



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 03-19-2026

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CPO 0211 4001 GSD2300000019 14	Change Order No:	9	Procurement Folder:	1195851
Document Name:	Building 1, East Wing Fan Coil Replacement Project - Phase 4			Reason for Modification: Change Order 9 To increase the contract.	
Document Description:	Building 1, East Wing Fan Coil Replacement Project - Phase 4				
Procurement Type:	Central Purchase Order				
Buyer Name:	Tara Lyle				
Telephone:	(304) 558-2544				
Email:	tara.l.yyle@wv.gov				
Shipping Method:	Best Way		Effective Start Date:	2023-06-09	
Free on Board:	FOB Dest, Freight Prepaid		Effective End Date:	2026-06-01	

VENDOR			
Vendor Customer Code:	000000174873		
DOUGHERTY COMPANY INC PO BOX 1828			
CHARLESTON	WV	25327-1828	
US			
Vendor Contact Phone:	304-925-6664	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

DEPARTMENT CONTACT	
Requestor Name:	David K Parsons
Requestor Phone:	304-352-5486
Requestor Email:	david.k.parsons@wv.gov

2026

FILE LOCATION _____

INVOICE TO	
GENERAL SERVICES DIVISION DEPARTMENT OF ADMINISTRATION 112 CALIFORNIA AVENUE BLDG 4, 6TH FLOOR CHARLESTON WV 25305 US	

SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 1 1900 KANAWHA BLVD E CHARLESTON WV 25305 US	

CR 3-24-26

Total Order Amount:	\$5,364,174.53
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Purchasing Division's File Copy

 PURCHASING DIVISION AUTHORIZATION DATE: <i>3/19/2026</i> ELECTRONIC SIGNATURE ON FILE	 ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>3/25/2026</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>3-25-26</i> ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 9 is issued to increase the original contract, according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders per the attached documentation.

Effective Date of Increase: 3/16/2026

Original Contract Award Amount = \$4,442,000.00

Change Order #2 = \$ 172,383.12

Change Order #3 = \$ 45,787.45

Change Order #5 = \$ 129,959.96

Change Order #7 = \$ 203,083.42

Change Order #8 = \$ 321,153.23

Change Order #9 increase = \$ 49,807.35

New Contract Amount = \$5,364,174.53

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72151206	0.00000		0.000000	4442000.00
Service From	Service To	Manufacturer	Model No		
2023-06-09	2026-06-01				

Commodity Line Description: HVAC heating system construction service**Extended Description:**

Per attached Project Plans, see Exhibit A Pricing Page, Base Bid

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72151206	0.00000		0.000000	172383.12
Service From	Service To	Manufacturer	Model No		
2023-06-09	2026-06-01				

Commodity Line Description: Change Order 2**Extended Description:**

Per attached Project Plans, see Exhibit A Pricing Page, Base Bid

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72151206	0.00000		0.000000	45787.45
Service From	Service To	Manufacturer	Model No		
2023-06-09	2026-06-01				

Commodity Line Description: Change Order 3**Extended Description:**

Per attached Project Plans, see Exhibit A Pricing Page, Base Bid

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	72151206	0.00000		0.000000	129959.96
Service From	Service To	Manufacturer	Model No		
2023-06-09	2026-06-01				

Commodity Line Description: Change Order 5**Extended Description:**

Per attached Project Plans, see Exhibit A Pricing Page, Base Bid

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	72151206	0.00000		0.000000	203083.42
Service From	Service To	Manufacturer		Model No	
2023-06-09	2026-06-01				

Commodity Line Description: Change Order 7

Extended Description:

Per attached Project Plans, see Exhibit A Pricing Page, Base Bid

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	72151206	0.00000		0.000000	321153.23
Service From	Service To	Manufacturer		Model No	
2023-06-09	2026-06-01				

Commodity Line Description: Change Order 8

Extended Description:

Per attached Project Plans, see Exhibit A Pricing Page, Base Bid

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	72151206	0.00000		0.000000	49807.35
Service From	Service To	Manufacturer		Model No	
2023-06-09	2026-06-01				

Commodity Line Description: Change Order 9

Extended Description:

Per attached Project Plans, see Exhibit A Pricing Page, Base Bid

Dougherty Company, Inc.

