



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 03-17-2026

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0705 0705 LOT2600000001 3	Change Order No:	2	Procurement Folder:	1481773
Document Name:	WV Lottery - Building Security System Upgrades			Reason for Modification: Change Order 02 - to increase contract per the attached documentation	
Document Description:	WV Lottery - Building Security System Upgrades				
Procurement Type:	Central Purchase Order				
Buyer Name:	Toby L Welch				
Telephone:	(304) 558-8802				
Email:	toby.l.welch@wv.gov				
Shipping Method:	Best Way			Effective Start Date:	2025-10-20
Free on Board:	FOB Dest, Freight Prepaid			Effective End Date:	2026-07-27

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000200806			Requestor Name:	Thomas P Hymes
MASON & BARRY INC 301 SMILEY DR				Requestor Phone:	304-352-1831
ST ALBANS WV 25177 US				Requestor Email:	thymes@wvlottery.com
Vendor Contact Phone:	304-550-0659	Extension:		<h1>2026</h1> <p>FILE LOCATION _____</p>	
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE LOTTERY PO BOX 2067 CHARLESTON WV 25327-2067 US	PURCHASING LOTTERY 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US

CR 3-20-26
 Purchasing Division's File Copy

Total Order Amount:	\$467,500.00
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 3/18/2026 PURCHASING DIVISION AUTHORIZATION DATE: <i>3/18/26</i> ELECTRONIC SIGNATURE ON FILE	 ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>3/18/26</i> ELECTRONIC SIGNATURE ON FILE	 ENCUMBRANCE CERTIFICATION DATE: <i>3-24-26</i> ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order
(Services for WV Lottery Security Upgrades Project)

Change Order No. 02 is issued to increase the contract pricing per the attached documentation according to all terms, conditions, and specifications contained in the original contract, including all authorized change orders. The increase of this contract is to provide full coverage and safety for all employees and the Lottery Headquarters facility.

Effective Date of Change: 03/17/2026

Original Contract Price: \$450,000.00
Change Order No. 02 Increase: \$17,500.00

Contract New Total: \$467,500.00

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72151700	0.00000		0.000000	320000.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Physical Security Upgrades - Charleston, WV Headquarters

Extended Description:

Physical Security Upgrades - Charleston, WV Headquarters

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72151700	0.00000		0.000000	65000.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Physical Security Upgrades - Bridgeport, WV

Extended Description:

Physical Security Upgrades - Bridgeport, WV

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72151700	0.00000		0.000000	45000.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Physical Security Upgrades - Weirton, WV

Extended Description:

Physical Security Upgrades - Weirton, WV

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	72151700	0.00000		0.000000	20000.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Add Alternate #1 - Intrusion Detection System

Extended Description:

Add Alternate No 1 - Intrusion Detection System

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	72151700	0.00000		0.000000	17500.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: CO #2 Install 3-additional cameras Headquarters Facility

Extended Description:

CO #2 Install 3-additional cameras to provide full coverage and safety for the Lottery Headquarters facility per the attached documentation

AIA[®] Document G701[™] – 2017

Change Order

PROJECT: *WV Lottery Security Upgrades*

CONTRACT INFORMATION:

CHANGE ORDER INFORMATION:

Contract For: WV Lottery
Security Upgrades
Date: 08/06/2025

Change Order Number: CO #2
Date: 02/23/2026

OWNER: *West Virginia Lottery*
900 Pennsylvania Ave.
Charleston, WV 25302

ARCHITECT: *AE Works*
418 Beaver Street
Sewickley, PA 15143

CONTRACTOR: *Mason & Barry, Inc.*
301 Smiley Drive
St. Albans, WV 25177

THE CONTRACT IS CHANGED AS FOLLOWS:

Install three (3) additional cameras in the locations referenced by RFI #7.

