



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 03-10-2026

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CMA 0803 0066 DOT250000024G 2	<b>Procurement Folder:</b>	1557787
<b>Document Name:</b>	Repair Products for Bridges and Roads	<b>Reason for Modification:</b>	Change Order 01 To Renew Contract
<b>Document Description:</b>	Repair Products for Bridges and Roads 6625C011		
<b>Procurement Type:</b>	Central Master Agreement		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2025-04-01
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2027-03-31

VENDOR		DEPARTMENT CONTACT		
<b>Vendor Customer Code:</b>	000000207690	<b>Requestor Name:</b>	Careasa M Nichols	
STEELCON SUPPLY COMPANY 265 INDUSTRIAL DR		<b>Requestor Phone:</b>	304-414-3212	
BECKLEY WV 25801		<b>Requestor Email:</b>	careasa.m.nichols@wv.gov	
US		<div style="font-size: 48px; font-weight: bold;">2026</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
<b>Vendor Contact Phone:</b>	3042551416			<b>Extension:</b>
<b>Discount Details:</b>				
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>	
#1	No	0.0000	0	
#2	No			
#3	No			
#4	No			

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER	VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER
No City WV 99999	No City WV 99999
US	US

*CR 3-13-26*  
 Purchasing Division's File Copy

<b>Total Order Amount:</b>	Open End
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*JE 3/11/26*

**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *JA 3.12.26*  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
*[Signature]*  
 DATE: *3/18/2026*  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
*[Signature]*  
 DATE: *3-19-26*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 04/01/2026 through 03/31/2027.

Renewal Years Remaining: 2

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	31201700			GL	0.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Concrete Sealer /pail

**Extended Description:**

Concrete Sealer, Purchased as individual pail

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	31201700			GL	0.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Concrete Sealer /drum

**Extended Description:**

Concrete Sealer, Purchased as drum

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	30111500			LB	0.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Polymer-Mod. Mat. for Concrete - Vertical App /bag

**Extended Description:**

Polymer-Modified Materials for Concrete Repairs - Vertical Applications, Purchased as individual bags.

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	30111500			LB	0.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Polymer-Mod. Mat. for Concrete - Vertical App /pallet

**Extended Description:**

Polymer-Modified Materials for Concrete Repairs - Vertical Applications, Purchased as bulk - Packaged as a pallet

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	30111500			LB	0.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Polymer-Mod. Mat. for Concrete- Horizontal App /bag

**Extended Description:**

Polymer-Modified Materials for Concrete Repairs - Horizontal Applications,  
Purchased as individual in bags

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	30111500			LB	0.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Polymer-Mod. Mat. for Concrete- Horizontal App /pallet

**Extended Description:**

Polymer-Modified Materials for Concrete Repairs - Vertical Applications,  
Purchased as bulk - Packaged as a pallet

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	30111500			LB	0.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Cementitious Mat. for Concrete- Vertical App /bag

**Extended Description:**

Cementitious Materials for Concrete Repairs - Vertical Applications, Purchased as individual bags

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	30111500			LB	0.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Cementitious Mat. for Concrete- Vertical App /pallet

**Extended Description:**

Cementitious Materials for Concrete Repairs - Vertical Applications, Purchased as bulk - Packaged as a pallet

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	30111500			GL	0.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Type 2 Class A Concrete Curing Compounds /pail

**Extended Description:**

Type 2 Class A Concrete Curing Compounds,  
Purchased as individual pail

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	30111500			GL	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
					0.00

**Commodity Line Description:** Type 2 Class A Concrete Curing Compounds /drum

**Extended Description:**

Type 2 Class A Concrete Curing Compounds,  
Purchased as drums

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	30111500			GL	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
					0.00

**Commodity Line Description:** Type 2 Class A Concrete Curing Compounds /tote

**Extended Description:**

Type 2 Class A Concrete Curing Compounds,  
Purchased as tote

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	31201700			LB	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
					0.00

**Commodity Line Description:** Hot-Poured Joint & Crack Seal. for Concrete&Asphalt /box

**Extended Description:**

Hot-Poured Joint And Crack Sealant For Concrete and Asphalt Pavements - Material Only, Purchased as boxes or meltable containers.

