



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 04-06-2026

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0313 0313 DEP2600000002 1	Change Order No:	Procurement Folder:	1941523
Document Name:	EE Mid-Size Class 11 PK/Crew Cab R4P Truck Purchase		Reason for Modification:	
Document Description:	EE Mid-Size Class 11 PK/Crew Cab R4P Truck Purchase			
Procurement Type:	Central Delivery Order			
Buyer Name:	Joseph (Josh) E Hager III			
Telephone:	(304) 558-2306			
Email:	joseph.e.hageriii@wv.gov			
Shipping Method:	Best Way	Master Agreement Number: CMA 0212 MV26E 1		
Free on Board:	FOB Dest, Freight Prepaid			

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VC0000057321 MATHENY MOTOR TRUCK CO 308 3RD ST ST MARYS WV 26170 US Vendor Contact Phone: 304-485-4418 Extension: 1619 Discount Details: <table border="1"> <thead> <tr> <th>#</th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>	#	Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Michael S Brightwell Requestor Phone: (304) 414-1138 Requestor Email: michael.s.brightwell@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">2026</div> FILE LOCATION _____
#	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV 25304 US

Total Order Amount:	\$34,297.00
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Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION
 DATE: *Mark Bell - 4/6/2026*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Colby Rose 4-6-26*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

EE

1- Class 11 Mid-Size PK/Crew Cab Ford R4P

Replacing Vehicle Tag # SA001225

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	1.00000	EA	\$34,297.0000	\$34,297.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
				2026-04-02	

Commodity Line Description: Mid-Size PK/Crew Cab Truck

Extended Description:

Class 11 Mid-Size PK/Crew Cab Truck

Make: Ford
Model: R4P
Year: 2026
Color: White
Fuel: Gasoline

**Class 11 - Automobile
Mid-Size Pick Up Crew Cab**

Vendor Name: MMTCO DBA MATHENY FORD
Manufacturer/Brand: FORD
Model Name & Number: RANGER R4P

Vendor Contact: FLEET DEPT
Phone No.: 304-485-4418
Email: FLEETSALES@MATHENYMOTORS.COM

Vehicle Requirements: Mid-Size Pick Up Crew Cab
Classification:

		Manufacturer's Standard Available Colors	
		Standard Color Code	Color Description
Drive:	4 Wheel/All Wheel with High & Low Range		
Passenger seating:	4 minimum (including driver)		
Doors:	4 full doors, minimum	YZ	WHITE
Wheelbase:	120 in., minimum	G1	BLACK
GVWR:	5400 lbs. min, 6250 lbs. max.	M7	GRAY
Engine:	Minimum acceptable Engines: Gas: Non-Turbo- 6 cylinder minimum Gas: Turbo - 4 cylinder minimum Diesel: 4 cylinder minimum		
Off Road Package:	Includes but not limited to: Limited Slip rear axle, traction lock differential, heavy duty engine cooling, skid plates, heavy duty suspension with gas shocks, tow hooks and all terrain tires.		
Tow Package:	Installed Hitch & Wiring		
Slush/ all-Weather mats	Installed on driver and passenger front and second row, except where vinyl floor covering is present.		
Bed (Short):	Bed: Length 60" minimum, 65" maximum, with installed spray-in bedliner		
Sliding Rear Window:	Not Required		

Additional Requirements:

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Vendor Bid Response:

Vehicle fuel type	UNIT PRICE
Gasoline	\$ 34,297.00
Flex-fuel	\$ -
Diesel	\$ -
CNG/Bifuel	\$ -
Hybrid	\$ -

*Options:

FOB Dealership: (Deduct)

\$	50.00
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FOB Other than Metro Charleston - Per Mile

\$	1.00
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*Note - The above delivery "options" above are not evaluated as part of the award



Approved:

Eric Hunsbeler 3/26/26
Cabinet Secretary

West Virginia Department of Administration

Department of Administration
Fleet Management

For the Governor's Representative Use Only

Approved

Declined

Vehicle Request

Signature

D. Tate CCS 03/26/24

Title

Date

AGENCY INFORMATION

COORDINATOR NAME STEVE BRIGHTWELL DEPARTMENT Environmental
AGENCY/BILL CODE EP15 DEP ENVIRONMENTAL ENFORCEMENT EN
E-MAIL MICHAELS.BRIGHTWELL@WV.GOV
PHONE NO. (304) 926-0499 EXT 41138 DATE 1/20/2026
FUND # 8708 DEPT # 0313 UNIT # 9495

VEHICLE MISSION

What type of request is this? Replacement vehicle (go to next section) Increase to fleet (fill in this section)
 Decommission vehicle (go to Decommission section) Reassignment

JUSTIFICATION/PURPOSE REPLACING DUE TO AGE AND LOV COST.