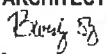
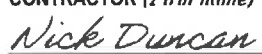
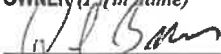
The original Contract Sum was	\$	450,000.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	450,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$	17,500.00
The new Contract Sum including this Change Order will be	\$	467,500.00

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>AE Works</u>	<u>Mason & Barry, Inc.</u>	<u>West Virginia Lottery</u>
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)
		
SIGNATURE	SIGNATURE	SIGNATURE
<u>Beverly Shelby, Associate Principal,</u>	<u>Nick Duncan BAS & Security Director</u>	<u>David Bradley, Acting Director</u>
NCIDQ		
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
<u>2/26/2026</u>	<u>3/5/2026</u>	<u>03/16/2026</u>
DATE	DATE	DATE



301 Smiley Drive ♦ St. Albans, WV 25177 ♦ (304) 755-0781 ♦ FAX (304) 755-4010

Quotation

To: AEWworks **Quote No:** MBPEL 0210-26-1

Date: February 10, 2026 **Re:** WV Lottery 3 Camera Add

WE ARE PLEASED TO SUBMIT THE FOLLOWING QUOTATION:

1. Provide 2 Qty. Pelco PTZ Cameras – Spectra Pro Series 2 PTZ Camera, High-Speed PTZ, 2MP, 30x, Full HD, WDR, Low-Light Performance
2. Provide 1 Qty. Pelco Indoor Dome Camera – Sarix Pro 4 2MP Indoor Dome, IR, 3.4-10.5mm P-iris lens, Surface Mount, True WDR, SureVision, Pelco Smart Analytics
3. Installation of Camera Conduit, Wiring, and Devices
4. Programming and Commissioning
5. One Year Warranty and Owner Support

Total Price: \$17,500.00

PRICES ARE SUBJECT TO ACCEPTANCE WITHIN _____ DAYS FOR RELEASE WITHIN _____ WEEKS.
TERMS: _____ FOB: _____ DELIVERY: _____
SALES TAX NOT INCLUDED UNLESS OTHERWISE SPECIFIED

ACCEPTED BY:

SIGNATURE

COMPANY NAME

DATE

MASON & BARRY, INC.
— HVAC **S**olutions —

Nick Duncan

AUTHORIZED SIGNATURE

This offer will become a contract between us by your execution of the acceptance form above. By accepting this offer you assent to the terms and conditions of sale set forth on the reverse side thereof as well as those set forth on the face thereof. Any different or additional terms or conditions set forth in any acceptance of this offer or contained in any documents submitted by you in response to this offer are hereby objected to and rejected.

