




Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Delivery Order

Order Date: 04-02-2026

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

|                              |   |   |                            |
|------------------------------|---|---|----------------------------|
| <b>Order Number:</b>         | CDO 0216 0216 FLT2600000020 1                 | <b>Change Order No:</b>                               | <b>Procurement Folder:</b> |
| <b>Document Name:</b>        | 2, 2026 Ford F-250 (W2B), Class 28, Flex-Fuel | <b>Reason for Modification:</b>                       |                            |
| <b>Document Description:</b> | 2, 2026 Ford F-250 (W2B), Class 28, Flex-Fuel |   |                            |
| <b>Procurement Type:</b>     | Central Delivery Order                        |   |                            |
| <b>Buyer Name:</b>           | Mark A Atkins                                 |   |                            |
| <b>Telephone:</b>            | (304) 558-2307                                |   |                            |
| <b>Email:</b>                | mark.a.atkins@wv.gov                          |   |                            |
| <b>Shipping Method:</b>      | Best Way                                      | <b>Master Agreement Number:</b> CMA 0212 MVTRUCK26B 1 |                            |
| <b>Free on Board:</b>        | FOB Dest, Freight Prepaid                     |   |                            |

| VENDOR  |                     | DEPARTMENT CONTACT  |                       |               |
|---|---------------------|---|-----------------------|---------------|
| <b>Vendor Customer Code:</b>  | 000000111679        | <b>Requestor Name:</b>  | Kenneth H Yoakum      |               |
| THORNHILL GROUP INC<br>500 FORD FAIRLANE<br><br>CHAPMANVILLE WV 25508<br>US |                     | <b>Requestor Phone:</b>   | (304) 558-2106        |               |
| <b>Vendor Contact Phone:</b>  | 304-855-8300        | <b>Requestor Email:</b>   | kenny.h.yoakum@wv.gov |               |
| <b>Discount Details:</b>  |                     |  |                       |               |
| Discount Allowed  | Discount Percentage |   |                       | Discount Days |
| #1 No   | 0.0000              |   |                       | 0             |
| #2 No   |                     |   |                       |               |
| #3 No   |                     |   |                       |               |
| #4 No   |                     |   |                       |               |

| INVOICE TO  | SHIP TO   |
|---|---|
| DEPARTMENT OF ADMINISTRATION<br>FLEET MANAGEMENT OFFICE<br>2310 KANAWHA BLVD E<br>CHARLESTON WV 25311<br>US | STATE OF WEST VIRGINIA<br>IN CARE OF SURPLUS PROPERTY<br>2700 CHARLES AVENUE<br>DUNBAR WV 25064<br>US |

|                            |             |
|----------------------------|-------------|
| <b>Total Order Amount:</b> | \$99,010.00 |
|----------------------------|-------------|

Purchasing Division's File Copy

**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *Mark A Atkins 4/07/2026*  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
 DATE: *Cody Rose 4-21-26*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

2, 2026 Ford F-250 (W2B), Class 28, Flex-Fuel

2 EP19 Oxford White - Z1

To be financed under contract SWC #FINANCE24.  
Release Order - FIN2600000003 Appendix 2024-11.

| Line         | Commodity Code | Quantity     | Unit     | Unit Price    | Total Price |
|--------------|----------------|--------------|----------|---------------|-------------|
| 1            | 25100000       | 2.00000      | EA       | \$49,505.0000 | \$99,010.00 |
| Service From | Service To     | Manufacturer | Model No | Delivery Date |             |

**Commodity Line Description:** MVTRUCK26

**Extended Description:**

MVTRUCK26 - 2026 or LATEST MODEL VEHICLE

See attached Exhibit\_A Pricing Page(s) for Contract Pricing.

2, 2026 Ford F-250 (W2B), Class 28, Flex-Fuel

2 EP19 Oxford White - Z1

To be financed under contract SWC #FINANCE24.  
Release Order - FIN2600000003 Appendix 2024-11.





