



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 04-02-2026

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0216 0216 FLT2600000022 1	Change Order No:	Procurement Folder:	1941596
Document Name:	1, 2026 Ford F-250 (X2B), Class 25, Flex-Fuel		Reason for Modification:	
Document Description:	1, 2026 Ford F-250 (X2B), Class 25, Flex-Fuel			
Procurement Type:	Central Delivery Order			
Buyer Name:	Mark A Atkins			
Telephone:	(304) 558-2307			
Email:	mark.a.atkins@wv.gov			
Shipping Method:	Best Way		Master Agreement Number: CMA 0212 MVTRUCK26B 1	
Free on Board:	FOB Dest, Freight Prepaid			

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000111679	Requestor Name:	Kenneth H Yoakum
THORNHILL GROUP INC 500 FORD FAIRLANE CHAPMANVILLE WV 25508 US		Requestor Phone:	(304) 558-2106
Vendor Contact Phone:	304-855-8300	Requestor Email:	kenny.h.yoakum@wv.gov
Discount Details:			
Discount Allowed	Discount Percentage Discount Days		
#1 No	0.0000 0		
#2 No			
#3 No			
#4 No			

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2310 KANAWHA BLVD E CHARLESTON WV 25311 US	STATE OF WEST VIRGINIA IN CARE OF SURPLUS PROPERTY 2700 CHARLES AVENUE DUNBAR WV 25064 US

Purchasing Division's File Copy

Total Order Amount:	\$47,999.00
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PURCHASING DIVISION AUTHORIZATION
 DATE: *Mark Atkins - 4/07/2026*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Cody Vance 4-21-26*
 ELECTRONIC SIGNATURE ON FILE

**Class 25 - Automobile
Large Pick Up Extended Cab**

Vendor Name:
Manufacturer/Brand:
Model Name & Number:

Thornhill Ford
FORD
F350 X2B

Vendor Contact: Charles Ellis
Phone No.: 504-955-1289
Email: Charles.Ellis@ThornhillAutoMotors.com

Vehicle Requirements:

Classification: Large Pick Up Extended Cab
Drive: 4 Wheel/All wheel with High/Low Range

Passenger seating: 4 minimum (including driver)

Doors: 4, minimum

Wheelbase: 141 in., minimum

GVWR: 8600 lbs. min, 10,000 lbs. max

Engine: 8 cylinder minimum for gasoline engines, 6 cylinder minimum for diesel engines

Off Road Package: Includes but not limited to: Limited Slip rear axle, traction lock differential, heavy duty engine cooling, skid plates, heavy duty suspension with gas shocks, tow hooks and all terrain tires.

Tow Package: Factory Complete: Includes integrated electric trailer brake controller, hitch, and wiring

Switches: Minimum of three (3) Factory Up-Fitter Switches.

Slush/All Weather Mats Installed on driver and passenger front and second row, except where vinyl floor covering is present.

Bed Length: Short

Bedliner: Installed Spray-In Liner

Sliding rear window: Not Required

Additional Requirements: Factory Running Boards/Step Bars, cab length

Manufacturer's Standard Available Colors

Standard Color Code	Color Description
LM	BLACK
M7	GRAY
Z1	WHITE

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Vendor Bid Response:

Vehicle fuel type	Unit Price
Gasoline	17999.00
Flex Fuel	\$ 42999.00
Diesel	50255.00
CNG/Bifuel	\$ -
Hybrid	\$ -

Options:

FOB Dealership: (Deduct)

\$ ~~0~~

FOB Other than Metro Charleston - Per Mile

\$ ~~0~~

*Note - The above delivery "options" above are not evaluated as part of the award.