WV LOTTERY SECURITY UPGRADES – RFI #7

CHARLESTON, WEST VIRGINIA

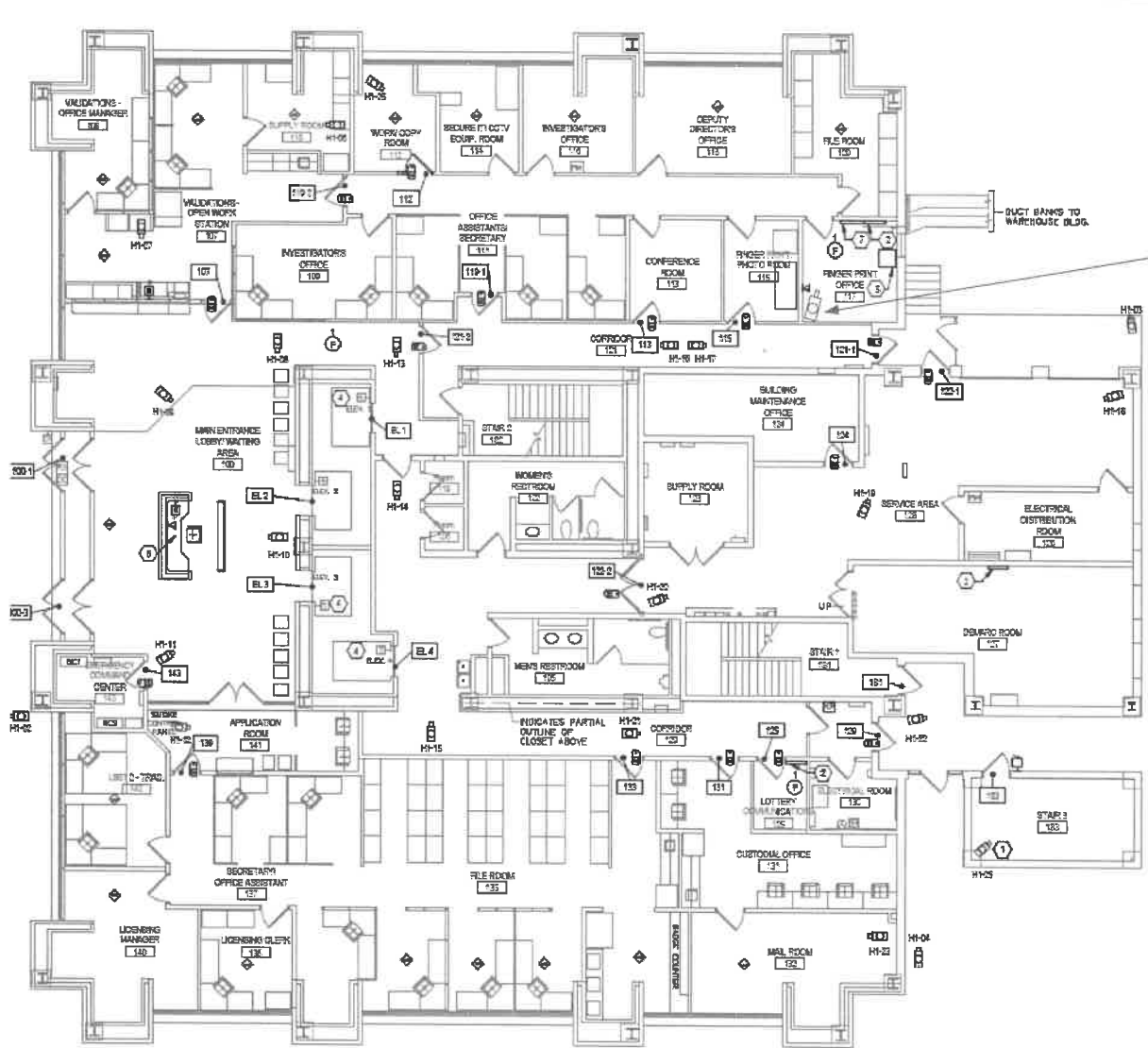
DRAWING INDEX

DWG 1 - WV LOTTERY HEADQUARTERS FIRST FLOOR
DWG 2 - WV LOTTERY HEADQUARTERS SIXTH FLOOR
DWG 3 - REVISED IP CAMERA NETWORK CABLE DETAIL