Approved:

*Eric Housholder 3/31/26*  
Cabinet Secretary

For the Governor's Representative Use Only

Approved  Declined

West Virginia Department of Administration

Department of Administration  
Fleet Management

Signature *[Signature]*  
Title Deputy COS  
Date 03/26/26

# Vehicle Request

## AGENCY INFORMATION

COORDINATOR NAME STEVE BRIGHTWELL DEPARTMENT Environmental  
AGENCY/BILL CODE EP19 DEP SPECIAL RECLAMATION EN \_\_\_\_\_  
E-MAIL MICHAEL.S.BRIGHTWELL@WV.GOV  
PHONE NO. (304) 926-0499 EXT 41138 DATE 1/20/2026  
FUND # 3312 DEPT # 0313 UNIT # 9195

## VEHICLE MISSION

What type of request is this?  Replacement vehicle (go to next section)  Increase to fleet (fill in this section)  
 Decommission vehicle (go to Decommission section)  Reassignment

JUSTIFICATION/PURPOSE REPLACING DUE TO AGE / LOV COST.

Est. # of days per week used 5 Est. # of miles per month used 1100

CABINET SECRETARY APPROVAL *[Signature]* DATE 1/21/26

## VEHICLE PURCHASE

Type of vehicle  New Vehicle  Used Vehicle Used Vehicle Mileage \_\_\_\_\_  
Who owns this vehicle?  Leased from Fleet  Agency Owned DOC ID \_\_\_\_\_

MAKE Ford Model F-250 (W2B)  
YEAR 2026 COLOR WHITE Fuel Type Flex-Fuel

New Vehicle Class/Description 28 - Large Pick Up Crew Cab...AWD/AWD with High and Low Range, Passenger Seating: 5 Minimum (includes Driver), 4 Full Doors Minimum, 148" Minimum Wheelbase, 8 Cylinder Engine Minimum for Gasoline and 6 Cylinder Minimum for

DEALERSHIP Thornhill Group Inc., dba Thornhill Ford PURCHASE PRICE \$49,505.

USED VEHICLE VIN# \_\_\_\_\_

## DECOMMISSIONED VEHICLE

MAKE FORD MODEL F250 PICK UP  
YEAR 2015 MILEAGE 190112 LICENSE # SA002679

VIN # 1FT7X2B63FEA70966 *FLT, WY*

DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED  
JUSTIFICATION FOR DEFERRED \_\_\_\_\_

For FMO Office Use Only

APPROVED  DECLINED

EXECUTIVE DIRECTOR, FMD

*Hannah Egan, Agent of FMD* DATE 3/30/26

*3-31-26*

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Approved: Eric Forsythe 3/31/26

Cabinet Secretary  
West Virginia Department of Administration  
Department of Administration  
Fleet Management

For the Governor's Representative Use Only  
 Approved  Declined

Signature [Handwritten Signature]  
Title Director Date 3/31/26

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COORDINATOR NAME STEVE BRIGHTWELL DEPARTMENT Environmental  
AGENCY/BILL CODE EP19 DEP SPECIAL RECLAMATION  
E-MAIL MICHAEL.S.BRIGHTWELL@WV.GOV  
PHONE NO. (304) 926-0499 EXT 41138 DATE 1/20/2026  
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CABINET SECRETARY APPROVAL [Handwritten Signature] DATE 1/21/26

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DEALERSHIP Thornhill Group Inc., dba Thornhill Ford PURCHASE PRICE \$49,505

USED VEHICLE VIN# \_\_\_\_\_

## DECOMMISSIONED VEHICLE

MAKE FORD MODEL F150 PICK UP  
YEAR 2013 MILEAGE 177526 LICENSE # SA004370  
VIN # 1FTEX1EMXDKF15746

DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED \_\_\_\_\_  
JUSTIFICATION FOR DEFERRED \_\_\_\_\_

For FMO Office Use Only

APPROVED  DECLINED

EXECUTIVE DIRECTOR, FMD

[Handwritten Signature] Agent of FMD DATE 3/30/26

3-31-26

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**Business Organization Detail**

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**THORNHILL GROUP, INC.**

| Organization Information |                |                  |             |          |        |          |                  |                    |  |
|--------------------------|----------------|------------------|-------------|----------|--------|----------|------------------|--------------------|--|
| Org Type                 | Effective Date | Established Date | Filing Date | Charter  | Class  | Sec Type | Termination Date | Termination Reason |  |
| C   Corporation          | 11/9/2004      |                  | 11/9/2004   | Domestic | Profit |          |                  |                    |  |

