



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 03-18-2026

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CPO 0310 6377 DNR2600000023 2	Change Order No:	1	Procurement Folder:	1822047
Document Name:	Hopper Kayak Launch Construction			Reason for Modification: Change Order No. 01 issued to establish the contract beginning and ending dates per the attached documentation.	
Document Description:	Hopper Kayak Launch Construction				
Procurement Type:	Central Purchase Order				
Buyer Name:	Joseph (Josh) E Hager III				
Telephone:	(304) 558-2306				
Email:	joseph.e.hageriii@wv.gov				
Shipping Method:	Best Way		Effective Start Date:	2026-03-23	
Free on Board:	FOB Dest, Freight Prepaid		Effective End Date:	2027-03-22	

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	VS0000019817	Requestor Name:	James H Adkins	
TEMPO CONSTRUCTION LLC PO BOX 40028		Requestor Phone:	(304) 558-3397	
CHARLESTON	WV 25364	Requestor Email:	jamie.h.adkins@wv.gov	
US		<div style="font-size: 48px; font-weight: bold;">2026</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
Vendor Contact Phone:	3047415588			Extension:
Discount Details:				
	Discount Allowed	Discount Percentage	Discount Days	
#1	No	0.0000	0	
#2	Not Entered			
#3	Not Entered			
#4	Not Entered			

INVOICE TO	SHIP TO
PARKS & RECREATION-PEM SECTION DIVISION OF NATURAL RESOURCES 112 CALIFORNIA AVENUE BLDG 4 CHARLESTON WV 25305 US	STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS No City WV 99999 US

Total Order Amount:	\$523,365.00
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Purchasing Division's File Copy

JE 3/18/26 PURCHASING DIVISION AUTHORIZATION DATE: 3-18-26 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 3/23/2026 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 3-24-26 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No. 01 issued to establish contract start date per the attached Notice to Proceed letter.

Contract start and end dates: 03/23/26 - 03/22/27.

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72000000	0.00000		0.000000	523365.00
Service From	Service To	Manufacturer	Model No		
2026-03-23	2027-03-22				

Commodity Line Description: Marine construction services

Extended Description:

Greenbrier - Hopper Kayak Launch Ramp

WEST VIRGINIA



Governor Patrick Morrisey

Director Brett W. McMillion

March 11, 2026

Tempo Construction LLC
Mary J. Neenan
1716 Pennsylvania Ave
Charleston, WV 25302

RE: Hopper Kayak Launch
CPO DNR26*23
Notice To Proceed

Dear Ms. Neenan,

You are hereby notified to proceed with the construction of the above referenced project starting Monday, March 23, 2026. The 365 day contract time requires that all work be completed by contract March 22, 2027. Liquidated damages may be assessed in the amount of \$250.00 per day beyond this date.

If you have any questions, please contact our office.

Sincerely,

A handwritten signature in black ink that reads "Nathan G. Hanshaw". The signature is written in a cursive style.

Nathan G. Hanshaw
PEM Project Manager
nathan.g.hanshaw@wv.gov
(304) 809-1576

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Business Organization Detail

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TEMPO CONSTRUCTION LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	4/17/2019		4/17/2019	Domestic	Profit			

Organization Information			
Business Purpose	2373 - Construction - Heavy & Civil Engineering Construction - Highway, Street, Bridge Construction	Capital Stock	
Charter County	Kanawha	Control Number	0
Charter State	WV	Excess Acres	
At Will Term	A	Member Managed	MBR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	1716 PENNSYLVANIA AVENUE CHARLESTON, WV, 25302
Notice of Process Address	MARY NEENAN 1716 PENNSYLVANIA AVENUE CHARLESTON, WV, 25302
Principal Office Address	1716 PENNSYLVANIA AVENUE CHARLESTON, WV, 25302 USA
Principal Office Mailing Address	P O BOX 40028 CHARLESTON, WV, 25364 USA
Type	Address

Officers	
Type	Name/Address
Member	MARY NEENAN P O BOX 40028 CHARLESTON, WV, 25364
Member	ZACHARY MELBA 415 11TH AVE W HUNTINGTON, WV, 25701
Organizer	MARY CLELAND P O BOX 40028 CHARLESTON, WV, 25364
Type	Name/Address

Annual Reports	
Filed For	
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