301 Smiley Drive
St. Albans, WV 25177
A Certified Representative of **Schneider Electric**

WV LOTTERY HEADQUARTERS FIRST FLOOR



PTZ CAMERA (H1-26) TO BE INSTALLED IN SECURITY ROOM 117 WIRED TO POE SWITCH #1 LOCATED IN ROOM 117

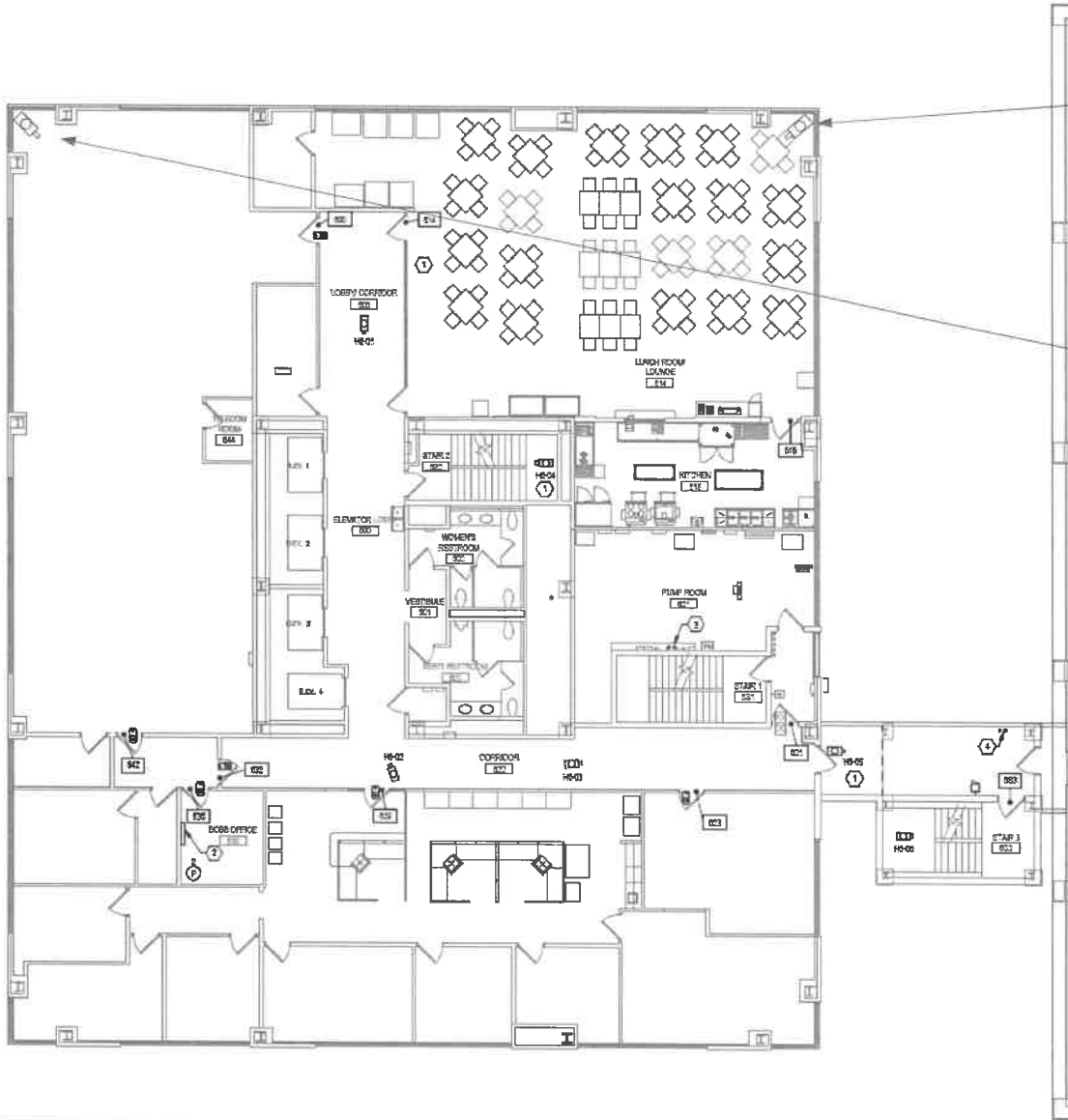
301 Smiley Drive
 St. Albans, WV 25177
 A Certified Representative of
Schneider Electric



