



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 02-03-2026

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0810 0804 DMT260000012 1	Change Order No:	Procurement Folder:	1895065
Document Name:	Ram 3500, 1 Ton Dual Rear Wheel Crew Cab Trucks		Reason for Modification:	
Document Description:	Ram 3500, 1 Ton Dual Rear Wheel Crew Cab Trucks			
Procurement Type:	Central Delivery Order			
Buyer Name:	Mark A Atkins			
Telephone:	(304) 558-2307			
Email:	mark.a.atkins@wv.gov			
Shipping Method:	Best Way	Master Agreement Number: CMA 0212 MVTRUCK26A 1		
Free on Board:	FOB Dest, Freight Prepaid			

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	000000199714	Requestor Name:	Thomasena S Cooper	
STEPHENS AUTO CENTER PO BOX 278 DANVILLE WV 25053278 US		Requestor Phone:	(304) 538-2305	
Vendor Contact Phone:	3043692411	Requestor Email:	thomasena.s.cooper@wv.gov	
Extension:	1112	<h1>2026</h1> <p>FILE LOCATION _____</p>		
Discount Details:				
Discount Allowed	Discount Percentage			Discount Days
#1 No	0.0000			0
#2 No				
#3 No				
#4 No				

INVOICE TO	SHIP TO
STATE RAIL AUTHORITY 120 WATER PLANT DR MOOREFIELD WV 26836 US	STATE RAIL AUTHORITY (DBA) SOUTH BRANCH VALLEY RAILROAD 120 WATER PLANT DR MOOREFIELD WV 26836 US

Purchasing Division's File Copy

Total Order Amount:	\$143,535.00
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JE 2/6/26
 PURCHASING DIVISION AUTHORIZATION
 DATE: 2-6-26
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: 2-6-26
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

3 each - Ram 3500, 1 Ton Dual Rear Wheel Crew Cab Trucks 4X4
FOB Moorefield, WV

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	3.00000	EA	\$47,381.0000	\$142,143.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
				2026-04-02	

Commodity Line Description: Class 32 1 Ton Ram 3500 Crew Dual Rear Wheel 4WD Trucks

Extended Description:

MVTRUCK26 - 2026 or LATEST MODEL VEHICLE
Class 32 1 Ton, Dual Rear Wheel, Crew Cab 4WD
Ram 3500 Crew Cab 4X4 D28L62
Color: Bright White
Color Code: PW7
Fuel: Gasoline

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	25100000	696.00000	EA	\$2.0000	\$1,392.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
				2026-04-02	

Commodity Line Description: FOB Moorefield, WV

Extended Description:

FOB Moorefield, WV for 3 trucks at 232 miles each

State of West Virginia
Purchasing Division

RELEASE ORDER

Release No.: 1895065-0810-CDO-DMT2600000012 Req. Date: **2/2/2026** Buyer: Mark Atkins

Fund Accounting Information: **8401-2026-0810-0804-09900-5206-5333**

Agency/Invoice To: **WV Division of Multimodal Transportation Facilities**
WV State Rail Authority
120 Water Plant Drive
Moorefield, WV 26836 Dept. Code: **0810-0804**

Ship To:
WV Division of Multimodal Transportation Facilities
WV State Rail Authority
120 Water Plant Drive
Moorefield, WV 26836

Vendor Name and Address:
Stephens Auto Center
PO Box 278
Danville, WV 25053

wvOASIS Vendor Customer No.: **000000199714**

Terms: F.O.B.:

<u>Item No.</u>	<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Amount</u>
		Agency or Central Master Agreement Number (AMA/CMA #) <u>CMA 0212 0212 MVTRUCK26A</u>		
32	3	Equipment Contract Release Order SWC #MVTRUCK26A Class 32 1 Ton, Dual Rear Wheel, Crew Cab 4WD Ram 3500 Crew 4X4 D28L62 Color: Bright White Color Code: PW7 Fuel: Gasoline	\$47,381.00	\$142,143.00
32	696	FOB Moorefield, WV for 3 trucks at 232 miles each	\$2.00	\$1,392.00

Authorized Signature: *Thomas S. Cooper*

Total Amount: \$143,535.00

Title: Executive Administrator

Original: Vendor
Copy: Auditor's Office
Copy: Purchasing Division

Telephone: 681-271-2058

**Class 32 - Automobile
1 Ton, Dual Rear Wheel, Crew Cab**

Vendor Name: STEPHENS AUTO CENTER
Manufacturer/Brand: RAM 3500 CREW 4X4
Model Name & Number: D28L62

