



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Purchase Order**

Order Date: 03-18-2026

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

<b>Order Number:</b>	CPO 0310 6380 DNR2500000007 4	<b>Change Order No:</b>	1	<b>Procurement Folder:</b>	1442905
<b>Document Name:</b>	West Fork (Middle Run) New Public Access Site & Boat Dock			<b>Reason for Modification:</b> Change Order No. 02 issued to extend the contract per the attached documentation.	
<b>Document Description:</b>	West Fork (Middle Run) New Public Access Site & Boat Dock				
<b>Procurement Type:</b>	Central Purchase Order				
<b>Buyer Name:</b>	Joseph (Josh) E Hager III				
<b>Telephone:</b>	(304) 558-2306				
<b>Email:</b>	joseph.e.hageriii@wv.gov				
<b>Shipping Method:</b>	Best Way			<b>Effective Start Date:</b>	2024-12-02
<b>Free on Board:</b>	FOB Dest, Freight Prepaid			<b>Effective End Date:</b>	2026-03-31

VENDOR				DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000185024			<b>Requestor Name:</b>	James H Adkins
WOLFES EXCAVATING LLC 70 Columbia Blvd				<b>Requestor Phone:</b>	(304) 558-3397
Clarksburg WV 26301-9606				<b>Requestor Email:</b>	jamie.h.adkins@wv.gov
US				<div style="font-size: 48px; font-weight: bold;">2026</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
<b>Vendor Contact Phone:</b>	304-842-9050	<b>Extension:</b>			
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
PARKS & RECREATION-PEM SECTION DIVISION OF NATURAL RESOURCES 112 CALIFORNIA AVENUE BLDG 4 CHARLESTON WV 25305 US	STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS  No City WV 99999 US

*CR 3-19-26*

<b>Total Order Amount:</b>	\$191,708.00
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Purchasing Division's File Copy

*JE 3/18/26*  
*JA 3-18-26*

<b>PURCHASING DIVISION AUTHORIZATION</b> DATE: ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> DATE: ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> DATE: ELECTRONIC SIGNATURE ON FILE
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*3/23/2026*

**Extended Description:**

Change Order

Change Order No. 02 issued for a no-cost time extension of the original contract according to all terms, conditions, prices and specifications contained in the original contract and all authorized change orders.

Effective date of extension 12/02/2025 through 03/31/2026.

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72000000	0.00000		0.000000	191708.00
Service From	Service To	Manufacturer	Model No		
2024-12-02	2026-03-31				

**Commodity Line Description:** Marine construction services

**Extended Description:**

West Fork (Middle Run) PAS



Governor Patrick Morrisey

Director Brett W. McMillion

**MEMORANDUM**

TO: Jamie Adkins  
Chief Procurement Officer

FROM: Jason Dingess, PE **JRD**  
Engineer Associate

DATE: January 20, 2026

SUBJECT: WVDNR  
West Fork Middle Run Boat Ramp  
CPO DNR25\*07  
Change Order No. 2- No cost Time ext.  
Backdate Justification Memo

The Planning, Engineering, and Maintenance Section (PEM) is requesting that changes be made to the above-mentioned project as outlined in Change Order No. 2 (no-cost time extension) for this contract.

It is understood that this contract is beyond 20 days past the original end date of the contract. There were uncontrollable delays in obtaining all the documentation required and therefore the preparation of this document was delayed.

If you have any questions or need any additional information, please feel free to contact me.

Respectfully,

JRD

Attachment



AIA®

# Document G701™ – 2001

## Change Order

OWNER	<input type="checkbox"/>
ARCHITECT	<input type="checkbox"/>
CONTRACTOR	<input type="checkbox"/>
FIELD	<input type="checkbox"/>
OTHER	<input type="checkbox"/>

**PROJECT (Name and address):**  
 West Fork (Middle Run) Public Access  
 Middle Run Rd. Bridge, Weston, WV

**CHANGE ORDER NUMBER:** 0002

**TO CONTRACTOR (Name and address):**  
 Wolfes Excavating, LLC  
 70 Columbia Blvd.  
 Clarksburg, WV 26301

**DATE:** 12/1/25

**ARCHITECT'S PROJECT NUMBER:** CPO 0310 6380 DNR25\*07  
**CONTRACT DATE:** 12/1/24  
**CONTRACT FOR:** General Construction

**THE CONTRACT IS CHANGED AS FOLLOWS:**


*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*

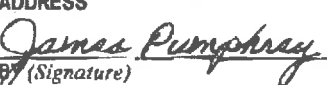
The original Contract Sum was	\$	191,708.00	<del>0.00</del>
The net change by previously authorized Change Orders	\$		0.00
The Contract Sum prior to this Change Order was	\$	191,708.00	<del>0.00</del>
The Contract Sum will be unchanged by this Change Order in the amount of	\$		0.00
The new Contract Sum including this Change Order will be	\$	191,708.00	<del>0.00</del>


(120)  
 The Contract Time will be ~~unchanged~~ by ~~0/0/0~~ days.  
 The date of Substantial Completion as of the date of this Change Order therefore is March 31, 2026

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

E.L. Robinson Engineering Co.  
**ARCHITECT (Firm name)**  
 5088 Washington St. W., Charleston, WV 25313  
**ADDRESS**  
  
