 2026 Q1			<b>Reason for Modification:</b>	
<b>Document Description:</b>	CR 288 Data Roadmap 2026 Q1			Change Order 1 is issued to extend the period of performance at no cost.	
<b>Procurement Type:</b>	Central Delivery Order				
<b>Buyer Name:</b>	Crystal G Hustead				
<b>Telephone:</b>	(304) 558-2402				
<b>Email:</b>	crystal.g.hustead@wv.gov				
<b>Shipping Method:</b>	Best Way			<b>Master Agreement Number:</b> CMA 0511 HHR2100000002 2	
<b>Free on Board:</b>	FOB Dest, Freight Prepaid				

VENDOR	DEPARTMENT CONTACT																				
<b>Vendor Customer Code:</b> 000000103433 INTERNATIONAL BUSINESS MACHINES CORPORATION NEW ORCHARD RD  ARMONK NY 10504  US <b>Vendor Contact Phone:</b> 999-999-9999 <b>Extension:</b>  <b>Discount Details:</b> <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			<b>Requestor Name:</b> Stuart Sellears <b>Requestor Phone:</b> 304-352-4319 <b>Requestor Email:</b> stuart.sellears@wv.gov  <div style="text-align: center; font-size: 2em; font-weight: bold;">2026</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES  BUREAU FOR MEDICAL SERVICES  350 CAPITOL ST, RM 251  CHARLESTON WV 25301-3709  US	PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES  BUREAU FOR MEDICAL SERVICES  350 CAPITOL ST, RM 251  CHARLESTON WV 25301-3709  US

Purchasing Division's File Copy

<b>Total Order Amount:</b>	\$532,376.00
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CH 4/13/26  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: *Tamara 4/13/26*  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *4-13-26*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order

Change Order 1 is issued as a cost neutral change request to extend the delivery order end date from 03/31/2026 to 05/30/2026

Original Service Period: 01/12/2026 - 03/31/2026

Change Order 1 Service Period: 01/12/2026 - 05/30/2026

No other changes

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80101606	0.00000		\$0.0000	\$532,376.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2026-01-12	2026-05-30				

**Commodity Line Description:** Project monitoring and evaluation

**Extended Description:**

Project monitoring and evaluation

See attached pricing pages.

Technical Lead 42 hours X \$274.00 = \$11,508.00  
 Testing Manager 120 hours X \$226.00 = \$27,120.00  
 Document Management Lead 60 hours X \$226.00 = \$13,560.00  
 Information Security Architect 28 hours X \$226.00 = \$6,328.00  
 Analytic Consultant 208 hours X \$226.00 = \$47,008.00  
 BI Developer 120 hours X \$183.00 = \$21,960.00  
 Business Analyst 208 hours X \$156.00 = \$32,448.00  
 Tester (Business Analyst) 120 hours X \$156.00 = \$18,720.00  
 Data Architect 480 hours X \$226.00 = \$108,480.00  
 ETL Lead (Data Management Consultant) 160 hours X \$226.00 = \$36,160.00  
 BI Lead (Data Management Consultant) 120 hours X \$226.00 = \$27,120.00  
 Release Manager (Data Management Consultant) 40 hours X \$226.00 = \$9,040.00  
 Data Warehouse Analyst 250 hours X \$226.00 = \$56,500.00  
 Database Administrator 40 hours X \$183.00 = \$7,320.00  
 ETL Engineer 320 hours X \$156.00 = \$49,920.00  
 Project Manager, Sr. 216 hours X \$274.00 = \$59,184.00

TOTAL 2,532 hours = \$532,376.00



March 27, 2026

Jimmy Dowden  
Director, Procurement Services  
Bureau for Medical Services  
West Virginia Department of Human Services  
350 Capitol Street, RM 251  
Charleston, WV 25301-3707

Dear Mr. Dowden,

Change Request (CR) 288 Data Roadmap 2026 Q1 was executed for the Enterprise Data Solution (EDS) (CMA 0511 HHR21\*2) per CDO BMS26\*20 with an end date of March 31, 2026.

We request a change order to CDO BMS26\*20 to execute a no cost extension until May 30, 2026, to allow work to continue while the EDS contract renewal is being executed. The end date of this CR will exceed the expiration of IBM's Master Agreement (CMA HHR21\*02). IBM will honor the current pricing, terms, and conditions included in the current approved Master Agreement for the duration of this ADO/CDO.

Should you have any questions, please do not hesitate to contact Amy Wenmoth at (304) 550-7482 or [awenmoth@us.ibm.com](mailto:awenmoth@us.ibm.com).

International Business Machines Corp.