Vendor Contact: MIKE BALLARD
Phone No.: 304-369-2411
Email: mballard@stephensauto.com

Vehicle Requirements:

Classification:	1 Ton Dual Rear wheel Crew Cab
Drive:	4 Wheel Drive
Passenger seating:	Minimum of 5 (including driver)
Doors:	4, minimum
Wheelbases:	158" - 176"
GVAW:	14,000 minimum
Engine:	Minimum 6.6 Liter Turbo Diesel with Engine Block Heater; 8 cylinder Gasoline
Torque:	Minimum of 765 lb. ft. Minimum 3.73 Ratio (Gas), Minimum 3.42 (Diesel). Must include Limited Slip/Traction Lock with Dual Rear
Rear Axle:	
Tow Capacity:	19,000 lbs. minimum
Tow Package:	Installed Receiver Hitch & 7-pin Wiring, Trailer Tow Side Electric Mirrors, Factory Installed Electric Trailer Brake Controller
Switches:	Minimum of three (3) Factory Up-Fitter Switches.
Slush/All weather Mats	Installed on driver and passenger front and second row, except where vinyl floor covering is present.
Bedliner:	Spray-in bed liner only
Additional Requirements:	All-Season Tires, Full size spare, frame mounted with jack
Additional Requirements:	Factory Running Boards/Step Bars, cab length

Manufacturer's Standard Available Colors	
Standard Color Code	Color Description
PW7	WHITE

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Vendor Bid Response:	
Vehicle Fuel Type	Unit Price
Diesel	\$ 58,791.00
Gasoline	\$ 47,381.00

Options:

FOB Dealership: (Deduct)
 FOB Other than Metro Charleston - Per Mile

N/A
 \$ 2.00

*Note - The above delivery "options" above are not evaluated as part of the award.



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Multimodal Transportation Facilities

1900 Kanawha Boulevard East • Building Five • Room 132
Charleston, West Virginia 25305-0432 • (304) 414-4645
FAX: (304) 558-3326 • TDD: (800) 742-6991

Stephen R. Connolly
Interim Commissioner

DMTF - RAIL

MEMORANDUM

PREPARED BY: L. Dunlap		
DATE: 1-23-2026		
ROUTE ORDER	OFFICE	OK
1	SRA	sc
2	CF	sc
3	CC	AD
4	SEC	me
5	FMD	
6	CF	

TO: Kenny Yoakum, Executive Director
West Virginia Fleet Management Division

THRU: Stephen T. Rumbough, P.E.
Secretary of Transportation/
Commissioner of Highways

Michael DeMers
Deputy Secretary/
Interim Business Manager

FROM: Stephen R. Connolly
Division of Multimodal Transportation Facilities
Interim Commissioner

DATE: January 22, 2026

SUBJECT: Vehicle Purchases for State Rail Authority

Please find attached three separate Vehicle Requests for the West Virginia State Rail Office in Moorefield, West Virginia.

Our office services and maintains 197 miles of active railroads and occasionally assists with the maintenance of 300 miles of rail-trails we own around the State. We have nine employees headquartered in Moorefield who travel in and around Hampshire, Hardy, Grant, Barbour, Randolph, Pocahontas, and Webster Counties, conducting track inspections, maintenance-of-way, and rail operations. Our maintenance-of-way fleet is aged and worn out. To ensure our crews have reliable transportation and equip them with hi-rail gear, we are requesting authorization for DMTF to acquire these three 1-ton trucks, which should provide years of reliable service for our staff.

If you have further questions, please feel free to contact Stephen R. Connolly, Interim Commissioner, Multimodal Transportation Division, at 304-414-4645, or via e-mail at Stephen.R.Connolly@wv.gov. Thank you.



West Virginia
Department of Administration
Fleet Management

For the Governor's Representative Use Only

Approved Declined

Signature _____

Title _____

Date _____

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME Thomasena Cooper

DEPARTMENT Transportation

AGENCY/BILL CODE RR01 STATE RAIL AUTHORITY

TR

E-MAIL thomasena.s.cooper@wv.gov

PHONE NO. (681) 271-2058 EXT

DATE _____

FUND # 8401

DEPT # 0810

UNIT # 0804

VEHICLE MISSION

What type of request is this? Replacement vehicle (go to next section) Increase to fleet (fill in this section)
 Decommission vehicle (go to Decommission section) Reassignment

JUSTIFICATION/PURPOSE

Est. # of days per week used _____

Est. # of miles per month used _____

CABINET SECRETARY APPROVAL [Signature]

