



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 04-23-2026

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0310 6378 DNR2500000009 4	Change Order No:	1	Procurement Folder:	1459674
Document Name:	Grafton New Public Access Site & Boat Dock			Reason for Modification:	
Document Description:	Grafton New Public Access Site & Boat Dock			Change Order No. 02 issued to decrease and extend the contract per the attached documentation.	
Procurement Type:	Central Purchase Order				
Buyer Name:	Joseph (Josh) E Hager III				
Telephone:	(304) 558-2306				
Email:	joseph.e.hageriii@wv.gov				
Shipping Method:	Best Way		Effective Start Date:	2025-01-02	
Free on Board:	FOB Dest, Freight Prepaid		Effective End Date:	2026-07-31	

VENDOR		DEPARTMENT CONTACT			
Vendor Customer Code:	000000185024	Requestor Name:	James H Adkins		
WOLFES EXCAVATING LLC 70 Columbia Blvd		Requestor Phone:	(304) 558-3397		
Clarksburg WV 26301-9606		Requestor Email:	jamie.h.adkins@wv.gov		
US		<h1>2026</h1> <p>FILE LOCATION _____</p>			
Vendor Contact Phone:	304-842-9050			Extension:	
Discount Details:					
Discount Allowed	Discount Percentage			Discount Days	
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
PARKS & RECREATION-PEM SECTION DIVISION OF NATURAL RESOURCES 112 CALIFORNIA AVENUE BLDG 4 CHARLESTON WV 25305 US	STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS No City WV 99999 US

CR 4-28-26

Total Order Amount:	\$398,237.78
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Purchasing Division's File Copy

JA 4.23.26

PURCHASING DIVISION AUTHORIZATION DATE: <i>Mud Art - 4/28/2026</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>[Signature]</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>[Signature] 4-28-26</i> ELECTRONIC SIGNATURE ON FILE
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4/28/2026

Extended Description:

Change Order

Change Order No. 02 is issued to decrease and extend the original contract according to all terms, conditions, and specifications contained in the original contract including all authorized change orders. The contract is decreased as defined in the attached documentation.

Effective date of extension: 01/02/2026 - 07/31/2026

Original Contract Price: \$398,700.00
Change Order No. 02 Decrease: 462.22
Contract New Total: \$398,237.78

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72000000	0.00000		0.000000	398237.78
Service From	Service To	Manufacturer	Model No		
2025-01-02	2026-07-31				

Commodity Line Description: Marine construction services

Extended Description:

Grafton PAS



Governor Jim Justice

Director Brett W. McMillion

MEMORANDUM

TO: Jamie Adkins
Chief Procurement Officer

FROM: Sam England
Construction Project Manager

DATE: March 30, 2026

SUBJECT: WVDNR
Grafton Public Access Site
CPO DNR25*09
Backdate Justification

The Planning, Engineering, and Maintenance Section (PEM) is requesting that changes be made to the above-mentioned project as outlined in Change Order No. 2.

It is understood that this contract is beyond 20 days past the original end date of the contract. The justification is that unforeseen circumstances were discovered on the site requiring coordination with and approval from the Department of Environmental Protection for removal and disposal of petroleum-based underground waste materials. Also, unknown subsurface conditions beneath the parking area were discovered that required a solution. Working with the A&E consultant and the contractor, with approval from the Wildlife Section, we determined an acceptable solution.

If you have any questions or need any additional information, please feel free to contact me.

Sincerely,

Sam England, Project Manager

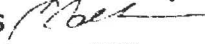
CC: Matt Yeager



Governor Jim Justice

Director Brett W. McMillion

MEMORANDUM

TO: Jamie Adkins 
Chief Procurement Officer

FROM: Sam England
Construction Project Manager

DATE: March 30, 2026

SUBJECT: WVDNR
Grafton Public Access Site
CPO DNR25*09
Change Order No. 2

The Planning, Engineering, and Maintenance Section (PEM) is requesting Change Order No. 02 to decrease and extend the above-mentioned project

The need for the change order is due to the discovery of unsuitable subsurface materials in the parking area and the discovery of petroleum based underground waste in the boat ramp area. The change order will use a geogrid fabric and replace the asphalt parking area with a gravel parking area. The change order will also allow the field testing and removal of waste materials in the ramp, to be replaced with suitable stone fill. This remedy was determined working together with the WV DEP and Wildlife Section. This change order will eliminate the asphalt base course, asphalt wearing course, and parking lot striping, resulting in a net decrease of \$462.22.

