



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 03-04-2026

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

| | | | | | |
|-----------------------|---|------------------|-----------------------|--------------------------|---|
| Order Number: | CPO 0603 8258 ADJ2600000015 2 | Change Order No: | 1 | Procurement Folder: | 1765236 |
| Document Name: | CL44-BAS+BUILDUP Conveyor Dishwasher or equal | | | Reason for Modification: | Change Order 01 To Issue Notice to Proceed |
| Document Description: | CL44-BAS+BUILDUP Conveyor Dishwasher or equal | | | | |
| Procurement Type: | Central Purchase Order | | | | |
| Buyer Name: | David H Pauline | | | | |
| Telephone: | 304-558-0067 | | | | |
| Email: | david.h.pauline@wv.gov | | | | |
| Shipping Method: | Best Way | | Effective Start Date: | 2026-01-18 | |
| Free on Board: | FOB Dest, Freight Prepaid | | Effective End Date: | 2026-04-18 | |

| VENDOR | | DEPARTMENT CONTACT | |
|---|--------------|---|--------------------------|
| Vendor Customer Code: | 000000110693 | Requestor Name: | Caleb L Piraino |
| HOOTEN EQUIPMENT CO LLC 961 VIRGINIA ST W CHARLESTON WV 25321 US | | Requestor Phone: | 304-791-4120 |
| Vendor Contact Phone: | 304-346-0521 | Requestor Email: | caleb_piraino@icloud.com |
| Extension: | | <div style="font-size: 48px; font-weight: bold;">2026</div> <div style="font-weight: bold;">FILE LOCATION _____</div> | |
| Discount Details: | | | |
| | | | |
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| | | | |

| INVOICE TO | SHIP TO |
|---|--|
| STATE FINANCE ADJUTANT GENERALS OFFICE 1703 COONSKIN DR CHARLESTON WV 25311-1085 US | MOUNTAINEER CHALLENGE PROGRAM ADJUTANT GENERALS OFFICE 1001 ARMY RD KINGWOOD WV 26537 US |

CR 3-20-26

| | |
|---------------------|-------------|
| Total Order Amount: | \$92,723.50 |
|---------------------|-------------|

Purchasing Division's File Copy

| | | |
|--|--|--|
| <i>JP</i> PURCHASING DIVISION AUTHORIZATION DATE: <i>3/19/26</i> ELECTRONIC SIGNATURE ON FILE | <i>3/18/2026</i> ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>[Signature]</i> ELECTRONIC SIGNATURE ON FILE | ENCUMBRANCE CERTIFICATION DATE: <i>[Signature]</i> ELECTRONIC SIGNATURE ON FILE <i>3-24-26</i> |
|--|--|--|

3/23/2026

Extended Description:

Change Order 01

To established the contract effective start and effective end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Contract Term: January 18, 2026 Through April 18, 2026.

No other changes.

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 1 | 52152200 | 0.00000 | | 0.000000 | 44918.00 |
| Service From | Service To | Manufacturer | | Model No | |

Commodity Line Description: CL44-BAS+BUILDUP Conveyor Dishwasher Machine or equal

Extended Description:

Please refer to the Exhibit "A" Pricing Page to input pricing.

To provide and furnish all labor, materials, tools, expendable equipment including Options, per the attached specifications and documentation. Contractor MUST field verify this area.

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 2 | 52152200 | 0.00000 | | 0.000000 | 5149.00 |
| Service From | Service To | Manufacturer | | Model No | |

Commodity Line Description: Disposer Hobart Model FD4/150+Buildup or equal

Extended Description:

Please refer to the Exhibit "A" Pricing Page to input pricing.

To provide and furnish all labor, materials, tools, expendable equipment including Options, and all services to complete services per the attached specifications and documentation. Contractor MUST field verify this area.

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 3 | 52152200 | 0.00000 | | 0.000000 | 27484.00 |
| Service From | Service To | Manufacturer | | Model No | |

Commodity Line Description: Soiled Dish Table Package

Extended Description:

Please refer to the Exhibit "A" Pricing Page to input pricing.

To provide and furnish all labor, materials, tools, expendable equipment , and all services to complete services per the attached specifications and documentation. Contractor MUST field verify this area.

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 4 | 52152200 | 0.00000 | | 0.000000 | 15172.50 |
| Service From | Service To | Manufacturer | | Model No | |

Commodity Line Description: Delivery and complete installation of the equipment

Extended Description:

Please refer to the Exhibit "A" Pricing Page to input pricing.

Delivery and complete installation of the equipment. Contractor MUST field verify this area.



DEPARTMENT OF THE ARMY
CONSTRUCTION AND FACILITIES MANAGEMENT OFFICE
JOINT FORCES HEADQUARTERS WEST VIRGINIA
1707 COONSKIN DRIVE
CHARLESTON, WEST VIRGINIA 25311-1026

NGWV-FMO-TSB

18 January 2026

NOTICE TO PROCEED

TO: Hooten Equipment Company LLC
ATTN: Mr. Kevin Tyron
961 Virginia ST W
Charleston WV, 25321

FROM: West Virginia Army National Guard
Construction and Facilities Management
Office (CFMO)
1707 Coonskin Drive
Charleston, WV 25311

SUBJECT: Notice to Proceed for Camp Dawson RTI Dishwasher replacement.

