



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 01-09-2026

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0802 5020 DMV2600000003 1	Change Order No:	0	Procurement Folder:	1874490
Document Name:	Mainframe Programmer Natalie Faulkner	Reason for Modification:			
Document Description:	Mainframe Programmer Natalie Faulkner				
Procurement Type:	Central Delivery Order				
Buyer Name:	Kristine E James				
Telephone:	304-558-0408				
Email:	kristy.e.james@wv.gov				
Shipping Method:	Best Way	Master Agreement Number: CMA 0802 DMV2600000005 1			
Free on Board:	FOB Dest, Freight Prepaid				

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000009860	Requestor Name:	Timothy L Rutherford		
SMART SHARED SERVICES LLC		Requestor Phone:	304-352-5394		
PO Box 1187		Requestor Email:	timothy.l.rutherford@wv.gov		
Charleston	WV	25324-1187			
US					
Vendor Contact Phone:	855-807-6278	Extension:	229		
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

2026
 FILE LOCATION _____

INVOICE TO	SHIP TO
MANAGER ACCOUNTS PAYABLE DIVISION OF MOTOR VEHICLES 5707 MACCORKLE AVE. S.E., SUITE 200 CHARLESTON WV 25304 US	304-926-3960 DIVISION OF MOTOR VEHICLES RECEIVING AND PROCESSING 5707 MACCORKLE AVENUE, S.E. SUITE 200 CHARLESTON WV 25317 US

Purchasing Division's File Copy

Total Order Amount:	\$289,120.00
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JE 1/20/26
 PURCHASING DIVISION AUTHORIZATION
 DATE: 1-21-26
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: 1-22-26
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Mainframe Programmer Natalie Faulkner
Contract dates 01/12/2026-01/11/2027

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81111600	2080.00000	HOUR	\$139.0000	\$289,120.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-01-12	2027-01-11				

Commodity Line Description: Mainframe Programmer Natalie Faulkner

Extended Description:

Mainframe Application Programmer Technical Staffing Services. This will be an open-end services contract that will provide the services of mainframe application programmer analysts on an hourly rate basis to provide technical expertise to meet agency needs. These services will be utilized to develop modifications and enhancements to the mainframe computer systems currently utilized by the DMV. Service from 1/12/26-1/11/27

Smart Shared Services, LLC

EXHIBIT A - PRICING PAGE

MAINFRAME APPLICATION PROGRAMMER ANALYSTS				
LOCATION - 5707 MacCorkle Avenue, S.E., Charleston, WV 25304				
Item Number	Quantity	Description	Hourly Rate	Annual Total
Year One - Regular Time		Application Programmer Analysts Contract Cost for 1 year based on hourly rate, regular time hours - - Year One	\$ 139.00	
Year One - Overtime		Application Programmer Analysts Contract Cost for 1 year based on hourly rate, overtime hours - - Year One		
Optional Year Two Regular Time		Application Programmer Analysts Contract Cost for 1 year based on hourly rate, regular time hours - - Optional Year Two	\$ 139.00	
Optional Year Two Overtime		Application Programmer Analysts Contract Cost for 1 year based on hourly rate, overtime hours - - Optional Year Two	\$ 143.17	
Optional Year Three Regular Time		Application Programmer Analysts Contract Cost for 1 year based on hourly rate, regular time hours - - Optional Year Three	\$ 143.17	
Optional Year Three Overtime		Application Programmer Analysts Contract Cost for 1 year based on hourly rate, overtime hours - - Optional Year Three	\$ 147.47	
Optional Year Four Regular Time		Application Programmer Analysts Contract Cost for 1 year based on hourly rate, regular time hours - - Optional Year Four	\$ 147.47	
Optional Year Four Overtime		Application Programmer Analysts Contract Cost for 1 year based on hourly rate, overtime hours - - Optional Year Four	\$ 151.89	
			\$ 151.89	\$

**** THIS AMOUNT IS FOR EVALUATION PURPOSES ONLY****

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Business and Licensing

Online Data Services Help

Business Organization Detail

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SMART SHARED SERVICES LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	6/27/2014		6/27/2014	Domestic	Profit			

Organization Information			
Business Purpose	5613 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Employment Services (placement, executive search, temporary help, professional employer orgs)		Capital Stock
Charter County	Kanawha	Control Number	
Charter State	WV	Excess Acres	
At Will Term	A	Member Managed	MBR
At Will Term Years	Par Value		
Authorized Shares	Young Entrepreneur		Not Specified

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Addresses	
Type	Address
Designated Office Address	P O 1187 CHARLESTON, WV, 25324
Notice of Process Address	RICH EDWARDS P O 243 SCOTT DEPOT, WV, 25560
Principal Office Address	P O 1187 CHARLESTON, WV, 25324 USA
Principal Office Mailing Address	P O 1187 CHARLESTON, WV, 25324 USA
Type	Address

Officers	
Type	Name/Address
Member	RICH EDWARDS P O 7318 CHARLESTON, WV, 25356
Organizer	RICH EDWARDS P O 7318 CHARLESTON, WV, 25356
Type	Name/Address

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, January 20, 2026 — 2:49 PM

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