A 211-day extension through July 31, 2026 will be needed to complete this project.

If you have any questions or need any additional information, please feel free to contact me.

Sincerely,

Sam England, Project Manager

CC: Matt Yeager



Document G701[®] – 2017

Change Order

PROJECT: <i>(Name and address)</i> Grafton New Public Access Site Plan and Boart Ramp Contract- CPO DNR25*09	CONTRACT INFORMATION: Contract For: General Construction Date: November 01, 2024	CHANGE ORDER INFORMATION: Change Order Number: 001 Date: March 23, 2026
OWNER: <i>(Name and address)</i> Division of Natural Resources Parks and Recreation-PEM Section 324 4th Avenue South Charleston, WV 25305	ARCHITECT: <i>(Name and address)</i> Alpha Associates, Inc. 209 Prairie Ave. Morgantown, WV 26501	CONTRACTOR: <i>(Name and address)</i> Wolfe's Excavating, LLC 70 Columbia Blvd. Clarksburg, WV 26301

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)


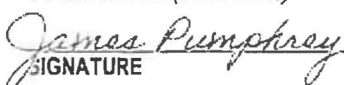

Remove and dispose of up to 300 cubic yards of contaminated soil material, eliminate asphalt base course, eliminate asphalt wearing course, eliminate parking lot striping, supply and install 2100 square yards of Tensar HX-165 geogrid, install additional 550 tons of stone to parking lot.

The original Contract Sum was	\$	<u>398,700.00</u>
The net change by previously authorized Change Orders	\$	<u>0.00</u>
The Contract Sum prior to this Change Order was	\$	<u>398,700.00</u>
The Contract Sum will be decreased by this Change Order in the amount of	\$	<u>462.22</u>
The new Contract Sum including this Change Order will be	\$	<u>398,237.78</u>

The Contract Time will be increased by two hundred and ten (211) days.
The new date of Substantial Completion will be July 31, 2026

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Alpha Associates, Inc.	Wolfe's Excavating, LLC	WVDNR Parks & Recreation-PEM Section
<u>ARCHITECT (Firm name)</u>	<u>CONTRACTOR (Firm name)</u>	<u>OWNER (Firm name)</u>
		
SIGNATURE	SIGNATURE	SIGNATURE
Charles B. Branch, PE Senior Principal	Jimmy Pumphrey - PM	Brett McMillon - Director
<u>PRINTED NAME AND TITLE</u>	<u>PRINTED NAME AND TITLE</u>	<u>PRINTED NAME AND TITLE</u>
3/25/2026	3/25/2026	4/12/26
<u>DATE</u>	<u>DATE</u>	<u>DATE</u>



April 3, 2026

Mr. Matt Yeager
Chief
Planning, Engineering, and Maintenance Section
WV Division of Natural Resources
112 California Avenue
Charleston, WV 25305

Re: Grafton Boat Ramp
CPO DNR25*09
Change Order 02
AAI Project No. 2206071.00

Dear Matt:

Attached for your review and signature is Change Order 02 for the above referenced project. This Change Order includes the following:

- Removal and disposal of up to 300 cubic yards of contaminated soil material
- Supply and installation of 2100 square yards of Tensar HX-165 geogrid reinforcement
- Supply and installation of an additional 550 tons of stone to the parking lot
- Elimination of the asphalt base course and asphalt wearing course
- Elimination of the parking lot striping

The Contract Sum for the project decreases by \$462.22 (four hundred and sixty-two dollars and twenty-two cents), for a new Contract Sum of \$398,237.78 (three hundred and ninety-eight thousand two hundred and thirty-seven dollars and seventy-eight cents).

The Change Order also provides for a Contract time extension of 211 days. This brings the new date of Substantial Completion to July 31, 2026.

We find the cost changes and time extension acceptable and recommend your acceptance. If you have any questions, please don't hesitate to contact me.

Sincerely,

Alpha Associates, Incorporated

A handwritten signature in black ink that reads 'CHARLES B. BRANCH'. The signature is written in a cursive style with all caps.