NOTICE TO PROCEED DATE: 18 January 2026

Hooten Equipment Company LLC is authorized to proceed with work as per the Contract Documents for project number ADJ2600000015. Work should begin by **18 January 2026** and last for a term of **90 calendar days**, with work completed no later than **18 April 2026**.

Please provide all documentation and submittals for this project in accordance with the contract documents for approval.

If you have any questions of concerns, the point of contact for this action is CPT Charles Laughlin – 304-374-1850.

Respectfully,

CHARLES R LAUGHLIN
NGWV-FMO-TSB
Project Manager



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e.g. 1606N020Q02

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Simple Search

Search Editor

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Exact Phrase *i*

e.g. 123456789, Smith Corp

"Hooten Equipment Co LLC" ×

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Entity Information ▲



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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

HOOTEN EQUIPMENT COMPANY LLC

| Organization Information | | | | | | | | |
|---------------------------------|----------------|------------------|-------------|----------|--------|----------|------------------|--------------------|
| Org Type | Effective Date | Established Date | Filing Date | Charter | Class | Sec Type | Termination Date | Termination Reason |
| LLC Limited Liability Company | 12/7/2004 | | 12/7/2004 | Domestic | Profit | | 12/7/2034 | |

| Organization Information | | | |
|---------------------------|---|---------------------------|----------------------|
| Business Purpose | 4244 - Wholesale Trade - Wholesale Trade, Nondurable Goods - Grocery and Related Product Merchant Wholesalers | | Capital Stock |
| Charter County | Kanawha | Control Number | 71900 |
| Charter State | WV | Excess Acres | |
| At Will Term | T | Member Managed | MGR |
| At Will Term Years | 30 | Par Value | |
| Authorized Shares | | Young Entrepreneur | Not Specified |

Addresses

| Type | Address |
|---|--|
| Designated Office Address | 961 VIRGINIA STREET W CHARLESTON, WV, 25302 |
| Notice of Process Address | ARDEN J. CASTO 961 VIRGINIA STREET W CHARLESTON, WV, 25302 |
| Principal Office Address | 961 VIRGINIA STREET WEST CHARLESTON, WV, 25302 USA |
| Principal Office Mailing Address | PO BOX 109 CHARLESTON, WV, 25321 USA |
| Type | Address |

Officers

| Type | Name/Address |
|------------------|---|
| Manager | ARDEN J. CASTO 961 VIRGINIA STREET WEST CHARLESTON, WV, 25324 |
| Manager | DAVID FISHER PO BOX 1 LOST CREEK, WV, 26385 |
| Organizer | MR. JAMES M. STURGEON, JR. PO BOX 2786 CHARLESTON, WV, 25330 USA |
| Type | Name/Address |

Mergers

| Merger Date | Merged | Merged State | Survived | Survived State |
|-------------|--------------------------|--------------|------------------------------|----------------|
| 12/7/2004 | HOOTEN EQUIPMENT COMPANY | WV | HOOTEN EQUIPMENT COMPANY LLC | WV |
| Merger Date | Merged | Merged State | Survived | Survived State |

| Date | Amendment |
|------------------|--|
| 12/7/2004 | MERGER: MERGING HOOTEN EQUIPMENT COMPANY, A QUAL WV CORPORATION WITH AND INTO HOOTEN EQUIPMENT CO, LLC, A QUALIFIED WV LIMITED LIABILITY COMPANY, THE SURVIVOR |

| Date | Amendment |
|------|-----------|
|------|-----------|

Annual Reports

Filed For

2025

2024

2023

2022

2021

2020

2019

2018

2017

2016

2015

2014

2013

2012

2011

2010

2009

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2007

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, March 18, 2026 — 3:39 PM

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

| | |
|---|---|
| <i>Purchasing Division Use:</i> Buyer: <u>#13</u> Date: <u>3/19/2026</u> Solicitation No. <u>CPO ADJ 26*15</u> <u>C6#1 NTP</u> | Agency: Adjutant Generals Office Procurement Officer Submitting Requisition: Dusty Smith Requisition No. CRQS-ADJ26*09 PF No.: 1765236 |
|---|---|

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

| # | Compliance Check Type | Required | Provided, if Required | Not Required | Purch. Div. Confirmation |
|---|--|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|
| 1 | Specifications and Pricing Page included | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Use of correct specification template | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA] | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf) | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | Maximum budgeted amount in wvOASIS | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 | Suggested vendors in wvOASIS | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 | Capitol Building Commission pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8 | Financing (Governor's Office) pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9 | Fleet Management Division pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

| | Compliance Check Type | Required | Provided, if Required | Not Required | Purch. Div. Confirmation |
|-----------|--|--------------------------|-------------------------------------|-------------------------------------|--------------------------|
| 10 | Insurance requirements | | | | |
| | Commercial General Liability | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Automobile Liability | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Workers' Compensation/Employer's Liability | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Cyber Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | Builder's Risk/Installation Floater | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | Professional Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | Other (specify) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 11 | Office of Technology CIO pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 12 | Treasurer's Office (banking) pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

FOR CHANGE ORDERS/RENEWALS:

| | | | | | |
|----------|--|-------------------------------------|--------------------------|--------------------------|-------------------------------------|
| 1 | Two-party agreement | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2 | Standard change order language | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3 | Office of Technology CIO approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | Justification for price increases/backdating/other | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | Bond Rider (Construction) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 | Secretary of State Verification | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7 | State debarment verification | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8 | Federal debarment verification | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

James Kelly