WV LOTTERY HEADQUARTERS FIRST FLOOR
WV LOTTERY SECURITY UPGRADES – RFI #7
CHARLESTON, WEST VIRGINIA


REVISIONS		
REV	BY	DATE
SUBMIT	SAH	02/12/2026

WV LOTTERY HEADQUARTERS SIXTH FLOOR



INDOOR DOME CAMERA (H6-07) TO BE INSTALLED IN CAFETERIA 614
WIRED TO POE SWITCH #2A LOCATED IN ROOM 221

PTZ CAMERA (H6-08) TO BE INSTALLED IN FITNESS CENTER
WIRED TO POE SWITCH #2A LOCATED IN ROOM 221

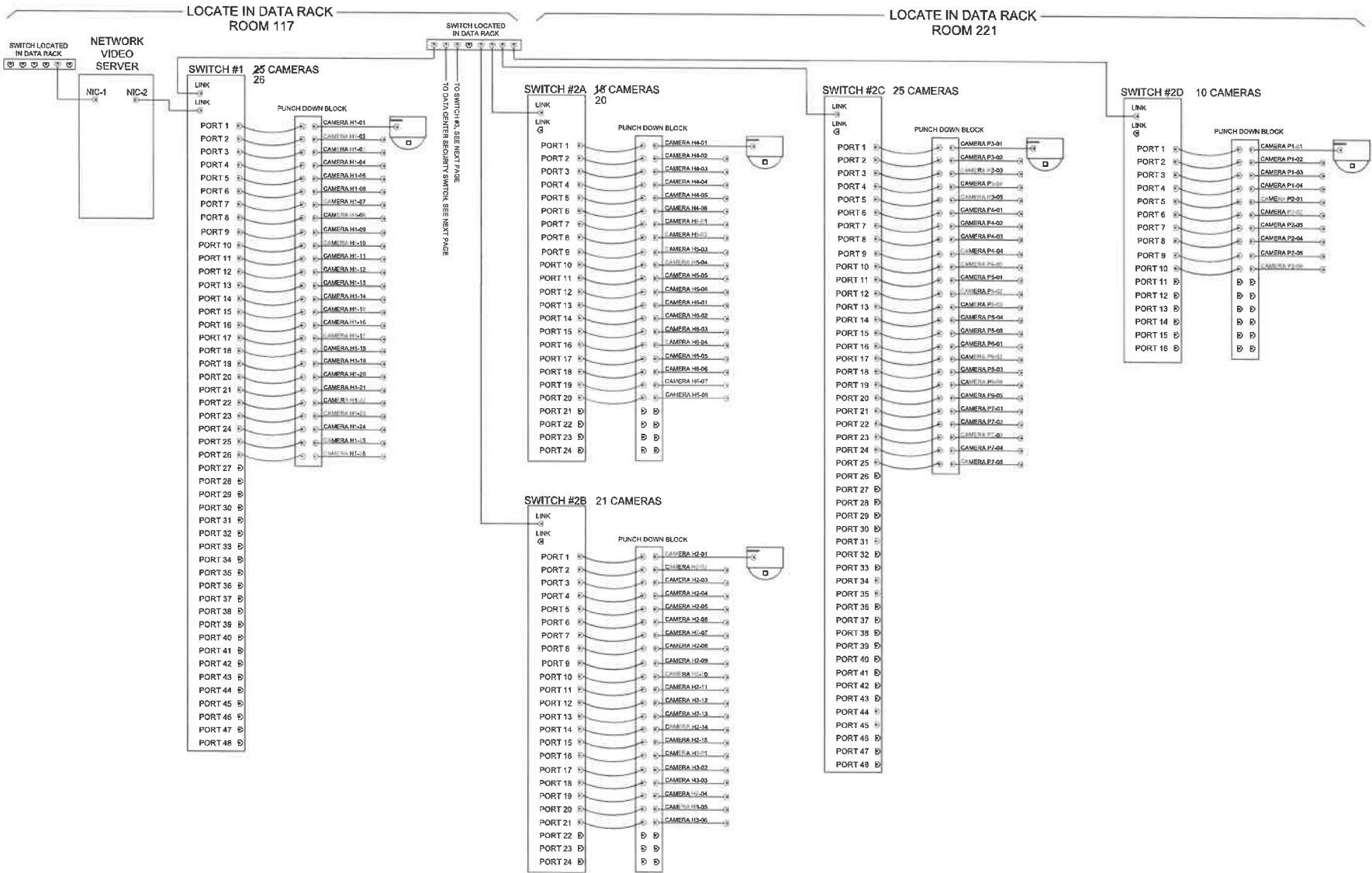
MASON

BARRY INC
 A Certified Representative of **Schneider Electric**

301 Smiley Drive
 St. Albans, WV 25177

WV LOTTERY HEADQUARTERS SIXTH FLOOR
WV LOTTERY SECURITY UPGRADES – RFI #7
CHARLESTON, WEST VIRGINIA

REVISIONS		
REV	BY	DATE
SUBMIT	SAH	02/12/2028

REVISED IP CAMERA NETWORK CABLE DETAIL



301 Smiley Drive
St. Albans, WV 25177
A Certified Representative of
Schneider Electric



REVISED IP CAMERA NETWORK CABLE DETAIL
WV LOTTERY SECURITY UPGRADES - RFI #7
CHARLESTON, WEST VIRGINIA

REVISIONS		
REV	BY	DATE
SUBMIT	SAH	02/12/2028




P.O. BOX 2067
CHARLESTON, WV 25327

DAVID R. BRADLEY
ACTING DIRECTOR

PHONE: 304.558.0500
wvlottery.com

3/17/2026

TO: Toby L Welch, Senior Buyer, Purchasing Division
Brandon L Barr, Senior Buyer, Purchasing Division

FROM: Thomas Hymes, Procurement Specialist Senior, Lottery 

SUBJECT: Change Order #2 Request - CPO LOT26*01 - WV Lottery Building Security System Upgrades

The Lottery is requesting an increase to the subject purchase order. Lottery has determined the need for three (3) additional cameras at Lottery Headquarters facility per the attached documentation.

This request was unforeseen in the planning stage and will allow Lottery the 24/7 coverage for employee and public safety in the facility locations stated below.

