



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 03-16-2026

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CPO 0310 6543 DNR2600000001 3	Change Order No:	1	Procurement Folder:	1683328
Document Name:	Twin Falls State Park Golf Cart Path Paving			Reason for Modification:	
Document Description:	Twin Falls State Park Golf Cart Path Paving			Change Order No. 02 issued to adjust to final quantities per the attached documentation.	
Procurement Type:	Central Purchase Order				
Buyer Name:	Joseph (Josh) E Hager III				
Telephone:	(304) 558-2306				
Email:	joseph.e.hageriii@wv.gov				
Shipping Method:	Best Way	Effective Start Date:	2025-10-22		
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-04-19		

VENDOR		DEPARTMENT CONTACT			
Vendor Customer Code:	VS0000009428	Requestor Name:	James H Adkins		
AAA PAVING AND SEALING INC PO BOX 975		Requestor Phone:	(304) 558-3397		
PRINCETON WV 24740-0975		Requestor Email:	jamie.h.adkins@wv.gov		
US		<div style="text-align: center; font-size: 2em; font-weight: bold;">2026</div> <div style="text-align: center;">FILE LOCATION _____</div>			
Vendor Contact Phone:	304-320-4313			Extension:	
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No		0		
#3	No		0		
#4	No		0		

INVOICE TO	SHIP TO
PARKS & RECREATION-PEM SECTION DIVISION OF NATURAL RESOURCES 112 CALIFORNIA AVENUE BLDG 4 CHARLESTON WV 25305 US	SUPERINTENDENT DIVISION OF TOURISM & PARKS TWIN FALLS RESORT STATE PARK RR 97 MULLENS WV 25882-0667 US

CR 3-19-26

Total Order Amount:	\$740,801.20
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Purchasing Division's File Copy

JE 3/18/26
JH 3.18.26

PURCHASING DIVISION AUTHORIZATION DATE: ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>3/23/2026</i> ELECTRONIC SIGNATURE ON FILE <i>[Signature]</i>	ENCUMBRANCE CERTIFICATION DATE: <i>3-23-26</i> ELECTRONIC SIGNATURE ON FILE <i>[Signature]</i>
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Extended Description:

Change Order

Change Order No. 02 is issued to adjust to final quantities and closeout the contract as per the attached documentation.

Effective date of change: 03/16/2026

Original Contract Price: \$737,710.00
 Change Order No. 02 Increase: 3,091.20
 Contract New Total: \$740,801.20

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72141100	0.00000		0.000000	737710.00
Service From	Service To	Manufacturer		Model No	
2025-10-22	2026-04-19				

Commodity Line Description: Infrastructure building and surfacing and paving services

Extended Description:

Golf Course Cart Path Paving

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72141100	0.00000		0.000000	3091.20
Service From	Service To	Manufacturer		Model No	
2025-10-22	2026-04-19				

Commodity Line Description: Change Order No. 02

Extended Description:

Golf Course Cart Path Paving



Governor Patrick Morrisey

Director Brett W. McMillion

MEMORANDUM

TO: Jamie Adkins
Chief Procurement Officer

FROM: Don Bailey, III *DB3*
Engineer Associate

DATE: February 26, 2026

SUBJECT: Twin Falls Resort SP
Golf Cart Path Paving
CPO DNR26*01
Change Order No. 2 – Final Quantities

This packet represents an application for a change order for the above reference project. This is the first change order after the notice to proceed. This contract was to make necessary repairs to and pave the golf cart path at Twin Falls Resort State Park. The work included milling/grinding specific sections of broken pavement and roots, rebuilding the base with stone as needed, and asphalt paving the entire course. This project was bid as a lump sum project based on estimated quantities for materials and labor along with unit prices provided by the bidder. Deviations in final quantities and measures/work are as described below.

- Item 2, Marshall Asphalt Wear Course, SG, Type I, was originally estimated at 1,940 TN for the Base Bid and 483 tons for Additive Alternate No. 1 for a combined project total of 2,423 TN. This quantity was estimated with varying widths of the trail and an irregular base across five (5) miles for the project. The final amount of asphalt necessary to complete the project has been determined to be 2,409.41 TN. Based on the unit bid price this results in a decrease of \$4,009.05.
- Item 3, Aggregate Base Course, SG, Type 1, was originally estimated at 85 TN to rebuild the base at the identified locations. During the course of construction locations were found to require additional stone to construct a sound base for the paving. It was determined that 124.78 TN of aggregate would be necessary to complete the work as scoped. Based on the unit bid price this results in an increase of \$2,983.50.
- Item 4, Standard Milling, was originally estimated at 422 SY. Additional area was determined necessary to be milled to create a suitable foundation and allow for a smooth transition for a total of 586.67 SY. Based on the unit bid price this results in an increase of \$4,116.75.

All remaining work was completed as-bid. The total for the original bid was \$737,710.00. The changes described herein resulted in an overall increase in the project total of \$3,091.20 – an increase of 0.4%. This yields a new grand total of \$740,801.20.

Please let me know if you need anything further to process this request.

Attachments

AIA Document G701[®] – 2017

Change Order

PROJECT: <i>(Name and address)</i> Twin Falls Resort SP Golf Cart Path Paving P.O. Box 667 Mulleas, WV 25882	CONTRACT INFORMATION: Contract For: CPO DNR26-01 Date: 10-22-2025	CHANGE ORDER INFORMATION: Change Order Number: 002 Date: 02-20-2026
OWNER: <i>(Name and address)</i> West Virginia Division of Natural Resources 112 California Ave. Charleston, WV 25305	ARCHITECT: <i>(Name and address)</i> WVDNR	CONTRACTOR: <i>(Name and address)</i> AAA Paving and Sealing, Inc. P.O. Box 975 Princeton, WV 24740-0975

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

This change order covers the adjustment of final quantities of materials from the original estimates, as bid, on this project. See attached letter and supporting documentation from the contractor requesting the change order. Also see justification letter for the cost increase prepared by the Engineer.

