



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 01-15-2026

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0708 0100 ABC2600000001 2	Procurement Folder:	1752762
Document Name:	Maintenance and Technical Support for GLSuite software.	Reason for Modification:	Change Order #1 issued to renew the contract
Document Description:	Maintenance and Technical Support for GLSuite software.		
Procurement Type:	Central Sole Source		
Buyer Name:	Joseph (Josh) E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2025-08-20
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-08-19

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000186731	Requestor Name:	Fredric Wooton
GL SUITE INC		Requestor Phone:	(304) 541-4336
PO BOX 595		Requestor Email:	fredric.l.wooton@wv.gov
KALISPELL	MT 59903		
US			
Vendor Contact Phone:	541-312-3662		
Extension:			
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

2026
 FILE LOCATION _____

INVOICE TO	SHIP TO
ACCOUNTING DEPARTMENT ALCOHOL BEVERAGE CONTROL COMMISSION 4TH FLOOR 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US	ALCOHOL BEVERAGE CONTROL COMMISSION 4TH FLOOR 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US

CR 1-22-26

Total Order Amount: \$259,116.54

Purchasing Division's File Copy

JA 1/22/26

PURCHASING DIVISION AUTHORIZATION DATE: <i>JA 1-28-26</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM <i>John S. Gray</i> DATE: <i>1/28/2026</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION <i>Cody [Signature]</i> DATE: <i>1-29-26</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

The vendor, GL Suite Inc., agrees to enter into this contract with the agency, The West Virginia Alcohol Beverage Control Commission, for GL Suite Software maintenance and support per the specifications, terms and conditions, and the vendors submitted cost proposal dated 8/4/2025, all incorporated by reference and made a part hereof.

Change Order #1 issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change order.

Effective Date of Renewal February 20, 2026 through August 19, 2026
6 Month Renewal Simple Professional Plan \$118,152.15

Renewals Remaining : 0

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112201	1.00000	LS	140964.390000	\$140,964.39
Service From	Service To	Manufacturer		Model No	
2025-08-20	2026-02-19				

Commodity Line Description: Maintenance and Technical Support recurring monthly charge.

Extended Description:

Maintenance and Support

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112201	1.00000	LS	118152.150000	\$118,152.15
Service From	Service To	Manufacturer		Model No	
2026-02-20	2026-08-19				

Commodity Line Description: Maintenance and Technical Support recurring monthly charge.

Extended Description:

Soliciting bids to provide maintenance and technical support for GLSuites software.

WVBCA has the option to revert to the legacy plan.

CO#1



STATE OF WEST VIRGINIA
DEPARTMENT OF REVENUE
ALCOHOL BEVERAGE CONTROL ADMINISTRATION

900 Pennsylvania Ave., 4th Floor
Charleston, West Virginia 25302

FREDRIC L. WOOTON
COMMISSIONER

DAVE HARDY
CABINET SECRETARY

January 12, 2026

GL Suite Inc
Attn: William S. Moseley
PO Box 591
Bend, OR 97709

Subject: CCT ABC 26 *1

Dear Mr. Moseley:

The State of West Virginia, Office of the West Virginia Alcohol Beverage Control Administration, is offering to renew the 6-month contract under same terms, conditions and for the price of \$118,152.15 per the pricing page for the Simple Professional Plan in the contract (CCT ABC26*1) The contract dates are February 20, 2026 through August 19, 2026. If your company agrees to this renewal, please sign and return the document to me via email at Betty.L.Hodge@wv.gov or by mail as soon as possible.

Please call me directly at 304-356-5513 with any questions.

Very truly yours,

Betty L. Hodge
Procurement

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Name/Signature/Title

01/12/2026
Date

Pricing Addendum

GL Simple Plan - Trial

Support Plan.....Units.....Cost Per Unit

Legacy conversion fee.....1.....\$22,812.24

GL Simple

Professional (08/20/2025 - 02/19/2026).....1(46 users).....\$118,152.15

* Professional (02/20/2026 - 08/19/2026).....1(46 users).....\$118,152.15 *

GL Simple Plan

Support Plan.....Units.....Cost Per Unit

GL Simple

Standard.....per user per year.....\$2,651.43

Professional.....per user per year.....\$5,137.05

Enterprise.....per user per year.....\$8,948.19

Optional

GL Simple Project Escalation Fee

Standard.....per project.....\$11,922.81

Professional.....per project.....\$7,451.40

Enterprise.....per project.....\$7,451.40

GL Simple Task Escalation Fee

Standard.....per task.....\$1,191.74

Professional.....per task.....\$1,191.74

Enterprise.....per task.....\$821.63

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

GL SUITE INC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	6/25/2013		6/25/2013	Foreign	Profit			

Organization Information		
Business Purpose	5182 - Information - Data Processing, Hosting, and Related Services - Data Processing, Hosting and Related Services	
Capital Stock		
Charter County	Control Number	
Charter State	OR	Excess Acres
At Will Term	Member Managed	
At Will Term Years	Par Value	
Authorized Shares	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	555 CORPORATE DRIVE SUITE# 301 KALISPELL, MT, 59901
Notice of Process Address	INCorp SERVICES, INC. 5098 WASHINGTON STREET WEST SUITE 407 CHARLESTON, WV, 25313
Principal Office Address	555 CORPORATE DRIVE SUITE# 301 KALISPELL, MT, 59901 USA
Principal Office Mailing Address	PO BOX 595 KALISPELL, MT, 59903 USA
Type	Address

Officers	
Type	Name/Address
President	WILLIAM MOSELEY P O BOX 595 KALISPELL, MT, 59903
Treasurer	ADAM RIDLON P O BOX 595 KALISPELL, MT, 59903
Vice-President	ERIC STALEY P O BOX 595 KALISPELL, MT, 59903
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
GL SOLUTIONS	TRADENAME	6/25/2013	
DBA Name	Description	Effective Date	Termination Date

Annual Reports	
Filed For	

2025
2024
2023
2022
2021
2020
2019
2018
2017x
2017
2016
2015
Date filed

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, January 22, 2026 — 8:56 AM

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Simple Search

Search Editor

Any Words *i*

All Words *i*

Exact Phrase *i*

e.g. 123456789, Smith Corp

"GL SUITE INC" x

Entity

Location

Status

Active

Inactive

Reset

Entity Information ^



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qu



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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>12</u> Date: <u>1/22/20</u>	Agency: <u>WVABCA</u>
Solicitation No. <u>CO #1</u>	Procurement Officer Submitting Requisition: <u>Betty Hodge</u>
	Requisition No. <u>CCT 26*1</u>
	PF No.: <u>CO #1</u>

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder:

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wWOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wWOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided If Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