**BY (Signature)**  
 R. Todd Schoolcraft, PLA  
**(Typed name)**  
 12/1/2025  
**DATE**

Wolfes Excavating, LLC  
**CONTRACTOR (Firm name)**  
 70 Columbia Blvd., Clarksburg, WV 26301  
**ADDRESS**  
  
**BY (Signature)**  
 James Pumphrey  
**(Typed name)**  
 12/1/2025  
**DATE**

WVDNR  
**OWNER (Firm name)**  
 112 California Ave., Charleston, WV 25305  
**ADDRESS**  
  
**BY (Signature)**  
 Brett W. McMillion  
**(Typed name)**  
 11/9/26  
**DATE**



**WOLFE'S EXCAVATING**  
**LLC**

70 Columbia Boulevard Clarksburg, WV 26301  
304-842-9050 (O) 304-842-9051 (F)

WVDNR  
Edward Raines

West Fork Middle Run Public Access Site  
DNR2500000007

**No Cost Time Extension**

Wolfe's Excavating requests an extension to the contract date for the West Fork Middle Run Public Access Site. All work is complete with exception of light pole installation. The manufacturer has pushed back the ship date to late January due to "holidays".

The contract expired on December 1, 2025. We are requesting a 120-day extension to ensure they are received and installed on time. Please extend the contract from December 2, 2025 to March 31, 2026.

Technical Issues, Operations, General Pricing Practices:

James Pumphrey, Project Manager  
Office – (304) 842-9050  
Cell – (304) 641-7595  
Email – [jpumphrey@wolfesexcavating.com](mailto:jpumphrey@wolfesexcavating.com)

Sincerely,


James Pumphrey  
Project Manager



Governor Patrick Morrisey

Director Brett W. McMillion

**MEMORANDUM**

TO: Jamie Adkins   
 Chief Procurement Officer

FROM: Jason Dingess, PE **JRD**  
 Engineer Associate

DATE: January 16, 2026

SUBJECT: WVDNR  
 West Fork Middle Run Boat Ramp  
 CPO 0310 6380 DNR25\*07  
 Change Order No. 2- No cost Time ext.  
 Request Letter

*OA JA*  
*3.18.26*

The Planning, Engineering, and Maintenance Section (PEM) is requesting that changes be made to the above-mentioned project as outlined in Change Order No. 2 (no-cost time extension) for this contract.

Also find attached a Change Order request from Jimmy Pumphrey, Project Manager, Wolfe's Excavating, The contract expired on December 1, 2025. The justification is that the delivery of the light poles has been delayed a couple of times now and was delivered the latter part of January. A 120-day extension will be adequate to complete this project as the light poles are the last item except for a final inspection.

PEM request that the above-mentioned contract be extended 120 days, from December 2, 2025, and ending on March 31, 2026.

If you have any questions or need any additional information, please feel free to contact me.

Respectfully,

JRD

Attachment

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### WOLFE'S EXCAVATING, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC   Limited Liability Company	7/10/2007		7/10/2007	Domestic	Profit			

Organization Information			
<b>Business Purpose</b>	2389 - Construction - Special Trade Contractors - Other Specialty Trade Contractors (site prep, other specialty)		<b>Capital Stock</b>
<b>Charter County</b>	Harrison	<b>Control Number</b>	95269
<b>Charter State</b>	WV	<b>Excess Acres</b>	
<b>At Will Term</b>	A	<b>Member Managed</b>	MBR
<b>At Will Term Years</b>		<b>Par Value</b>	
<b>Authorized Shares</b>		<b>Young Entrepreneur</b>	Not Specified

<b>Addresses</b>	
<b>Type</b>	<b>Address</b>
<b>Designated Office Address</b>	70 COLUMBIA BOULEVARD CLARKSBURG, WV, 26301
<b>Notice of Process Address</b>	ELIZABETH BUTCHER 70 COLUMBIA BOULEVARD CLARKSBURG, WV, 26301
<b>Principal Office Address</b>	70 COLUMBIA BOULEVARD CLARKSBURG, WV, 26301 USA
<b>Principal Office Mailing Address</b>	70 COLUMBIA BOULEVARD CLARKSBURG, WV, 26301 USA
<b>Type</b>	<b>Address</b>

<b>Officers</b>	
<b>Type</b>	<b>Name/Address</b>
<b>Member</b>	ALEX WOLFE 231 HIDDENVIEW DRIVE BRIDGEPORT, WV, 26330
<b>Organizer</b>	ALEX WOLFE ROUTE 1, BOX 97 TUNNELTON, WV, 26444 USA
<b>Type</b>	<b>Name/Address</b>

<b>DBA</b>			
<b>DBA Name</b>	<b>Description</b>	<b>Effective Date</b>	<b>Termination Date</b>
LAW TRUCKING	TRADENAME	6/15/2012	
WOLFE'S ENERGY SERVICE	TRADENAME	10/29/2012	
WOLFE'S ENVIRONMENTAL TRANSPORT	TRADENAME	7/24/2020	
<b>DBA Name</b>	<b>Description</b>	<b>Effective Date</b>	<b>Termination Date</b>

<b>Annual Reports</b>



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