DATE 1/28/2026

VEHICLE PURCHASE

Type of vehicle New Vehicle Used Vehicle Used Vehicle Mileage _____

Who owns this vehicle? Leased from Fleet Agency Owned DOC ID _____

MAKE Ram

Model 3500 Crew 4x4 (D28L62)

YEAR 2026

COLOR WHITE

Fuel Type Gasoline

New Vehicle Class/Description 32 - 1 Ton Dual Rear Wheel Crew Cab...4WD, Passenger Seating: 5 Minimum (includes Driver), 4 Doors Minimum, 158" - 176" Wheelbase, Minimum 6.6 Liter Turbo Diesel Engine with Engine Block Heater, 8 Cylinder Gasoline.

DEALERSHIP Stephens Auto Center

PURCHASE PRICE \$47,381

USED VEHICLE VIN# _____

DECOMMISSIONED VEHICLE

MAKE CHEVROLET

MODEL EQUINOX

YEAR 2013

MILEAGE 139489

LICENSE # SA000016

VIN # ZGNFLCEKXD6383754 A0 NY

DECOMMISSIONING METHOD ONST - Sell On-Site

DEFERRED _____

JUSTIFICATION FOR DEFERRED _____

For FMO Office Use Only

APPROVED DECLINED

EXECUTIVE DIRECTOR, FMO [Signature]

DATE 1/28/26

Approved:

[Signature] 1/28/26

Cabinet Secretary
West Virginia Department of Administration



West Virginia
Department of Administration
Fleet Management

For the Governor's Representative Use Only

Approved Declined

Signature

Title

Date

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME Thomasena Cooper DEPARTMENT Transportation
AGENCY/BILL CODE RR01 STATE RAIL AUTHORITY TR
E-MAIL thomasena.s.cooper@wv.gov
PHONE NO. (681) 271-2058 EXT _____ DATE _____
FUND # 8401 DEPT # 0810 UNIT # 0804

VEHICLE MISSION

What type of request is this? Replacement vehicle (go to next section) Increase to fleet (fill in this section)
 Decommission vehicle (go to Decommission section) Reassignment

JUSTIFICATION/PURPOSE

Est. # of days per week used _____ Est. # of miles per month used _____
CABINET SECRETARY APPROVAL [Signature] DATE 1/26/2026

VEHICLE PURCHASE

Type of vehicle New Vehicle Used Vehicle Used Vehicle Mileage _____
Who owns this vehicle? Leased from Fleet Agency Owned DOC ID _____
MAKE Ram Model 3500 Crew 4x4 (D28L62)
YEAR 2026 COLOR WHITE Fuel Type Gasoline
New Vehicle Class/Description 91 - 1 Ton Dual Rear Wheel Crew Cab AWD, Passenger Seating: 5 Minimum (Includes Driver), 4 Doors Minimum, 158" - 176" Wheelbase, Minimum 6.6 Liter Turbo Diesel Engine with Engine Block Heater, 8 Cylinder Gasoline.
DEALERSHIP Stephens Auto Center PURCHASE PRICE \$47,381.
USED VEHICLE VIN# _____

DECOMMISSIONED VEHICLE

MAKE CHEVROLET MODEL C2500-PICK UP
YEAR 1991 MILEAGE 185066 LICENSE # S9000012
VIN # 1GCGC24K4ME184946 As is
DECOMMISSIONING METHOD ONST - Sell On-Site DEFERRED
JUSTIFICATION FOR DEFERRED _____

For FMD Office Use Only

APPROVED DECLINED

EXECUTIVE DIRECTOR, FMD

[Signature]

DATE 1/28/26

Approved:

[Signature] 1/29/26
Cabinet Secretary
West Virginia Department of Administration



West Virginia
Department of Administration
Fleet Management

For the Governor's Representative Use Only

Approved Declined

Signature _____

Title _____

Date _____

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME Thomasena Cooper DEPARTMENT Transportation
AGENCY/BILL CODE RR01 STATE RAIL AUTHORITY TR
E-MAIL thomasena.s.cooper@wv.gov
PHONE NO. (681) 271-2058 EXT _____ DATE _____
FUND # 8401 DEPT # 0810 UNIT # 0804

VEHICLE MISSION

What type of request is this? Replacement vehicle (go to next section) Increase to fleet (fill in this section)
 Decommission vehicle (go to Decommission section) Reassignment

JUSTIFICATION/PURPOSE _____

Est. # of days per week used _____

Est. # of miles per month used _____

CABINET SECRETARY APPROVAL [Signature]