Approved:

Eui Henselder 3/31/26



Cabinet Secretary
West Virginia Department of Administration
Department of Administration
Fleet Management

For the Governor's Representative Use Only

Approved Declined

Signature *[Signature]*
Title *Deputy COS* Date *3/24/26*

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME STEVE BRIGHTWELL DEPARTMENT Environmental
AGENCY/BILL CODE EP15 DEP ENVIRONMENTAL ENFORCEMENT EN
E-MAIL MICHAEL.S.BRIGHTWELL@WV.GOV
PHONE NO. (304) 926-0499 EXT 41138 DATE 1/20/2026
FUND # 3333 DEPT # 0313 UNIT # 9496

VEHICLE MISSION

What type of request is this? Replacement vehicle (go to next section) Increase to fleet (fill in this section)
 Decommission vehicle (go to Decommission section) Reassignment

JUSTIFICATION/PURPOSE REPLACING DUE TO AGE / LOW COST. UNRELIABLE TO TOW NO LONGER MEETS MISSION

Est. # of days per week used 5 Est. # of miles per month used 1100

CABINET SECRETARY APPROVAL *[Signature]* DATE 1/21/26

VEHICLE PURCHASE

Type of vehicle New Vehicle Used Vehicle Used Vehicle Mileage
Who owns this vehicle? Leased from Fleet Agency Owned DOC ID _____
MAKE Ford Model F-250 (X2B)
YEAR 2026 COLOR WHITE Fuel Type Flex-Fuel

New Vehicle Class/Description 25 - Large Pick Up Extended Cab...AWD/AWD with High and Low Range, Passenger Seating: 4 Minimum (Includes Driver), 4 Doors Minimum, 141" Minimum Wheelbase, 8 Cylinder Engine Minimum for Gasoline and 6 Cylinder

DEALERSHIP Thornhill Group Inc., dba Thornhill Ford PURCHASE PRICE \$47,999

USED VEHICLE VIN# _____

DECOMMISSIONED VEHICLE

MAKE FORD MODEL EXCURSION
YEAR 2005 MILEAGE 83603 LICENSE # SA002385
VIN # 1FMNU41S25ED46414
DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED
JUSTIFICATION FOR DEFERRED _____

For FMD Office Use Only

APPROVED DECLINED

EXECUTIVE DIRECTOR, FMD

[Signature], Agent of FMD DATE 3/30/26

3-31-26

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Business Organization Detail

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THORNHILL GROUP, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	11/9/2004		11/9/2004	Domestic	Profit			

Organization Information			
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)	Capital Stock	5000.0000
Charter County	Boone	Control Number	71304
Charter State	WV	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	50.000000
Authorized Shares	100	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	500 FORD FAIRLANE CHAPMANVILLE, WV, 25508
Mailing Address	GEORGE R NISBET JR. RT 119 SOUTH CORRIDOR G CHAPMANVILLE, WV, 25508 USA
Notice of Process Address	WALLY THORNHILL 500 FORD FAIRLANE RT 119 NO CHAPMANVILLE, WV, 25508
Principal Office Address	500 FORD FAIRLANE RT 119 NORTH CHAPMANVILLE, WV, 25508 USA
Principal Office Mailing Address	P.O. BOX 1449 CHAPMANVILLE, WV, 25508 USA
Type	Address

Officers	
Type	Name/Address
Director	WALLY THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Director	NATHAN THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Incorporator	WALLY L. THORNHILL P.O. BOX 340 PECKS MILL, WV, 25547 USA
President	WALLY L THORNHILL PO BOX 1449 CHAPMANVILLE, WV, 25508
Secretary	NATHAN THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Treasurer	JAMES B DIVITA 3038 MICHAEL AVENUE BELLE, WV, 25015
Vice-President	NATHAN THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
THORNHILL FACTORY OUTLET OF DANVILLE	TRADENAME	4/17/2015	11/2/2020
THORNHILL FORD	TRADENAME	8/1/2018	
THORNHILL FORD LINCOLN	TRADENAME	10/7/2010	
THORNHILL FORD LINCOLN-MERCURY	TRADENAME	8/19/2005	10/7/2010
THORNHILL LINCOLN	TRADENAME	7/24/2018	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
3/12/2024	B4WV Other Change: The 25 shares owned by George R. Nisbet, Jr. have been converted to treasury shares. The said George R. Nisbet, Jr. no longer owns any shares of the corporation.
7/18/2017	WALLY L. THORNHILL WILL HAVE A TOTAL OF 75 SHARES. GEORGE R. NISBET WILL HAVE A TOTAL OF 25 SHARES.
Date	Amendment

Annual Reports
Filed For
2025
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, April 7, 2026 — 8:24 AM

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e.g. 123 456 789 Smith Corp
"THORNHILL GROUP, INC." x

Entity

Location

Status

- Active
- Inactive

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