



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 01-19-2026

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0802 5020 DMV2500000001 3	Procurement Folder:	1507642
Document Name:	Self-inking stamps and replacement ink pads	Reason for Modification:	Change Order 2 To renew contract
Document Description:	Self-inking stamps and replacement ink pads		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2025-04-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-03-31

VENDOR				DEPARTMENT CONTACT			
Vendor Customer Code:	VS0000010150			Requestor Name:	Georgina L Davis		
Rodzina Industries Inc				Requestor Phone:	(304) 957-9339		
3518 Fenton Rd				Requestor Email:	georgina.davis@wv.gov		
Flint	MI	48507-1567					
US				<h1>2026</h1> <p>FILE LOCATION _____</p>			
Vendor Contact Phone:	810-235-2341	Extension:					
Discount Details:							
	Discount Allowed	Discount Percentage	Discount Days				
#1	No	0.0000	0				
#2	No						
#3	No						
#4	No						

INVOICE TO	SHIP TO
MANAGER ACCOUNTS PAYABLE DIVISION OF MOTOR VEHICLES 5707 MACCORKLE AVE. S.E., SUITE 200 CHARLESTON WV 25304 US	304-926-3960 DIVISION OF MOTOR VEHICLES RECEIVING AND PROCESSING 5707 MACCORKLE AVENUE, S.E. SUITE 200 CHARLESTON WV 25317 US

CR 1-22-26

Total Order Amount:	Open End
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Purchasing Division's File Copy

JE 1/20/26

PURCHASING DIVISION AUTHORIZATION
DATE: <i>1-21-26</i>
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>1/22/2025</i>
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: <i>1-22-26</i>
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order 2 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 04/01/2026 through 03/31/2027.

Renewal Years/Months Remaining: 2

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	60121701			EA	0.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: TRODAT 4910 Self Inking stamp

Extended Description:

Customized Stamps per the attached pricing page exhibit A.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	60121701			EA	0.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: TRODAT 4911 Self Inking stamp

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	60121701			EA	0.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: TRODAT 4912 Self Inking stamp

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	60121701			EA	0.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: TRODAT 4913 Self Inking stamp

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: TRODAT 4915 Self Inking stamp

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: TRODAT 4925 Self Inking stamp

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: TRODAT 4926 Self Inking stamp

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: TRODAT 4927 Self Inking stamp

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: TRODAT 4928 Self Inking stamp

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: TRODAT 46025 Self Inking round stamp

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: TRODAT 46030 Self Inking round stamp

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: TRODAT 46050 Self Inking round stamp

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: TRODAT 5430 Self Inking stamp

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: TRODAT 5440 Self Inking stamp

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: TRODAT 4910 Replacement Ink Pad

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: TRODAT 4911 Replacement Ink Pad

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: TRODAT 4912 Replacement Ink Pad

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: TRODAT 4913 Replacement Ink Pad

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: TRODAT 4915 Replacement Ink Pad

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: TRODAT 4925 Replacement Ink Pad

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: TRODAT 4926 Replacement Ink Pad

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: TRODAT 4927 Replacement Ink Pad

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: TRODAT 4928 Replacement Ink Pad

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: TRODAT 46025 Replacement Ink Pad

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
25	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: TRODAT 46030 Replacement Ink Pad

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
26	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: TRODAT 46050 Replacement Ink Pad

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
27	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: TRODAT 5430 Replacement Ink Pad

Extended Description:

Replacement ink pads per the attached pricing page exhibit A

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
28	60121701			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: TRODAT 5440 Replacement Ink Pad

Extended Description:

Replacement ink pads per the attached pricing page exhibit A



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Motor Vehicles

5707 MacCorkle Avenue, Southeast
Post Office Box 17300
Charleston, West Virginia 25317-0010 • (304) 558-3900
TDD: (800) 742-6991 • (800) 642-9066

Everett J. Frazier
Commissioner
Division of Motor Vehicles

Stephen T. Rumbaugh, P.E.
Secretary of Transportation
Commissioner of Highways

January 8, 2026

Rodzina Industries, Inc.
3518 Fenton RD
Flint, MI 48507-1567

RE: CMA DMV2500000001-Self-inking Stamps and Replacement Pads Renewal Notice

The West Virginia Division of Motor Vehicles is requesting to renew our current contract under the same terms, conditions and pricing as stated in the original contract. The renewal effective dates are April 1, 2026 through March 31, 2027. If you agree to this renewal, please sign below and return to me.

You can return the signed document to me at Georgina.Davis@wv.gov. Please let me know if you have any questions.

Thank You.

Georgie Davis

We agree to renew the contract for the period stated above under the same terms and conditions as in the original purchase order and any change orders thereto.

Rodzina Industries, Inc.

ROBERT CROSS / Robert Cross
Name/Signature

PRES.
Title

1-12-26
Date

WV Division of Motor Vehicles

[Signature]
Name/Signature

[Signature]
Title

1/12/26
Date

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Business Organization Detail

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RODZINA INDUSTRIES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	1/24/2017		1/24/2017	Foreign	Profit			

Organization Information	
Business Purpose	3261 - Manufacturing - Plastics and Rubber Products Manufacturing - Plastic Products Manufacturing (bags & punches, unlaminated film & sheet, pipe, pipe fittings, polystyrene foam, urethane, bottle, plastic plumbing fixtures)
Capital Stock	
Charter County	Control Number
Charter State	Excess Acres
At Will Term	MI X Close
At Will Term Years	Member Mi Hi, I'm SOLO! I can help you file your Annual Report.
Authorized Shares	Pa Report. Y Entrepreneur Not Specified

Addresses

Type	Address
Designated Office Address	3518 FENTON RD FLINT, MI, 48507
Notice of Process Address	RODZINA INDUSTRIES, INC. 3518 FENTON RD FLINT, MI, 48507
Principal Office Address	3518 FENTON RD FLINT, MI, 48507 USA
Principal Office Mailing Address	3518 FENTON RD FLINT, MI, 48507 USA
Type	Address

Officers

Type	Name/Address
President	ROBERT CROSS 5131 ROCKWOOD DR GRAND BLANC, MI, 48439
Vice-President	RONALD CROSS 16006 DUFFIELD BYRON, MI, 48418
Type	Name/Address

Annual Reports

Filed For
2025
2024
2023
2022
2021
Date filed

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, January 12, 2026 — 12:10 PM

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Aug 15, 2025



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"Rodzina Industries, Inc." 

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>1/20/26</u>	Agency: WV Division of Motor Vehicles
Solicitation No. DDW <u>CMA DMV 25X1</u> <u>CO#2</u>	Procurement Officer Submitting Requisition: Kristy James
	Requisition No. CMA DMV250000001 CO2
	PF No.: 1507642

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