DATE 1/28/2026

VEHICLE PURCHASE

Type of vehicle New Vehicle Used Vehicle Used Vehicle Mileage _____
Who owns this vehicle? Leased from Fleet Agency Owned DOC ID _____

MAKE Ram Model 3500 Crew 4x4 (D28L62)
YEAR 2026 COLOR WHITE Fuel Type Gasoline

New Vehicle Class/Description 32 - 1 Ton Dual Rear Wheel Crew Cab 4WD, Passenger Seating: 5 Minimum (includes Driver), 4 Doors Minimum, 158" - 176" Wheelbase, Minimum 6.6 Liter Turbo Diesel Engine with Engine Block Heater, 8 Cylinder Gasoline

DEALERSHIP Stephens Auto Center PURCHASE PRICE \$47,381

USED VEHICLE VIN# _____

DECOMMISSIONED VEHICLE

MAKE CHEVROLET MODEL SUBURBAN 2500
YEAR 1993 MILEAGE 220932 LICENSE # n/a

VIN # 1GNGK26K8PJ417097 As N.N

DECOMMISSIONING METHOD ONST - Sell On-Site DEFERRED _____

JUSTIFICATION FOR DEFERRED _____

For FMO Office Use Only

APPROVED DECLINED

EXECUTIVE DIRECTOR, FMD [Signature]

DATE 1/28/26

Approved:

[Signature] 1/29/26
Cabinet Secretary
West Virginia Department of Administration

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Business and Licensing

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

BOONE MOTOR SALES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	4/17/1934		4/17/1934	Domestic	Profit			

Organization Information			
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)		Capital Stock 5000.0000
Charter County	Boone	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	0.200000
Authorized Shares	25000	Young Entrepreneur	Not Specified

Addresses

Type	Address
Notice of Process Address	RICHARD STEPHENS PO BOX 278 DANVILLE, WV, 25053
Principal Office Address	104 STEPHENS DRIVE DANVILLE, WV, 25053 USA
Principal Office Mailing Address	P.O. BOX 278 DANVILLE, WV, 25053 USA
Type	Address

Officers	
Type	Name/Address
Incorporator	HARRY HATFIELD MADISON, WV, 25130 USA
Incorporator	O. L. MULLINS MADISON, WV, 25130 USA
President	RICHARD STEPHENS 115 POTTERFIELD DR CHARLESTON, WV, 25314
Secretary	PAULA BALLARD 141 FRANKLIN AVENUE MADISON, WV, 25130
Treasurer	CHASE BARTON 140 INGERSOLL DR OAK HILL, WV, 25901
Vice-President	MIKE W BALLARD 85 MOUNTAINVIEW DRIVE MADISON, WV, 25130
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
AUTO BUYERS	TRADENAME	4/10/2023	
AUTO BUYERS OF BECKLEY	TRADENAME	4/10/2023	
AUTO BUYERS OF SOUTHERN WEST VIRGINIA	TRADENAME	4/10/2023	

AUTO BUYERS OF SOUTHERN WV	TRADENAME	4/10/2023	
AUTO BUYERS OF WEST VIRGINIA	TRADENAME	9/9/2020	
AUTO BUYERS OF WV	TRADENAME	4/10/2023	
BECKLEY AUTO BUYERS	TRADENAME	4/10/2023	
BECKLEY BUYERS AUTO	TRADENAME	4/10/2023	
BUYERS AUTO	TRADENAME	4/10/2023	
BUYERS AUTO OF BECKLEY	TRADENAME	4/10/2023	
BUYERS AUTO OF SOUTHERN WEST VIRGINIA	TRADENAME	4/10/2023	
BUYERS AUTO OF SOUTHERN WV	TRADENAME	4/10/2023	
BUYERS AUTO OF WEST VIRGINIA	TRADENAME	4/10/2023	
BUYERS AUTO OF WV	TRADENAME	4/10/2023	
BUYERS OF BECKLEY	TRADENAME	4/10/2023	
BUYERS OF SOUTHERN WV	TRADENAME	4/10/2023	
STEPHENS AUTO CENTER	TRADENAME	6/12/1990	
STEPHENS AUTOMOTIVE GROUP	TRADENAME	4/8/2022	
STEPHENS PRE-OWNED OF NITRO	TRADENAME	2/5/2024	
WEST VIRGINIA AUTO BUYERS	TRADENAME	4/10/2023	
WV AUTO BUYERS	TRADENAME	4/10/2023	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
6/23/2020	UPDATED CAPITAL STOCK.
Date	Amendment

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Filed For
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, February 6, 2026 — 8:10 AM

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