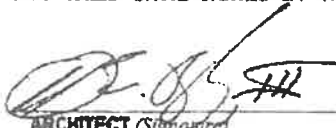
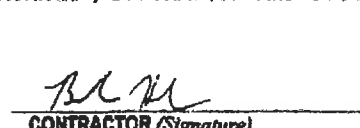
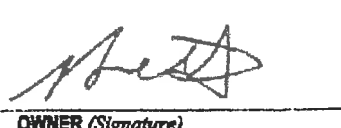
The original Contract Sum was	\$	737,710.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	737,710.00
The Contract Sum will be increased by this Change Order in the amount of	\$	3,091.20
The new Contract Sum including this Change Order will be	\$	740,801.20

The Contract Time will be increased by zero (0) days.
The new date of Substantial Completion will be April 19, 2026

NOTE:

This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

 ARCHITECT (Signature)	 CONTRACTOR (Signature)	 OWNER (Signature)
BY: Donald E. Bailey, III, PE, Eng. Assoc. WV PE 18208 <i>(Printed name, title, and license number if required)</i>	BY: Brandon Henkes, Sales mgr. <i>(Printed name and title)</i>	BY: Brett W. McMillion, Director <i>(Printed name and title)</i>
02/26/2026 Date	2/26/26 Date	3/2/26 Date

AAA Paving and Sealing, Inc.
PO Box 975
Princeton, Wv 24740
304-425-5329

2/19/2026

State of West Virginia
Attn: Donald Bailey
2019 Washington Street East

Charleston, Wv 25305

Re: Change Order Request – Adjustment of Quantities
Project Name: Twin Falls Golf Cart Path Paving

AAA Paving and Sealing, Inc. respectfully submits this request for a Change Order to adjust contract quantities for the above-referenced project. Upon completion of the work and verification of final field measurements, certain line item quantities varied from those originally estimated in the contract.

A summary of the affected line items and justifications is provided below:

Line Item – Wearing Surface

- Original Contract Amount: \$714,785.00
- Final Measured Amount: \$710,775.95
- Difference: **(\$4,009.05)**

Reason for Adjustment:

The final installed quantity of wearing surface was slightly less than originally estimated due to minor field measurement differences and final surface tie-in adjustments.

Line Item – Class 1 Aggregate

- Original Contract Amount: \$6,375.00
- Final Measured Amount: \$9,358.50
- Difference: **\$2,983.50**

Reason for Adjustment:

Additional Class 1 aggregate was required due to field conditions encountered during

construction. Areas requiring stabilization and additional base preparation exceeded the estimated quantities shown in the original contract documents.

Line Item – Milling

- Original Contract Amount: \$10,550.00
- Final Measured Amount: \$14,666.75
- Difference: **\$4,116.75**

Reason for Adjustment:

Additional milling was necessary to achieve proper grade and surface transitions. Field conditions and existing pavement depth variations required increased milling quantities beyond the original estimate.

Line Item – Milling (No Adjustment)

- Original Contract Amount: \$6,000.00
- Final Measured Amount: \$6,000.00
- Difference: **\$0.00**

Reason for Status:

This item was completed as originally scheduled with no variance in quantity.

Contract Summary

- Original Contract Total (for listed items): \$737,710.00
 - Final Contract Total (for listed items): \$740,801.20
 - **Net Increase: \$3,091.20**
-

AAA Paving and Sealing, Inc. has completed all work in accordance with project specifications and verified field measurements.

We respectfully request review and approval of this Change Order so the contract amount may be adjusted to reflect the actual quantities installed.

Sincerely,

Brandon Henkes
Sales Manager
AAA Paving and Sealing, Inc.



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Business Organization Detail

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AAA PAVING AND SEALING, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/7/2015		12/7/2015	Domestic	Profit			

Organization Information			
Business Purpose	3241 - Manufacturing - Petroleum and Coal Products Manufacturing - Petroleum and Coal Products Manufacturing (petroleum refineries, asphalt paving, roofing, block, shingle & coating materials)		Capital Stock 1000.0000
Charter County	Mercer	Control Number	9ACG7
Charter State	WV	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	10.000000
Authorized Shares	100	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	560 TURNPIKE INDUSTRIAL PARK RD PRINCETON, WV, 24739
Designated Office Mailing Address	PO BOX 975 PRINCETON, WV, 24740 USA
Notice of Process Address	TERRY PARKS PO BOX 975 PRINCETON, WV, 24740
Principal Office Address	560 TURNPIKE INDUSTRIAL PARK RD PRINCETON, WV, 24739 USA
Principal Office Mailing Address	PO BOX 975 PRINCETON, WV, 24740 USA
Type	Address

Officers	
Type	Name/Address
Incorporator	TERRY SPARKS 179 TURKEY STREET BLUEFIELD, WV, 24701 USA
Incorporator	JESSICA PARKS 179 TURKEY STREET BLUEFIELD, WV, 24701 USA
President	JESSICA PARKS P O BOX 975 PRINCETON, WV, 24740
Vice-President	TERRY PARKS P O BOX 975 PRINCETON, WV, 24740
Type	Name/Address

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