



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 04-14-2026

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0506 3916 BPH2000000003 5	Change Order No:	1	Procurement Folder:	733408
Document Name:	Medical Cannabis Seed to Sale Tracking Services	Reason for Modification:			
Document Description:	Medical Cannabis Seed to Sale Tracking Services	CO 1 - To cancel remaining balance per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.			
Procurement Type:	Central Delivery Order				
Buyer Name:	Mark A Atkins				
Telephone:	(304) 558-2307				
Email:	mark.a.atkins@wv.gov				
Shipping Method:	Best Way	Master Agreement Number: CMA 0212 EPORTAL16 5			
Free on Board:	FOB Dest, Freight Prepaid				

VENDOR				DEPARTMENT CONTACT		
Vendor Customer Code:	000000162433	Requestor Name:	Lesley E Walizer			
WEST VIRGINIA INTERACTIVE LLC		Requestor Phone:	(304) 356-4545			
1614 KANAWHA BLVD EAST		Requestor Email:	lesley.e.walizer@wv.gov			
CHARLESTON	WV	25311	<div style="text-align: center;"> <h1>2026</h1> <p>FILE LOCATION _____</p> </div>			
US						
Vendor Contact Phone:	304-206-9720	Extension:				
Discount Details:						
	Discount Allowed	Discount Percentage	Discount Days			
#1	No	0.0000	0			
#2	No					
#3	No					
#4	No					

INVOICE TO	SHIP TO
BPH-OFC OF MEDICAL CANNABIS HEALTH AND HUMAN RESOURCES DIAMOND BUILDING 350 CAPITOL STREET RM 523 CHARLESTON WV 25301 US	BPH-OFC OF MEDICAL CANNABIS HEALTH AND HUMAN RESOURCES DIAMOND BUILDING 350 CAPITOL STREET RM 523 CHARLESTON WV 25301 US

Total Order Amount:	\$128,968.00
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Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION
 DATE: *Mark Atkins - 4/20/2026*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Lesley Walizer - 4-20-26*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change order 1 is to cancel remaining balance per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.

Original Contract Total: \$165,816.00
Change Order # Decrease: (\$ 36,848.00)
New Contract Total: \$128,968.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112103	2.00000	EA	\$9,212.0000	\$18,424.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2020-10-01	2021-04-30				

Commodity Line Description: Maintenance, Hosting and Support FY2021

Extended Description:

CO 1 - To cancel remaining quantity balance to bring the dollar amount to zero per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.

Maintenance, Hosting and Support FY2021 (6 Months @\$9,212.00 per month

Time and Materials Fee Detail - Maintenance, Hosting and Support (FY 2021)

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112103	12.00000	EA	\$9,212.0000	\$110,544.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-05-01	2022-03-31				

Commodity Line Description: Maintenance, Hosting and Support FY2022

Extended Description:

CO 1 - To cancel remaining quantity balance to bring the dollar amount to zero per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.

Maintenance, Hosting and Support FY2022 (12 Months @\$9,212.00 per month

Time and Materials Fee Detail - Maintenance, Hosting and Support (FY 2022)



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH
CENTRAL FINANCE OFFICE

Arvin Singh, EdD, MBA, MPH, MS, FACHE
Health Secretary

March 30, 2026

WEST VIRGINIA INTERACTIVE LLC
10 HALE ST 3RD FLOOR
Charleston, WV 25301

Re: Cancellation of Balance
PO#: CDO BPH2000000003

Dear Vendor:

The above referenced Purchase Order in the amount of \$165,816.00 was issued on May 28, 2020. We are requesting your approval to cancel the remaining balance of \$36,848.00 that still exists on purchase order CDO BPH2000000003.

Your signature on the line below will acknowledge that you concur with this action and there are no outstanding invoices against this purchase order. Please mail this letter back to my attention at 350 Capitol Street Room 206, Charleston, WV 25301, or email to me at erin.c.basham@wv.gov. Failure to receive written exception to this cancellation by April 13, 2026, will also constitute your concurrence with our cancellation plan.

This cancellation does not impact current or future contracts which you may have with this office. It pertains to this specific contract only.

If you have questions or need additional information, please email me at erin.c.basham@wv.gov.

Sincerely,

Erin Basham
Bureau for Public Health

Signature

Date

Agreed

Heather White



Basham, Erin C <erin.c.basham@wv.gov>

Requesting Cancellation of Balance CDO BPH2000000003

1 message

Basham, Erin C <erin.c.basham@wv.gov>


Mon, Mar 30, 2026 at 12:16 PM

To: Brooke.Thomas@tylertech.com, Trey R Morris <trey.r.morrisiii@wv.gov>, DH CFU Invoices <dhcfinvoices@wv.gov>

Good Morning,

We are requesting to cancel the remaining balance on CDO BPH20*003 to free up encumbrances. From my records there are no outstanding invoices against this PO. Could you confirm and sign the attached cancellation letter?

Thanks,
Erin

 CDO BPH20_003_Close_out.docx
2493K

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

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THE WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES, INC.

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C Corporation	5/8/1973		5/8/1973	Domestic	Non-Profit				

Organization Information			
Business Purpose	5813 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Employment Services (placement, executive search, temporary help, professional employer orgs)		Capital Stock 0.0000
Charter County	Kanawha	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	0.000000
Authorized Shares	0	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	400 PATTERSON LANE CHARLESTON, WV, 25311
Notice of Process Address	NITA HOBBS 400 PATTERSON LANE CHARLESTON, WV, 25311
Principal Office Address	400 PATTERSON LANE CHARLESTON, WV, 25311 USA
Principal Office Mailing Address	PO BOX 6764 CHARLESTON, WV, 25362 USA
Type	Address

Officers	
Type	Name/Address
Director	NITA HOBBS 563 BURROUGHS STREET MORGANTOWN, WV, 26505
Incorporator	GEORGE W. KESSINGER 1016 WILKIE DR CHARLESTON, WV, 25301 USA
Incorporator	TIMOTHY J. ATKINSON 180 B. ST KEYSER, WV, 26726 USA
President	JOHN EMPSON 22 CAPITOL STREET CHARLESTON, WV, 25301
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
CROSSROADS INDUSTRIES	TRADENAME	8/28/1995	
WVARF	TRADENAME	9/30/2004	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
3/21/2014	AMENDMENT FILED: SEE IMAGE
6/4/2010	FILED AMENDING BY-LAWS
5/26/2009	AMEND FILED ADDING 501C3 LANGUAGE AND AMENDING BYLAWS
11/18/1985	AMEND, BY LAWS
Date	Amendment

Annual Reports	
Filed For	
2026	
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, April 20, 2026 — 8:13 AM

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