| Organization Information  |  |                           |               |
|---------------------------|--|---------------------------|---------------|
| <b>Business Purpose</b>   | 4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used) | <b>Capital Stock</b>      | 5000.0000     |
| <b>Charter County</b>     | Boone  | <b>Control Number</b>     | 71304         |
| <b>Charter State</b>      | WV   | <b>Excess Acres</b>       |               |
| <b>At Will Term</b>       |  | <b>Member Managed</b>     |               |
| <b>At Will Term Years</b> |  | <b>Par Value</b>          | 50.000000     |
| <b>Authorized Shares</b>  | 100  | <b>Young Entrepreneur</b> | Not Specified |

| Addresses                               |  |
|---|--|
| Type                                    | Address  |
| <b>Designated Office Address</b>        | 500 FORD FAIRLANE<br>CHAPMANVILLE, WV, 25508                                     |
| <b>Mailing Address</b>                  | GEORGE R NISBET JR.<br>RT 119 SOUTH CORRIDOR G<br>CHAPMANVILLE, WV, 25508<br>USA |
| <b>Notice of Process Address</b>        | WALLY THORNHILL<br>500 FORD FAIRLANE<br>RT 119 NO<br>CHAPMANVILLE, WV, 25508     |
| <b>Principal Office Address</b>         | 500 FORD FAIRLANE<br>RT 119 NORTH<br>CHAPMANVILLE, WV, 25508<br>USA              |
| <b>Principal Office Mailing Address</b> | P.O. BOX 1449<br>CHAPMANVILLE, WV, 25508<br>USA                                  |
| Type                                    | Address  |

| Officers              |  |
|-----------------------|--|
| Type                  | Name/Address   |
| <b>Director</b>       | WALLY THORNHILL<br>PO BOX 340<br>PECKS MILL, WV, 25547             |
| <b>Director</b>       | NATHAN THORNHILL<br>PO BOX 340<br>PECKS MILL, WV, 25547            |
| <b>Incorporator</b>   | WALLY L. THORNHILL<br>P.O. BOX 340<br>PECKS MILL, WV, 25547<br>USA |
| <b>President</b>      | WALLY L THORNHILL<br>PO BOX 1449<br>CHAPMANVILLE, WV, 25508        |
| <b>Secretary</b>      | NATHAN THORNHILL<br>PO BOX 340<br>PECKS MILL, WV, 25547            |
| <b>Treasurer</b>      | JAMES B DIVITA<br>3038 MICHAEL AVENUE<br>BELLE, WV, 25015          |
| <b>Vice-President</b> | NATHAN THORNHILL<br>PO BOX 340<br>PECKS MILL, WV, 25547            |
| Type                  | Name/Address   |

| DBA                                  |             |                |                  |
|--------------------------------------|-------------|----------------|------------------|
| DBA Name                             | Description | Effective Date | Termination Date |
| THORNHILL FACTORY OUTLET OF DANVILLE | TRADENAME   | 4/17/2015      | 11/2/2020        |
| THORNHILL FORD                       | TRADENAME   | 8/1/2018       |                  |
| THORNHILL FORD LINCOLN               | TRADENAME   | 10/7/2010      |                  |
| THORNHILL FORD LINCOLN-MERCURY       | TRADENAME   | 8/19/2005      | 10/7/2010        |
| THORNHILL LINCOLN                    | TRADENAME   | 7/24/2018      |                  |
| DBA Name                             | Description | Effective Date | Termination Date |

| Date      | Amendment  |
|-----------|--|
| 3/12/2024 | B4WV Other Change: The 25 shares owned by George R. Nisbet, Jr. have been converted to treasury shares. The said George R. Nisbet, Jr. no longer owns any shares of the corporation. |
| 7/18/2017 | WALLY L. THORNHILL WILL HAVE A TOTAL OF 75 SHARES. GEORGE R. NISBET WILL HAVE A TOTAL OF 25 SHARES.  |
| Date      | Amendment  |

| Annual Reports |
|----------------|
| Filed For      |
| 2025           |
| 2024           |
| 2023           |
| 2022           |
| 2021           |
| 2020           |
| 2019           |
| 2018           |
| 2017x          |
| 2017           |
| 2016           |
| 2015           |
| 2014           |
| 2013           |
| 2012           |
| 2011           |
| 2010           |
| 2009           |
| 2008           |
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, April 7, 2026 -- 8:24 AM

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All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

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- All Words <sup>i</sup>
- Exact Phrase <sup>i</sup>

e.g. 123456789, Smith Corp  
"THORNHILL GROUP, INC." x

Entity

Location

Status

- Active
- Inactive

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