



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 04-27-2026

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CMA 0323 9612 WWV240000006 3	Procurement Folder:	1386003
Document Name:	CO #2 Auditing Services	Reason for Modification:	
Document Description:	CO #2 Auditing Services	CO#2	
Procurement Type:	Central Master Agreement	To Renew Contract	
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2024-05-31
Free on Board:	FOB Ship Pt, Freight Collect	Effective End Date:	2027-05-30

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	00000202390			Requestor Name:	Tina L Lesavich
SUTTLE & STALNAKER PLLC				Requestor Phone:	304-558-2631
THE VIRGINIA CTR STE 100				Requestor Email:	tina.l.lesavich@wv.gov
CHARLESTON	WV	25301			
US					
Vendor Contact Phone:	304-343-4126	Extension:			
<b>Discount Details:</b>					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

**2026**  
 FILE LOCATION \_\_\_\_\_

INVOICE TO	SHIP TO
FISCAL AND ADMINISTRATIVE MANAGEMENT - 5301	OFFICE OF ADMIN SUPPORT - 5302
WORKFORCE WEST VIRGINIA	WORKFORCE WEST VIRGINIA
1900 KANAWHA BLVD, EAST	1900 KANAWHA BLVD E
BLDG 3, 3RD FLOOR, SUITE 300	BLDG 3, ROOM 125
CHARLESTON WV 25305	CHARLESTON WV 25305
US	US

CR 4-29-26

Total Order Amount:	Open End
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Purchasing Division's File Copy

*BB*  
 4/29/2026

PURCHASING DIVISION AUTHORIZATION  
 DATE: *Munk* 4/29/2026  
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM  
 DATE: *John S. Gray*  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *4-30-26*  
 ELECTRONIC SIGNATURE ON FILE

4/30/2026

**Extended Description:**

Change Order #02 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 05/31/2026 through 05/30/2027

Renewal Years Remaining: (1)

NO OTHER CHANGES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	93151608			EA	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** HOURLY SERVICES

**Extended Description:**

Please See Exhibit A Pricing Page for Contract Pricing

April 9, 2026

Suttle & Stalnaker PLLC  
The Virginia Ctr Ste 100  
Charleston, WV 25301

Re: CO #2 CMA WWV2400000006

WorkForce West Virginia is offering to renew the above-mentioned CMA for Auditing Services.

By signing below Suttle & Stalnaker PLLC indicates their agreement to the renewal for the service period of 05/31/2026 through 05/31/2027.

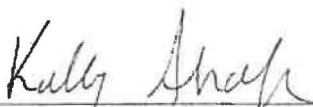
Please return to me via email @ Tina.L.Lesavich@wv.gov

Thank you.



WorkForce West Virginia

4/20/2026  
Date



Suttle & Stalnaker PLLC

4/16/2026  
Date

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Online Data Services Help

**Business Organization Detail**

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**SUTTLE & STALNAKER, A PROFESSIONAL LIMITED LIABILITY COMPANY**

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC   Limited Liability Company	6/23/1997		6/23/1997	Domestic	Profit		6/23/2027	

Organization Information			
<b>Business Purpose</b>	5412 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Accounting/Tax Prep/Bookkeeping/Payroll Services (CPAs)		<b>Capital Stock</b>
<b>Charter County</b>	Kanawha	<b>Control Number</b>	0
<b>Charter State</b>	WV	<b>Excess Acres</b>	
<b>At Will Term</b>	T	<b>Member Managed</b>	MGR
<b>At Will Term Years</b>	30	<b>Par Value</b>	
<b>Authorized Shares</b>		<b>Young Entrepreneur</b>	Not Specified

Addresses	
Type	Address
<b>Designated Office Address</b>	1411 VIRGINIA STREET E SUITE 100 CHARLESTON, WV, 25301
<b>Notice of Process Address</b>	PATRICIA CLARK 1411 VIRGINIA STREET E STE 100 CHARLESTON, WV, 25301
<b>Principal Office Address</b>	1411 VIRGINIA ST E SUITE 100 CHARLESTON, WV, 25301 USA
<b>Principal Office Mailing Address</b>	1411 VIRGINIA STREET, E. SUITE 100 CHARLESTON, WV, 25301 USA
Type	Address

Officers	
Type	Name/Address
<b>Manager</b>	PATRICIA CLARK 1411 VIRGINIA STREET, E. SUITE 100 CHARLESTON, WV, 25301
<b>Member</b>	CHRISTOPHER S. LAMBERT (SEE COMMENT SCREEN FOR ADD. MEMBERS) 1411 VIRGINIA STREET E STE 100 CHARLESTON, WV, 25301 USA

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, April 29, 2026 — 7:07 AM

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Search Editor

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- Exact Phrase <sup>i</sup>

e.g. 123456789, Smith Corp

"SUTTLE & STALNAKER, A PROFESSIONAL LIMITED LIABILITY COMPANY" x

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Respon:



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