



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 02-24-2026

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0803 1058 DOT260000014 2	Change Order No:	1	Procurement Folder:	1773060
Document Name:	New Construction of Archive Building at D10			Reason for Modification:	
Document Description:	New Construction of Archive Building at D10			Change Order 1 To Increase Contract	
Procurement Type:	Central Purchase Order				
Buyer Name:	John W Estep				
Telephone:	304-558-2566				
Email:	john.w.estep@wv.gov				
Shipping Method:	Best Way			Effective Start Date:	
Free on Board:	FOB Dest, Freight Prepaid			Effective End Date:	

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	000000205730	Requestor Name:	Debrina K Woods	
LEE REGER BUILDS INC One Railroad Street		Requestor Phone:	(304) 716-3061	
SHINNSTON WV 26431		Requestor Email:	debrina.k.woods@wv.gov	
US		<div style="font-size: 48px; font-weight: bold;">2026</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
Vendor Contact Phone:	999-999-9999			Extension:
Discount Details:				
Discount Allowed	Discount Percentage			Discount Days
#1	No	0.0000	0	
#2	Not Entered			
#3	Not Entered			
#4	Not Entered			

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS DISTRICT TEN 270 HARDWOOD LN PRINCETON WV 24740 US	DIVISION OF HIGHWAYS DISTRICT TEN 270 HARDWOOD LN PRINCETON WV 24740 US

3/11/26 66

Total Order Amount:	\$356,024.00
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Purchasing Division's File Copy

JE 3/11/26

PURCHASING DIVISION AUTHORIZATION DATE: <i>3-11-26</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>3/17/2026</i> ELECTRONIC SIGNATURE ON FILE <i>[Signature]</i>	ENCUMBRANCE CERTIFICATION DATE: <i>[Signature]</i> ELECTRONIC SIGNATURE ON FILE <i>3-18-26</i>
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Extended Description:

Change Order

Change Order No. 01 is issued to increase the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Effective date of change 2/24/2026

Original Contract Price: \$342,950.00

Increase:\$13,074.00

Contract New Total: \$356,024.00

No Other Changes.

The Vendor, Lee Reger Builds, Inc., agrees to enter with the West Virginia Department of Transportation (WVDOT), the West Virginia Division of Highways (WVDOH), into a contract for the New Construction of Archive Building at D10 per the Specifications, Terms and Conditions, Bid Requirements, Addendum No. 1 dated 10/07/2025, Addendum No. 2 dated 11/24/2025 and the Vendor's bid dated 11/05/2025 incorporated herein by reference and made apart hereof.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	30000000	0.00000		0.000000	342950.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Construction of Archive Building

Extended Description:

Construction of Archive Building

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	30000000	0.00000		0.000000	13074.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Change Order 01

Extended Description:
Construction of Archive Building



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

Office of the District Engineer/Manager

District Ten

270 Hardwood Lane · Princeton, West Virginia 24740 · (304) 425-2155

Stephen T. Rumbaugh, P. E.
Secretary of Transportation
Commissioner of Highways

02/23/2026

MEMORANDUM

TO: Kristy James, DOT Director of Procurement

FROM: Debrina Woods, TDADM1
District 10

A handwritten signature in blue ink, appearing to read "DWoods", is written over the printed name "Debrina Woods".

SUBJECT: CPO DOT 26*14 Change Order #1

District 10 requests a change order for CPO DOT 26*14 which totals \$13,074.00 in additional costs for Lee Reger Builds, Inc. The change order will increase the total amount from \$342,950.00 to \$356,024.00. Within this change order, the following changes are proposed:

1. Changing windows from four (4) 42" X 42" to two (2) 168" X 42" window runs broken up into four (4) bays each side. (\$8874.00)
2. Changing canopy to single slope, lengthening the framed openings for the above windows and longer canopies over the windows (\$4,200.00)

Total Change: \$13,074.00

The quote and supporting documentation are attached to this memo.



270 Hardwood Ln.
Princeton, WV

Lee Reger Builds, Inc.
P.O. Box 1872
One Railroad Street
Shinnston, WV 26431
(304) 592-2083
(304) 592-3920 (FAX)

RE: Archive Building at D10 Changes

Windows:

Changing windows from four 42"x42" to two 168"x42" window runs broken up into 4 bays each.

Add: \$8,874.00 to the contract amount.

Building:

Changing canopy to single slope, lengthening the framed openings for the above windows and longer canopies over the windows.

Add: \$4,200.00 to the contract amount.

Sincerely,

Sheldon B. Raber, V.P.
Lee Reger Builds, Inc.

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Business Organization Detail

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LEE REGER BUILDS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	8/21/1986		8/21/1986	Domestic	Profit			

Organization Information			
Business Purpose	2362 - Construction - Construction of Buildings - Nonresidential Building Construction (industrial, commercial & institutional building)		Capital Stock 10000.0000
Charter County	Harrison	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Message	X Close
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Authorized Shares	10000	Ent	

Addresses	
Type	Address
Designated Office Address	ONE RAILROAD ST. SHINNSTON, WV, 26431
Notice of Process Address	JOHN KISSELLA PO BOX 1872 ONE RAILROAD STREET SHINNSTON, WV, 26431
Principal Office Address	1 RAILROAD STREET P.O. BOX 1872 SHINNSTON, WV, 26431 USA
Principal Office Mailing Address	BOX 1872 SHINNSTON, WV, 26431 USA
Type	Address

Officers	
Type	Name/Address
Incorporator	WRAY LEE REGER 601 SOUTH PIKE STREET SHINNSTON, WV, 26431
President	JOHN KISSELLA P O BOX 249 LUMBERPORT SHINNSTON, WV, 26431
Secretary	RENEE KISSELLA P.O. BOX 249 LUMBERPORT, WV, 26386
Treasurer	RENEE KISSELLA P O BOX 249 LUMBERPORT, WV, 26386
Vice-President	SHELDON RABER 129 LAKEVIEW DR. FAIRMONT, WV, 26554
Type	Name/Address

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For more information, please contact the Secretary of

Wednesday, March 11, 2026 — 7:47 AM

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