



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Purchase Order**

Order Date: 05-01-2026

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

<b>Order Number:</b>	CPO 0211 4010 GSD2600000016 2	<b>Change Order No:</b>	1	<b>Procurement Folder:</b>	1892016
<b>Document Name:</b>	Building 10 Holly Grove Renovations			<b>Reason for Modification:</b>	
<b>Document Description:</b>	Construction Building 10 Holly Grove Renovations			Change Order No. 1 - to issue Notice to Proceed	
<b>Procurement Type:</b>	Central Purchase Order				
<b>Buyer Name:</b>	David H Pauline				
<b>Telephone:</b>	304-558-0067				
<b>Email:</b>	david.h.pauline@wv.gov				
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2026-05-04		
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2027-01-29		

VENDOR		DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000205011	<b>Requestor Name:</b>	Robert P Kilpatrick
MARCH WESTIN COMPANY INC 360 FRONTIER AVE		<b>Requestor Phone:</b>	304-352-5491
MORGANTOWN WV 265053008 US		<b>Requestor Email:</b>	robert.p.kilpatrick@wv.gov
<b>Vendor Contact Phone:</b>	999-999-9999	<b>Extension:</b>	
<b>Discount Details:</b>			
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

**2026**  
 FILE LOCATION \_\_\_\_\_

INVOICE TO	SHIP TO
GENERAL SERVICES DIVISION DEPARTMENT OF ADMINISTRATION 112 CALIFORNIA AVENUE BLDG 4, 6TH FLOOR CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES BLDG 10 - HOLLY GROVE 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

*CR 5-5-26*

<b>Total Order Amount:</b>	\$3,584,745.00
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Purchasing Division's File Copy

<b>PURCHASING DIVISION AUTHORIZATION</b> DATE: <i>Tanya 5/4/26</i> ELECTRONIC SIGNATURE ON FILE <i>[Signature]</i>	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> DATE: <i>5/11/2026</i> ELECTRONIC SIGNATURE ON FILE <i>[Signature]</i>	<b>ENCUMBRANCE CERTIFICATION</b> DATE: <i>5-6-26</i> ELECTRONIC SIGNATURE ON FILE <i>[Signature]</i>
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**Extended Description:**

Change Order No. 1 - To establish the contract effective start and effective end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Contract Term: May 4th, 2026 through January 29th, 2027

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72121103	0.00000		0.000000	3584745.00
Service From	Service To	Manufacturer	Model No		
2026-05-04	2027-01-29				

**Commodity Line Description:** Base Bid

**Extended Description:**

Please see Exhibit "A" Pricing Page for pricing

To include all unit prices included in the drawings.



STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
GENERAL SERVICES DIVISION  
State Capitol  
Charleston, West Virginia 25305

Eric L. Householder  
Cabinet Secretary

Bob Kilpatrick  
Director

April 28, 2026

360 Frontier Ave  
Morgantown, WV, 26505

Attn: Mr. Ridgeway,

**NOTICE TO PROCEED**

Per issuance of Purchase Order Number CPO 0211 GSD2600000016, this is your notification to commence work on (Monday) May 4th, 2026, to provide all labor, equipment, materials, and incidentals for services related to the Building 10 holly Grove Renovations Project, per the bid requirements, terms, and conditions of CRFQ 0211 GSD2600000024.

Given the contract's terms and conditions, the Vendor will have Two Hundred and Seventy (270) calendar days from the issuance of the Notice to Proceed to finish the project. The contract start date is May 4th, 2026 and the Final Completion date is January 29, 2027.

If you have any questions or concerns on this issue, please do not hesitate to contact me by telephone at (304) 352-5531, or e-mail at [cody.g.taylor@wv.gov](mailto:cody.g.taylor@wv.gov).

Sincerely, *Cody Taylor*

Cody Taylor, Procurement Specialist Sr., GSD



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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

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### MARCH-WESTIN COMPANY, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	6/13/1984		6/13/1984	Domestic	Profit			

Organization Information			
<b>Business Purpose</b>	2362 - Construction - Construction of Buildings - Nonresidential Building Construction (industrial, commercial & institutional building)	<b>Capital Stock</b>	100000.0000
<b>Charter County</b>	Monongalia	<b>Control Number</b>	0
<b>Charter State</b>	WV	<b>Excess Acres</b>	0
<b>At Will Term</b>		<b>Member Managed</b>	
<b>At Will Term Years</b>		<b>Par Value</b>	1.000000
<b>Authorized Shares</b>	100000	<b>Young Entrepreneur</b>	Not Specified

<b>Addresses</b>	
<b>Type</b>	<b>Address</b>
<b>Designated Office Address</b>	360 FRONTIER STREET MORGANTOWN, WV, 26505
<b>Notice of Process Address</b>	KEVIN L. SALISBURY 360 FRONTIER ST. MORGANTOWN, WV, 26505
<b>Principal Office Address</b>	360 FRONTIER ST. MORGANTOWN, WV, 26505
<b>Principal Office Mailing Address</b>	360 FRONTIER ST. MORGANTOWN, WV, 26505
<b>Type</b>	<b>Address</b>

<b>Officers</b>	
<b>Type</b>	<b>Name/Address</b>
<b>Director</b>	JAME BARVINCHAK (VP MARKETING) 360 FRONTIER STREET MORGANTOWN, WV, 26505
<b>Incorporator</b>	LARRY KOPELMAN 526 CHAS. NAT'L. PLAZA CHARLESTON, WV, 25301
<b>President</b>	JAMES RIDGEWAY 360 FRONTIER STREET MORGANTOWN, WV, 26505
<b>Secretary</b>	MARGUERITE HORVATH 360 FRONTIER STREET MORGANTOWN, WV, 26505
<b>Treasurer</b>	KEVIN SALISBURY 360 FRONTIER STREET MORGANTOWN, WV, 26505
<b>Vice-President</b>	MATTHEW BOURNE 360 FRONTIER STREET MORGANTOWN, WV, 26505
<b>Type</b>	<b>Name/Address</b>

<b>Date</b>	<b>Amendment</b>
<b>1/27/2000</b>	INCREASE IN AUTH CAP STK FROM \$100,000 WITH 100,000 AT \$1.00 PAR TO \$125,000 AUTH CAP WITH 125,000 SHARES AT A \$1.00 VALUE.

**12/1/1993**

INCREASE IN AUTH. CAP. STK FROM \$5000 WITH 5000 SHARES AT A \$1.00 PAR TO \$100,000 WITH 100,000 SHARES AT \$1.00 PAR

**Date**

**Amendment**

**Annual Reports**

**Filed For**

2025

2024

2023

2022

2021

2020

2019

2018

2017x

2017

2016

2015

2014

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, May 1, 2026 — 2:41 PM

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