One camera placed in the cafeteria and one camera placed in the fitness center with both locations being on the 6th floor where US Senator Jim Justice's office resides in the adjacent corridor. The cafeteria is utilized during day shifts and evening shifts seven days a week for breakfast, lunch and dinner by employees and their families from multiple agencies throughout the facility. The fitness center has 24/7 access for members from multiple agencies employees and families throughout the facility.

The third camera request will be placed on the 1st floor within our security office specifically the finger printing office to monitor background checks and finger scans of any/all contractors and their employees, as well as new employee prospects from any/all agencies located within the Lottery Headquarters facility.

A handwritten signature in blue ink, appearing to read "April Singh".



AE Works
 418 Beaver Street
 Sewickley, Pennsylvania 15143
 P: (412) 287-7333
 F: (412) 287-7334

Project: WV Lottery - Physical Security Upgrades
 900 Pennsylvania Avenue
 Charleston, West Virginia 25302

RFI #7: Additional Cameras - HQ Facility

Revision	0	Status	Closed on 03/10/26
To	Aaron Hanna (Mason & Barry) Josh Havey (Mason & Barry) Dave Sperry (AE Works Arlington)	From	Maggie Joyce (AE Works Pittsburgh) 418 Beaver Street Sewickley, Pennsylvania 15143
Date Initiated	Jan 21, 2026	Due Date	Jan 28, 2026
Location		Project Stage	
Cost Impact		Schedule Impact	
Spec Section		Cost Code	
Drawing Number		Reference	
Linked Drawings			
Received From			
Copies To	Steve Compston (WV Lottery Commission), Russell Greene (WV Lottery Commission), Thomas Hymes (WV Lottery Commission), Dave Sperry (AE Works Arlington)		

Activity

Question

Question from Maggie Joyce AE Works Pittsburgh on Wednesday, Jan 21, 2026 at 01:52 PM EST

We would like to add 3 new camera locations within our HQ facility. One in our cafeteria and one in our fitness center with both locations being on the 6th floor. The third camera request would be on the 1st floor within our security office. Do I need to submit this through Procure or what steps do we need to take to accomplish this please?