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	31201700			LB	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
					0.00

**Commodity Line Description:** Hot-Poured Joint & Crack Seal. for Concrete&Asphalt /pallet

**Extended Description:**

Hot-Poured Joint And Crack Sealant For Concrete and Asphalt Pavements - Material Only, Purchased as bulk - Packaged as a pallet

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	30111500			LB	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
					0.00

**Commodity Line Description:** Non-Shrink Grout /bag

**Extended Description:**

Non-Shrink Grout, Purchased as individual bags

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	30111500			LB	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
					0.00

**Commodity Line Description:** Non-Shrink Grout /pallet

**Extended Description:**

Non-Shrink Grout, Purchased as bulk - Packaged as a pallet

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	31201700			OZ	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
					0.00

**Commodity Line Description:** Silicone Joint Seal. Type1 LM NonSlag Silicone /tube/cart.

**Extended Description:**

Silicone Joint Sealant, Type 1 - Low Modulus Non-Slag Silicone, Purchased as individual caulking tubes/cartridges

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
27	31201700			OZ	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
					0.00

**Commodity Line Description:** Silicone Joint Seal. Type2 Very LM self level /tube/cart

**Extended Description:**

Silicone Joint Sealant - Type 2 - Very Low Modulus Self Leveling, Purchased as individual caulking tubes/cartridges

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST



**WEST VIRGINIA  
DEPARTMENT OF TRANSPORTATION**

1900 Kanawha Boulevard East • Building Five • Room 109  
Charleston, West Virginia 25305-0440 • (304) 558-0444

Michael J. DeMers  
Deputy Secretary of Transportation

Stephen T. Rumbaugh, P. E.  
Secretary of Transportation  
Commissioner of Highways

February 23, 2026

Steelcon Supply Company  
265 Industrial Drive  
Beckley, WV 25801

**Subject: Contract Renewal: DOT25\*24G Repair Products for Bridges and Roads  
Procurement Folder: 1557787**

The West Virginia Department of Transportation is offering to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.


The renewal dates are 4/1/2026 through 3/31/2027. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to: [Scott.A.Brown@wv.gov](mailto:Scott.A.Brown@wv.gov).

Please contact the email listed above if you have any questions.

Thank you,

Scott A. Brown

We agree to renew the contract for the period as stated above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders hereto.

  
Name/Signature MIKE COOK

3-3-26  
Date

MGR REBAR + CONST. PRODUCTS  
Title

PROCUREMENT USE ONLY	
DocuSigned by:	
<u>Amber Heath</u>	Asst Dir 3/9/2026
Signature/Title	Date

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### NATIONAL ENERGY HOLDING COMPANY

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	6/2/1992		6/2/1992	Domestic	Profit			

Organization Information			
<b>Business Purpose</b>	4238 - Wholesale Trade - Merchant Wholesalers, Durable Goods - Machinery, Equipment and Supplies Merchant Wholesalers (construction, mining, farm, garden, industrial machinery & supplies, service establishment, transportation)		<b>Capital Stock</b> 5000.0000
<b>Charter County</b>	Raleigh	<b>Control Number</b>	0
<b>Charter State</b>	WV	<b>Excess Acres</b>	0
<b>At Will Term</b>		<b>Member Managed</b>	
<b>At Will Term Years</b>		<b>Par Value</b>	5.000000
<b>Authorized Shares</b>	1000	<b>Young Entrepreneur</b>	Not Specified