Charles B. Branch, PE
Senior Principal



70 Columbia Boulevard Clarksburg, WV 26301
 304-842-9050 (O) 304-842-9051 (F)

WVDNR
 Sam England

Grafton New Public Access Site
 CPO DNR25*09

Scope Change and Time Extension

Based on the material encountered and delays associated with deciding how to proceed we are requesting until July 31st, 2026 to have this project completed. This is 211 calendar days from the January 1st, 2026 completion. During the idling of the project, we have taken on additional work and so has my concrete sub. This will also hopefully put us beyond high water conditions of spring.

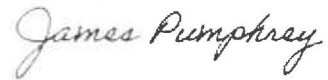
See the table below, with the scope changes we can offer cost savings of \$462.22 to the DNR.

ITEM	QUANTITY UNIT	UNIT PRICE	TOTAL PRICE	
ASPHALT BASE DEDUCT	1 LS	\$(70,252.00)	\$(70,252.00)	
ASPHALT WEARING DEDUCT	1 LS	\$(35,035.30)	\$(35,035.30)	
TENSAR HX165 ADDER	2100 SY	\$ 8.67	\$ 18,207.00	
REMOVE LINE STRIPING	1 LS	\$ (2,674.42)	\$ (2,674.42)	
			\$(89,754.72)	SAVINGS TO THE STATE REMOVING ASPHALT, STRIPING, AND ADDING GRID
ADDITIONAL 4.75' STONE ADDED TO PROFILE	550 TON	\$ 35.87	\$ 19,728.50	
			\$(70,028.22)	SAVINGS TO THE STATE WITH ADDITIONAL 5' OF STONE
SOIL HAUL OFF AND DISPOSAL	300 TON	\$182.31	\$ 54,693.00	
3" CR IMPORT TO REPLACER REMOVAL	300 TON	\$35.87	\$ 10,761.00	LOADING, HAULING, DISPOSAL OF DIESEL AND GASOLINE CONTAMINATED MATERIAL
				THIS NUMBER ASSUMES 3 DAYS TO HIT THE 300 TON. IF IT IS DETERMINED 300 TON DOES NOT COVER OUR NEEDS THIS WILL NEED TO BE REEVALUATED
ONSITE TESTING DURING SOIL REMED	1 LS	\$4,110	\$ 4,110.00	
			\$ (462.22)	SAVINGS TO THE STATE FOR ALL WORK ABOVE

Technical Issues, Operations, General Pricing Practices:

James Pumphrey, Project Manager
Office – (304) 842-9050
Cell – (304) 641-7595
Email – jpumphrey@wolfesexcavating.com

Sincerely,

A handwritten signature in cursive script that reads "James Pumphrey".

James Pumphrey
Project Manager

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

WOLFE'S EXCAVATING, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	7/10/2007		7/10/2007	Domestic	Profit			

Organization Information			
Business Purpose	2389 - Construction - Special Trade Contractors - Other Specialty Trade Contractors (site prep, other specialty)	Capital Stock	
Charter County	Harrison	Control Number	95269
Charter State	WV	Excess Acres	
At Will Term	A	Member Managed	MBR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses

Type	Address
Designated Office Address	70 COLUMBIA BOULEVARD CLARKSBURG, WV, 26301
Notice of Process Address	ELIZABETH BUTCHER 70 COLUMBIA BOULEVARD CLARKSBURG, WV, 26301
Principal Office Address	70 COLUMBIA BOULEVARD CLARKSBURG, WV, 26301 USA
Principal Office Mailing Address	70 COLUMBIA BOULEVARD CLARKSBURG, WV, 26301 USA
Type	Address

Officers

Type	Name/Address
Member	ALEX WOLFE 231 HIDDENVIEW DRIVE BRIDGEPORT, WV, 26330
Organizer	ALEX WOLFE ROUTE 1, BOX 97 TUNNELTON, WV, 26444 USA
Type	Name/Address

DBA

DBA Name	Description	Effective Date	Termination Date
LAW TRUCKING	TRADENAME	6/15/2012	
WOLFE'S ENERGY SERVICE	TRADENAME	10/29/2012	
WOLFE'S ENVIRONMENTAL TRANSPORT	TRADENAME	7/24/2020	
DBA Name	Description	Effective Date	Termination Date

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