- Per Russell H. Greene

Awaiting an Official Response

All Replies

Response from Maggie Joyce AE Works Pittsburgh on Tuesday, Mar 10, 2026 at 01:33 PM EDT

The signed change order was submitted to WVLO on 3/5/2026

Response from Thomas Hymes WV Lottery Commission on Tuesday, Feb 17, 2026 at 12:18 PM EST

Hello Maggie,
 If you would please prepare the AIA G701-2017 Change Order document for RFI #7, Additional Cameras at HQ Facility.
 --Best Regards
 Thomas Hymes
 Procurement Specialist, Senior
 WV Lottery - Finance Division
 PO Box 2067
 900 Pennsylvania Ave.
 Charleston, WV 25302
 thymes@wvlottery.com
 Main Line: 304-558-0500
 Direct Line: 304-352-1831

Response from Maggie Joyce AE Works Pittsburgh on Tuesday, Feb 17, 2026 at 10:48 AM EST

Please see the attached pdf for clarification on the salient details regarding RFI #7.
-Per Aaron Hanna

Attachments

WV Lottery Security Upgrades RFI #7 Dwgs.pdf

Response from Dave Sperry AE Works Arlington on Thursday, Feb 12, 2026 at 09:56 AM EST

The quote does not include the salient details identified in the RFI or drawing markups indicating where the proposed new work is located for clarity and accountability. Recommend updating the quote to include this information for final approval and processing.

Response from Maggie Joyce AE Works Pittsburgh on Tuesday, Feb 10, 2026 at 02:47 PM EST

Please see the attached quote for the additional three (3) cameras to be added at the WV Lottery HQ location.
Per Aaron Hanna

Attachments

QUOTE- WV Lottery CO#1.pdf

Response from Josh Havey Mason & Barry on Monday, Jan 26, 2026 at 02:34 PM EST

I met with Baxter Electric and Russell Greene to review camera locations on 1/23/26. Baxter Electric is working on a quote to add the three cameras. Once M&B receives the quote we will submit a change order.

You are viewing this page over a secure connection. Click here for more information.

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

MASON & BARRY, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	5/26/1959		5/26/1959	Domestic	Profit			

Organization Information			
Business Purpose	4237 - Wholesale Trade - Merchant Wholesalers, Durable Goods - Hardware and Plumb and Heating Equipment & Supplies Merchant Wholesale	Capital Stock	20000.0000
Charter County	Putnam	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	50.000000
Authorized Shares	400	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	301 SMILEY DRIVE SAINT ALBANS, WV, 25177
Notice of Process Address	DAN S DUNCAN 301 SMILEY DRIVE SAINT ALBANS, WV, 25177
Principal Office Address	301 SMILEY DRIVE SAINT ALBANS, WV, 25177 USA
Principal Office Mailing Address	301 SMILEY DRIVE SAINT ALBANS, WV, 25177 USA
Type	Address

Officers	
Type	Name/Address
Director	DAN S. DUNCAN 425 COBBLESTONE BLVD SCOTT DEPOT, WV, 25560
Incorporator	JAMES R. MASON P.O. BOX 3043 CHARLESTON, WV, 25301
Incorporator	DAVID BARRY, III P.O. BOX 3043 CHARLESTON, WV, 25301
President	MATTHEW A. DUNCAN 40 WILDROSE LANE SCOTT DEPOT, WV, 25526
Secretary	BENITA JILL TURNER 5644 US ROUTE 60 HURRICANE, WV, 25526
Treasurer	DAN S. DUNCAN 426 COBBLESTONE BLVD SCOTT DEPOT, WV, 25560
Type	Name/Address



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- All Words ⁱ
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Location v

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>10-Brandon Barr</u> Date: <u>3/18/2026</u> Solicitation No. <u>CPO LOT26*01</u> <div style="color: blue; font-size: 1.2em; font-family: cursive;"> CO#2 increase </div>	Agency: WV Lottery - Finance Division Procurement Officer Submitting Requisition: Thomas Hymes Requisition No. CPO LOT260000001 (Change Order #2) PF No.: 1481773
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

[Handwritten Signature]
3/18/2026