



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 05-04-2026

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0439 0439 EBA2400000003 5	Procurement Folder:	1404038
Document Name:	Audit Services	Reason for Modification:	
Document Description:	Audit Services for WV Educational Broadcasting Authority	Change Order 04 To renew document.	
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2024-06-10
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-06-09

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000197366	Requestor Name:	Cecil Dale Malcomb
BROWN EDWARDS & COMPANY LLP 707 Virginia St E		Requestor Phone:	(304) 254-7858
Charleston WV 25301-2710		Requestor Email:	dmalcomb@wvpublic.org
Vendor Contact Phone:	304-345-8400	<div style="font-size: 48px; font-weight: bold; opacity: 0.5;">2026</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Discount Details:	Extension:		
Discount Allowed	Discount Percentage Discount Days		
#1 No	0.0000 0		
#2 No			
#3 No			
#4 No			

INVOICE TO	SHIP TO
CHIEF FINANCIAL OFFICER EDUCATIONAL BROADCASTING 124 INDUSTRIAL PARK RD BEAVER WV 25813 US	SITE MANAGER EDUCATIONAL BROADCASTING WSWP-TV 124 INDUSTRIAL PARK RD BEAVER WV 25813 US

CR 5-6-26

Total Order Amount:	Open End
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Purchasing Division's File Copy

Yum 5/05/26

PURCHASING DIVISION AUTHORIZATION
DATE: <i>Murphy - 5/06/2026</i>
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>[Signature]</i>
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: <i>[Signature]</i>
ELECTRONIC SIGNATURE ON FILE

5/14/2026

Extended Description:

Change Order

Change Order No. 04 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective dates: 06/10/2026 through 06/09/2027.

Renewal Years Remaining: 1

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	84111601			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: YEAR END AUDITS

Extended Description:

See attached pricing page for details



Dale Malcomb
Purchasing Coordinator
Phone: (304) 254-7858
Email: dmalcomb@wvpublic.org

May 1st, 2026

Rob Adams
CPA, Partner
Brown Edwards and Company, LLP
300 Chase Tower, 707 Virginia Street, East
Charleston, WV 25301
Phone: (304) 343-4188
Email: readams@becpas.com

Subject: Second Renewal of CMA 0439 EBA240000003, Audit Services for WV Educational Broadcasting

Dear Mr. Adams:

The State of West Virginia is offering to renew subject contract under the same terms, conditions and pricing. The renewal dates are June 10th, 2026 through June 9th, 2027. If your company agrees to this renewal, please sign below and return the original to my attention as soon as possible.

In addition to these documents, please include a current Certificate of Insurance (COI) for both Commercial General Liability and Professional/Malpractice/Errors and Omission Insurance.

Please call if you have any questions.

Very truly yours,

C. Dale Malcomb

Attachment

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

_____ Name	_____ Signature
	5/1/26
_____ Title	_____ Date

Vendor/Customer

Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓ Payment	3906 ELECTRIC RD	ROANOKE	VA	24018	
Ordering	PO Box 1697	Bluefield	WV	24701	Deborah Garrett
Other	300 Chase Tower	Charleston	WV	25301	
Payment	707 Virginia St E	Charleston	WV	25301-2710	Deborah Garrett
Ordering	707 Virginia St E	Charleston	WV	25301-2710	Valerie Ellis, CPA

First Prev Next Last

Save Undo Delete Insert Copy Paste

Vendor/Customer : 000000197368
 BROWN EDWARDS & COMPANY LLP
 Address Type : Payment
 Division/Department :
 Additional Address Info :
 Prevent New Spending :
 Default Currency : USD - US Dollar

Active From : 11/22/2016
 Active To :
 Default Record :
 Mail Returned :
 Active Address : Yes

Address Information

Address ID : A0000001
 Street 1 : 3906 ELECTRIC RD
 Street 2 :
 City : ROANOKE
 State/Province : VA
 Zip/Postal Code : 24018
 DUNS :
 Extended DUNS :
 Unique Entity Identifier :
 CAGE Code :

Country Phone Code : 1
 Phone : 000-000-0000
 Phone Extension :
 County :
 County Name :
 Country : US

Prenote/EFT

Remittance Advice

Contact Information

Contact Address Information

Geographic Designation

Change Management

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Modify Existing Record Add New Address

Master Address

Master Contacts

Locations

Vendor Transaction History

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Business Organization Detail

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BROWN EDWARDS & COMPANY L L P

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
GP General Partnership	4/1/1973			Domestic					

Organization Information		
Business Purpose	Capital Stock	
Charter County	Control Number	
Charter State WV	Excess Acres	
At Will Term	Member Managed	
At Will Term Years	Par Value	
Authorized Shares	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Principal Office Address	PO BOX 1697 BLUEFIELD, WV, 247011697 ✓ <i>SEE prev page (ATTACHED)</i>
Principal Office Mailing Address	PO BOX 1697 BLUEFIELD, WV, 247011697
Type	Address

Officers	
Type	Name/Address

Partner	BROWN EDWARDS & COMPANY L L P PO BOX 1697 BLUEFIELD, WV, 247011697
Type	Name/Address

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, May 5, 2026 — 3:50 PM

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e.g. 123456789, Smith Corp

"BROWN EDWARDS & COMPANY L L P" ×

Classification ▼

Excluded Individual ▼

Excluded Entity ▼

Federal Organizations ▼

Exclusion Type ▲

Ineligible (Proceedings Pending)

Ineligible (Proceedings Complete)

Prohibition/Restriction

Voluntary Exclusion

Exclusion Program ▼

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Larry D. McDonnell</u> Date: <u>5/05/20</u> Solicitation No. <u>CMA EBA24-03 c/p4</u>	Agency: 0439 Educational Broadcasting Procurement Officer Submitting Requisition: C. Dale Malcomb Requisition No. CMA 0439 EBA240000003 / EBAr74328r2 / CO4 PF No.: 1404038
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wy.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: 