By: Amy Wenmoth

Printed Name: Amy Wenmoth

Title: Project Executive

Date: March 27, 2026

West Virginia Department of Human Services

By: Doug Sorvig

Printed Name: Doug Sorvig

Title: EDS Program Manager

Date: March 30, 2026

Ok  
Althea Greenhowe



STATE OF WEST VIRGINIA  
DEPARTMENT OF HUMAN SERVICES  
BUREAU FOR MEDICAL SERVICES

Christina Mullins, MA  
Acting Cabinet Secretary

Christy D. Donohue, CMC  
Commissioner

DATE: April 1, 2026

TO: Crystal Husted  
Senior Buyer  
State of West Virginia Purchasing Division

FROM: Althea Greenhowe *Althea Greenhowe*  
Procurement Specialist, Senior  
Office of Shared Administration/Purchasing

RE: PF 1868567, CDO BMS26\*20 Change Order 1  
Dept 0511

The West Virginia Bureau for Medical Services (BMS) respectfully requests the approval of the above-referenced change order to extend the delivery order date from 03/31/2026 to 05/30/2026 performed by IBM under PF 489735, CMA HHR21\*02.

The total cost is \$532,376.00

Please feel free to contact me if additional documentation or details are needed. I can be reached at 304-352-3924 or [althea.m.greenhowe@wv.gov](mailto:althea.m.greenhowe@wv.gov). Thank you for your time and consideration in this matter.



# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Cristal H. Hood</u> Date: <u>4/13/20</u>  Solicitation No. <u>CDO BMS26*20</u>	Agency: OSA  Procurement Officer Submitting Requisition: Althea Greenhowe  Requisition No. CDO 0511 BMS26*20  PF No.: 1868567
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

*Crystal Husted*



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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

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#### INTERNATIONAL BUSINESS MACHINES CORPORATION

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
BC   Benefit Corporation	9/30/1933		9/30/1933	Foreign	Profit				

Organization Information			
<b>Business Purpose</b>	5415 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Computer Systems Design and Related Services (design, programming, facilities mgmt)	<b>Capital Stock</b>	0.0000
<b>Charter County</b>	Mineral	<b>Control Number</b>	0
<b>Charter State</b>	NY	<b>Excess Acres</b>	0
<b>At Will Term</b>		<b>Member Managed</b>	
<b>At Will Term Years</b>		<b>Par Value</b>	0.000000
<b>Authorized Shares</b>	0	<b>Young Entrepreneur</b>	Not Specified

Addresses	
Type	Address
<b>Designated Office Address</b>	ONE NEW ORCHARD ROAD ATTENTION: CATHERINE BUCKLEY ARMONK, NY, 10504
<b>Notice of Process</b>	CORPORATION SERVICE COMPANY 808 GREENBRIER STREET CHARLESTON, WV, 25311
<b>Principal Office</b>	ONE NEW ORCHARD ROAD ARMONK, NY, 105041784
<b>Principal Office Mailing Address</b>	ONE NEW ORCHARD ROAD ATTENTION: CATHERINE BUCKLEY ARMONK, NY, 10504
Type	Address

Officers	
Type	Name/Address

<b>Director</b>	ARVIND KRISHNA ONE NEW ORCHARD ROAD ARMONK, NY, 10504
<b>Director</b>	DAVID N. FARR ONE NEW ORCHARD ROAD ARMONK, NY, 10504
<b>President</b>	ARVIND KRISHNA NEW ORCHARD ROAD ARMONK, NY, 10504
<b>Secretary</b>	JANE P. EDWARDS ONE NEW ORCHARD RD. ARMONK, NY, 10504
<b>Treasurer</b>	BRIEN WIERZCHOWSKI ONE NEW ORCHARD RD. ARMONK, NY, 10504
<b>Type</b>	<b>Name/Address</b>

<b>Mergers</b>				
<b>Merger Date</b>	<b>Merged</b>	<b>Merged State</b>	<b>Survived</b>	<b>Survived State</b>
3/27/2001	ARAGON CONSULTING GROUP, INC.	MO	INTERNATIONAL BUSINESS MACHINES CORPORATION	NY
<b>Merger Date</b>	<b>Merged</b>	<b>Merged State</b>	<b>Survived</b>	<b>Survived State</b>