P.O. Box 1828
 Charleston, WV 25327
 (Phone) 304-925-6664
 (Fax) 304-925-4280

Cost Proposal

Project Name: Capitol FCU Phase 4

Job No.: 24-01

Date: 3/12/26

General Contractor: Dougherty Company

Proposal Request # #8

Description of work to be performed:

This proposal is for the installation of a new Fan Coil Unit in the Cabinet Secretary office. We will run new chilled water to feed, new electrical circuit as needed and frame new chase walls to finish the space.

COST BREAKDOWN

Description of Item	Labor					Material			Equipment	Sub	Other	Fee	WV State Sales Tax	TOTAL COST
	Qty	Hourly Total	Fringes	Burden	Cost	Qty	Unit Cost	Cost						
General Conditions	0.00	\$0.00	\$0.00	0.000	\$0.00			\$0.00					\$0.00	\$0.00
Supervision	4.00	\$210.20	\$85.76	69.366	\$365.33			\$0.00					\$0.00	\$365.33
Foreman/labor	130.00	\$6,831.50	\$2,787.20	2254.395	\$11,873.10			\$827.80					\$57.95	\$12,758.84
Laborer	0.00	\$0.00	\$0.00	0.000	\$0.00			\$0.00					\$0.00	\$0.00
Electrical Sub										\$7,427.00			\$0.00	\$7,427.00
Control Sub								\$0.00	\$8,200.00	\$6,568.00			\$574.00	\$15,342.00
GC Sub										\$5,347.00			\$0.00	\$5,347.00
Insulator										\$1,500.00			\$0.00	\$1,500.00
					\$12,238.42			\$827.80	\$8,200.00	\$20,842.00	\$0.00	\$0.00	\$631.95	\$42,740.17

Sub Total	\$42,740.17
Overhead on Dougherty Company Costs	\$3,284.73
Overhead on Subcontractor Costs	\$2,084.20
Bond & Insurance Costs	\$721.64
B&O Taxes	\$976.61
Total Amount of Change Order	\$49,807.35

Signed: Tommy Campbell

Title: PM

Date: 3/12/26

The General Services Division
 is in agreement with this increase.

James R Jones

Cornerstone Electric LLC

1956 Lens Creek Road
Hernshaw, WV 25107

WV040693

Office 304-949-9550
Fax 304-949-9552

March 11, 2026

Change Order Proposal

Attention: Tommy Campbell
Dougherty Company

Regarding: Addition of (1) FCU
Capitol Bldg. 1

Mr. Campbell,

It is our privilege to offer you the following electrical change order proposal:

Proposal Includes:

Labor, Materials & Equipment for the Addition of (1) FCU in the West Wing 2nd Floor.

- Demolition of any unnecessary obstructions
- Installation of raceway, junction box, conductors and final connection
- Breaker, Straps, Fittings

Proposal Excludes:

Unforeseen Conditions

Change Order..... \$ 7,427.00

Proposal is valid for a period of 30 days.

We thank you for this opportunity and look forward to working with you.

David A. Peters



WISEMAN CONSTRUCTION CO., INC.

March 4, 2026

Dougherty Co.
600 50th Street
Charleston, WV 25304
Attn: Tommy Campbell

Re: East Wing Fan Coil – Additional Gypsum Wall Chase for One Additional Mechanical Unit

Dear Tommy,

The following proposal is for all labor, material, and equipment to build chase walls around 1 new unit. Scope includes complete finished and painted gypsum wall system with finish trim work.

Total Cost: \$5,347.00

If you have any questions/comments, please do not hesitate to contact me.