Est. # of days per week used 5

Est. # of miles per month used 1100

CABINET SECRETARY APPROVAL

Harold W. Seal

DATE 1/21/26

VEHICLE PURCHASE

Type of vehicle New Vehicle Used Vehicle Used Vehicle Mileage _____
Who owns this vehicle? Leased from Fleet Agency Owned DOC ID _____
MAKE Ford Model Ranger (R4P)
YEAR 2025 COLOR WHITE Fuel Type Gasoline

New Vehicle Class/Description 11 - Mid-Size Pick Up Crew Cab...AWD/AWD With High and Low Range, Passenger Seating: 4 Minimum (includes Driver), 4 Full Doors Minimum, 120" Minimum Wheelbase.

DEALERSHIP Matheny Motor Truck Co., dba Matheny PURCHASE PRICE \$34,297

USED VEHICLE VIN# _____

DECOMMISSIONED VEHICLE

MAKE JEEP MODEL GRAND CHEROKEE
YEAR 2011 MILEAGE 157000 LICENSE # SA001225
VIN # 1J4RR4GG7BC715568
DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED
JUSTIFICATION FOR DEFERRED _____

For FMO Office Use Only

APPROVED DECLINED

EXECUTIVE DIRECTOR, FMD

Harriet Ely, Agent of FMD DATE 3/30/26

3-31-26

37



Fisher, Cindy <cindy.fisher@wv.gov>

RE: MV26E Vehicle Availability

1 message

Jacob Wade <jwade@mathenymotors.com>
To: "Fisher, Cindy" <cindy.fisher@wv.gov>
Cc: Fleet Sales <fleetsales@mathenymotors.com>

Thu, Apr 2, 2026 at 11:10 AM

Yes these are still available to order.

JACOB WADE
COMMERCIAL & FLEET ACCOUNT MANAGER
MATHENY MOTOR TRUCK CO.
OFFICE – 304 485-4418 EXT - 1225
JWADE@MATHENYMOTORS.COM
WWW.MATHENYAUTO.COM



From: Fisher, Cindy <cindy.fisher@wv.gov>
Sent: Thursday, April 2, 2026 11:02 AM
To: Jacob Wade <jwade@mathenymotors.com>
Subject: MV26E Vehicle Availability

You don't often get email from cindy.fisher@wv.gov. Learn why this is important

Jacob,

4/2/26, 11:10 AM

State of West Virginia Mail - RE: MV26E Vehicle Availability

I wanted to reach out and ask if the following vehicle is still available on the MV26E Contract and if the pricing remains the same:

Class 11

Ford Ranger R4P

White

\$34,297.00

Thank you

Cindy Fisher

Procurement Specialist, Senior

WV Dept of Environmental Protection

601 57th ST S.E.

Charleston, WV 25304

304-926-0499 x 41146

cindy.fisher@wv.gov

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Business Organization Detail

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MATHENY FORD LLC

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
LLC Limited Liability Company	1/12/2017		1/12/2017	Domestic	Profit				

Organization Information			
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)	Capital Stock	
Charter County	Pleasants	Control Number	
Charter State	WV	Excess Acres	
At Will Term	A	Member Managed	MGR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	308 3RD STREET SAINT MARYS, WV, 26170
Notice of Process Address	MATHENY MOTOR TRUCK COMPANY P O BOX 1304 PARKERSBURG, WV, 26102
Principal Office Address	308 3RD STREET SAINT MARYS, WV, 26170 USA
Principal Office Mailing Address	PO BOX 1304 PARKERSBURG, WV, 26102 USA
Type	Address

Officers	
Type	Name/Address
Manager	TIMOTHY MATHENY P O BOX 1304 PARKERSBURG, WV, 26102
Organizer	MATHENY MOTOR TRUCK COMPANY P O BOX 1304 PARKERSBURG, WV, 26102
Type	Name/Address

Annual Reports	
Filed For	Date filed
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2023	
2022	
2021	
2020	
2019	
2018	
Filed For	Date filed

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, April 6, 2026 — 12:47 PM

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e.g. 123456789_Smith Corp
MATHENY FORD LLC

Entity



Location



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