<b>Date</b>	<b>Amendment</b>
<b>3/27/2001</b>	MERGER: MERGING ARAGON CONSULTING GROUP, INC., A NON-QUALIFIED MO ORGANIZATION WITH AND INTO INTERNATIONAL BUSINESS MACHINES CORPORATION, A QUALIFIED NY CORPORATION, THE SURVIVOR
<b>10/10/1998</b>	MERGER(CON'T FROM ABOVE) MACHINES CORPORATION, A QUAL NY CORP., THE SURVIVOR.
<b>1/9/1998</b>	MERGER: MERGING INTEGRATED SYSTEMS SOLUTIONS CORPORATION, A QUAL DE CORP, ISSC HOLDINGS, INC., A NON QUAL DE CORP & ADVANTIS CORPORATION, A QUAL NY CORP. WITH AND INTO INTERNATIONAL BUSINESS
<b>7/8/1992</b>	CHANGE OF AMENDMENT TO RESTATED CERTIFICATE OF INCORPORATION.
<b>5/24/1988</b>	AMENDMENT TO THE ARTICLES OF INCORPORATION.
<b>3/23/1988</b>	MERGER; MERGING ROLM CORPORATION, A QUAL CA CORP, WITH AND INTO INTENATIONAL BUSINESS MACHINES CORPORATION, A QUAL NY CORP, THE SURVIVOR.
<b>6/2/1986</b>	AMENDMENT TO THE ARTICLES OF INCORPORATION.
<b>8/2/1982</b>	AMENDMENT: TO ARTICLES OF INCORPORATION. TWO AMENDMENTS WERE FILED THIS DATE.
<b>6/8/1979</b>	AMENDMENT: CERTIFICATE OF INCORPORATION.
<b>7/22/1976</b>	CERTIFICATE OF AMENDMENT OF THE CERTIFICATE OF INCORPORATION ROLL 109.
<b>5/22/1973</b>	AMENDMENT: CERTIFICATE OF INCORPORATION; ROLL 71
<b>5/19/1972</b>	AMENDMENT: CERTIFICATE OF AMENDMENT: ROLL 59
<b>6/2/1971</b>	AMENDMENT: CERTIFICATE OF INCORPORATION; ROLL 48
<b>5/20/1968</b>	AMENDMENT: CERTIFICATE OF INCORPORATION; ROLL 11
<b>5/15/1967</b>	AMENDMENT: CERTIFICATE OF INCORPORATION; BOOK 210, PAGE 487
<b>8/19/1966</b>	AMENDMENT: CERTIFICATE OF INCORPORATION; BOOK 249, PAGE 134
<b>9/29/1964</b>	AMENDMENT: CERTIFICATE OF INCORPORATION; BOOK 210, PAGE 537
<b>8/13/1964</b>	AMENDMENT: CERTIFICATE OF INCORPORATION; BOOK 210, PAGE 397
<b>5/25/1961</b>	AMENDMENT: ARTICLES OF INCORPORATION; BOOK 210, PAGE 300.

<b>5/16/1959</b>	AMENDMENT: CERTIFICATE OF INCORPORATION; BOOK 210, PAGE 227
<b>5/12/1958</b>	AMENDMENT: RESTATED CERTIFICATE OF INCORPORATION; BOOK 224, PAGE 269.
<b>5/14/1957</b>	AMENDMENT: ARTICLES OF INCORPORATION; BOOK 210, PAGE 169
<b>6/16/1956</b>	AMENDMENT: CERTIFICATE OF INCORPORATION; BOOK 210, PAGE 140.
<b>6/10/1955</b>	AMENDMENT (ARTICLES OF INCORPORATION; BOOK 210, PAGE 98.
<b>3/25/1955</b>	AMENDMENT: CERTIFICATE OF MERGER WITH INTERNATIONAL BUSINESS MACHINES COMPANY OF HAWAII, LIMITED; CERTIFICATE OF MERGER WITH ENDICOTT HIGHLANDS DEVELOPMENT CORPORATION; BOOK 216, PAGE 788
<b>7/14/1954</b>	AMENDMENT ARTICLES OF INCORPORATION; BOOK 210, PAGE 69.
<b>8/17/1950</b>	AMENDMENT: (AUTHORIZATION OF 500,000 NEW SHARES, WITHOUT PAR VALUE) BOOK 183, PAGE 528
<b>7/10/1948</b>	AMENDMENT (ARTICLES OF INCORPORATION) BOOK 183, PAGE 367
<b>2/20/1946</b>	AMENDMENT (ARTICLES OF INCORPORATION; BOOK 152, PAGE 793 CERTIFICATE OF MERGER WITH ELECTROMATIC TYPERWRITERS, INC. BK.152-794
<b>8/21/1942</b>	CERTIFICATE OF MERGER, WITH MUNITIONS MANUFACTURING CORP.; BOOK 152, PAGE 794
<b>6/11/1942</b>	AMENDMENT (INCREASE OF NUMBER OF SHARES) BOOK 152, PAGE 521.
<b>6/12/1936</b>	AMENDMENT BOOK 152, PAGE 121
<b>Date</b>	<b>Amendment</b>

<b>Annual Reports</b>
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, April 13, 2026 — 8:31 AM

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