**Addresses**

Type	Address
<b>Designated Office Address</b>	265 INDUSTRIAL DRIVE BECKLEY, WV, 25801
<b>Notice of Process Address</b>	JUDITH A RICHARDSON 265 INDUSTRIAL DRIVE BECKLEY, WV, 25801
<b>Principal Office Address</b>	265 INDUSTRIAL DRIVE BECKLEY, WV, 25801
<b>Principal Office Mailing Address</b>	265 INDUSTRIAL DRIVE BECKLEY, WV, 25801
Type	Address

**Officers**

Type	Name/Address
<b>Director</b>	JUDITH A RICHARDSON 265 INDUSTRIAL DRIVE BECKLEY, WV, 25801
<b>Incorporator</b>	WILLIAM D. LEVINE 717 SIXTH AVENUE HUNTINGTON, WV, 25701
<b>President</b>	S. R. SMITH 110 GREEN DRIVE HURRICANE, WV, 25526
<b>Secretary</b>	JUDITH A RICHARDSON 265 INDUSTRIAL DRIVE BECKLEY, WV, 25801
Type	Name/Address

**DBA**

DBA Name	Description	Effective Date	Termination Date
BANKS-MILLER SUPPLY COMPANY	TRADENAME	10/22/1992	
STEELCON SUPPLY COMPANY	TRADENAME	1/4/1998	
DBA Name	Description	Effective Date	Termination Date

<b>Annual Reports</b>
<b>Filed For</b>
2025
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2018
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1994
<b>Date filed</b>

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, March 11, 2026 — 9:56 AM

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Vendor/Customer

Vendor/Customer	Legal Name	Alias/DBA	Vendor Active Status	Customer Active Status	Previous Name
✓ 000000207690	STEELCON SUPPLY COMPANY	NATIONAL ENERGY HOLDING COMPANY INC	Active	Inactive	

From 1 to 1 of 1 First Prev Next Last [Attachments](#)

Save [Undo](#) Delete Insert [Copy](#) Paste [Search](#)

▼ General Info

<b>Vendor/Customer :</b> 000000207690	<b>Restrict Use by Department :</b>
<b>Legal Name :</b> STEELCON SUPPLY COMP/	<b>Miscellaneous Account :</b>
<b>Alias/DBA :</b> NATIONAL ENERGY HOLDI/	<b>Internal Account :</b>
<b>Vendor Active Status :</b> Active ▼	<b>Third Party Only :</b>
<b>Vendor Approval Status :</b> Complete	<b>Third Party Vendor :</b>
<b>Customer Active Status :</b> Inactive ▼	<b>Third Party Customer :</b>
<b>Customer Approval Status :</b> <i>Incomplete</i>	<b>Inventory Customer :</b>
<b>Location Name :</b>	<b>Healthcare Provider :</b>
<b>First Name :</b>	<b>Never Archive :</b>
<b>Middle Name :</b>	<b>Restrict VSS Access :</b> No ▼
<b>Last Name :</b>	<b>Discontinue - No New Business :</b>
<b>Company Name :</b> STEELCON SUPPLY COMP/	<b>Prevent MA Reference :</b>
<b>Previous Name :</b>	<b>PunchOut Enabled :</b>
<b>Previous Street :</b>	<b>Re-PunchOut Enabled :</b>
<b>Previous City :</b>	<b>Electronic Order Enabled :</b>
<b>Previous State/Province :</b>	<b>W-9 Received :</b>
<b>Previous Country :</b>	<b>W-9 Received Date :</b>
	<b>W-8 Received :</b>
	<b>W-8 Received Date :</b>
	<b>Accepts Credit Cards :</b>
	<b>Active From :</b> 09/15/1992
	<b>Active To :</b>
	<b>Last Usage Date :</b> 03/02/2026
	<b>Department :</b>
	<b>Unit :</b>

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Steelcon Supply Company

- Entity
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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>3/11/26</u>	Agency: WVDOT/DOH
Solicitation No. <u>CMA DOT 25*24G</u>  <u>CO#1</u>	Procurement Officer Submitting Requisition: Amber Heath
	Requisition No. CMA DOT230000024A, C-H
	PF No.: 1557787

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

