



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 01-14-2026

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0511 2519 MIS1475603K 2	Procurement Folder:	1626723
Document Name:	TECHNICAL TEMPORARY STAFFING SERVICES	Reason for Modification:	Change Order 01 To Renew Contract
Document Description:	Change Order No 01- To renew contract		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2025-03-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-02-28

VENDOR		DEPARTMENT CONTACT			
Vendor Customer Code:	VS0000027455	Requestor Name:	Stephanie F Pettry		
SONUS SOFTWARE SOLUTIONS INC 504 W 800 N		Requestor Phone:	(304) 356-4011		
		Requestor Email:	stephanie.f.pettry@wv.gov		
OREM	UT	<div style="font-size: 48px; font-weight: bold;">2026</div> <div style="font-weight: bold;">FILE LOCATION _____</div>			
US	84057				
Vendor Contact Phone:	8017703133			Extension:	
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

CR 1-23-26

Total Order Amount:	Open End
----------------------------	----------

Purchasing Division's File Copy

[Signature]
 PURCHASING DIVISION AUTHORIZATION
 DATE: *1/22/26*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
[Signature]
 DATE: *1/28/2026*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
[Signature]
 DATE: *1-29-26*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal 3/1/2026 through 2/28/2027.

Renewal years remaining: 2

No other changes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	80111608			HOUR	59.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Senior Application Oracle Database Administrator

Extended Description:

4.1.2 Senior Application Oracle Database Administrator

Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	80111608			HOUR	44.900000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: SQL Server Database Administrator

Extended Description:

4.1.4 SQL Server Database Administrator

Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
37	80111608			HOUR	46.900000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Mainframe Application Analyst

Extended Description:

4.1.10 Mainframe Application Analyst

Award Level 4



COVER LETTER

Stephanie F Pettry,
(304) 356-4011,
stephanie.f.pettry@wv.gov
Health And Human Resources Management Information Service
321Capitol ST, STE 200
Charleston, WV 25301, US

Subject: Renewal of contract CMA MIS1475603K

Dear Stephanie,

Sonus Software Solutions INC agrees to renew Contract CMA MIS1475603K for another year, effective 03/01/2026 to 02/28/2027, under the same terms, conditions, prices, and specifications as the original contract, including any change orders.

We are very excited about our new partnership, and I just want to thank you for being a part of our great clientele, I look forward to a long and fruitful relationship between our two firms.

Should you have any questions in this regard, please do not hesitate to contact me at 801-770-3133 or email info@sonussoftwareinc.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Sonica Kommu".

Sonica Kommu
President

Agreed

A handwritten signature in black ink, appearing to read "Heather White".



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY

Eric L. Householder
Cabinet Secretary

State Capitol
Charleston, West Virginia 25305

Heather D. Abbott
Chief Information Officer

TO: Christopher Itson, Information Systems Consultant
DHHR, Office of Shared Administration

FROM: Heather D. Abbott, Chief Information Officer
Office of Technology *Heather D. Abbott*

SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
WVOT Number 2026-0352

DATE: January 12, 2026

West Virginia Code §5A-6-4(a) permits the Chief Information Officer to review and approve technology purchases for suitability to ensure such purchases comport with the State of West Virginia's overall strategic information technology goals.

West Virginia Code §5A-6-4c requires the Chief Information Officer to review and approve "technology projects."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Information Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

A review has been conducted of your request for approval to purchase a 1-year Renewal of Contract CMA MIS1475603K, the Office of Technology has determined:

Your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request. If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.



Scheduled SAM Maintenance [Show Details](#)
Jan 20, 2026



[See All Alerts](#)

Revolutionary FAR Overhaul Impacts to SAM.gov [Show Details](#)
Aug 15, 2025



[Sign In](#)

[Home](#) [Search](#) [Data Bank](#) [Data Services](#) [Help](#)

Search All Words e.g. 1606N020Q02

Filter By

[Entity Information](#) ^



All Entity Information

[Entities](#)

[Disaster Response Registry](#)

[Responsib](#)



Keyword Search

For more information on how to use our keyword search, visit our [help guide](#)

Simple Search

[Search Editor](#)

- Any Words
- All Words
- Exact Phrase

e.g. 123456789, Smith Corp

"Sonus Software Solutions Inc"

Entity

Location

Status

- Active
- Inactive

[Reset](#)

No matches found

We couldn't find a match for your search criteria.

Please try another search or go back to previous results.

[Go Back](#)

You are viewing this page over a secure connection. Click here for more information.

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

SONUS SOFTWARE SOLUTIONS, INC.

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C Corporation	8/11/2020		8/11/2020	Foreign	Profit				

Organization Information									
Business Purpose	5415 - Professional, Scientific and Technical Servies - Professional, Scientific and Technical Servies - Computer Systems Design and Related Services (design, programming, facilities mgmt)				Capital Stock				
Charter County	Kanawha				Control Number				
Charter State	UT				Excess Acres				
At Will Term					Member Managed				
At Will Term Years					Par Value				
Authorized Shares					Young Entrepreneur	No			

Addresses	
Type	Address
Designated Office Address	504 W 800 N OREM, UT, 84057-3746
Notice of Process Address	REGISTERED AGENTS, INC. 110 MAIN ST BECKLEY, WV, 25801
Principal Office Address	504 W 800 N OREM, UT, 84057-3746 USA
Principal Office Mailing Address	504 W 800 N OREM, UT, 84057-3746 USA
Type	Address

Officers	
Type	Name/Address
Director	SONICA KOMMU 504 W 800 N OREM, UT, 84057
President	SONICA KOMMU 504 W 800 N OREM, UT, 84057
Type	Name/Address

Annual Reports	
Filed For	Date filed
2025	
2024	
2023	
2022	
2021	
Date filed	

[File Your Current Year Annual Report Online Here](#)

For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, January 21, 2026 — 9:33 AM

© 2026 State of West Virginia

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: #13 Date: _____	Agency: OSA OMIS
Solicitation No. <u>CMA MIS MIS 1475603K</u>	Procurement Officer Submitting Requisition: Stephanie Pettry
	Requisition No. CMA MIS1475603K
	PF No.: 1626723

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	<i>Commercial General Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Automobile Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Workers' Compensation/Employer's Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Cyber Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Builder's Risk/Installation Floater</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Professional Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Other (specify)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