Sincerely,

Andy Wiseman

Andy Wiseman
Wiseman Construction Co, Inc.



Proposal

Proposal is valid for 15 days.

Customer must obtain credit approval and release order to production within 60 days of proposal date.

**PROPRIETARY AND CONFIDENTIAL PROPERTY OF Trane U.S. Inc.
DISTRIBUTION TO OTHER THAN THE NAMED RECIPIENT IS PROHIBITED**

Prepared For: Dougherty Co

Date: March 13, 2026

Job Name:

WV Bld 1 Fan Coil Replacement Ph4 – CO# 5

Proposal Number: G7-5520-2385-1

Opportunity ID: 7143983

Delivery Terms:

Freight Allowed and Prepaid - F.O.B. Factory

Payment Terms: Net 30 Days

Trane U.S. Inc. is pleased to provide the following proposal for your review and approval.

Tag Data - CO 5 Temspec FCU (Qty: 1)

Item	Tag(s)	Qty
B1	FCU-800	1

Product Data - CO 4 Temspec FCUS

Item: B1 Qty: 1 Tag(s): FCU-800

- Return air panel with hinged filter door
- Unit mounted supply grilles, White
- Chilled water coil
- Polymer (400) or stainless steel (800) drain pan
- Drain overflow switch
- SS flexible hoses
- Shut-off valves, manual circuit setter, strainer
- 2-way control valve
- Electric reheat, 277/1
- ECM supply fan motor
- Fused disconnect
- UC-400 controller w/air-fi
- 1" MERV 10 filter
- UV Resources Hornet UV light

Total Net Price (excluding sales tax) \$ 8,200.00

Controls are priced separately

Trane shall have the right, at its discretion, to pass along any related increases should (1) its costs related to the manufacture, supply, and shipping for any product or service materially increase. This includes, but is not limited to, cost increases in raw materials, supplier components, labor, utilities, freight, logistics, wages and benefits, regulatory compliance, or any other event beyond Company's control and/or (2) any tariffs, taxes, levies or fees affecting, placed on or related to any product or service materially increases.





PROPOSED CHANGE ORDER

DATE:03-13-26

- PROJECT: WV GSD B1 Phase 4
- 1 ADDITIONAL FAN COIL

TO: DOUGHERTY

ATTENTION: TOMMY CAMPBELL

This proposed change order is for the addition of 1 fan coil units serving xxxxx

Control Systems and Equipment

WV State Ensemble server programming

- Ensemble programming and datalog setup
- Modify existing Ensemble graphics to reflect changes during this project.

Building Level Control

- Connect to existing Tracer SC
- Connect to existing Wireless Communication Interface (WCI)
- Modify existing floor plan graphics if required

Unit Level Control

- FCU (typical of 1)
 - (1) Factory UC500 BACnet controller
 - (1) WCI (Field provided, Field installed)
 - (1) Wireless Space temperature sensor (Field Provided, Field installed)
 - (1) Wireless Space Humidity module (Field Provided, Field installed)
 - Factory end devices as required to meet SOO.

Control for UV Lights

- FCU UV Light (typical of 1)
 - Lights are provided with the equipment.
 - Mount UV Lights- GC to provide and install access door in sheetrock.
 - Mount and wire door switch
 - Mount and wire relay to enable / disable light.
 - Mount and wire current relay for status.

COMPENSATION-Trane will complete the above-described Scope of Work for the lump sum of \$6,568.00



Mid-Atlantic Region

We look forward to successfully delivering these services to you. Thank you for giving us this opportunity. If you have any questions or concerns, please call me at (423-794-6334).

Best regards,

A handwritten signature in cursive script that reads "John Williams".

Proposal accepted:

Authorized by: _____	Date: _____
Title: _____	PO / Contract #: _____

Terms and Conditions of the original agreement between Customer and Trane are incorporated into this Change Order.



Quotation

043 HAJOCA CHARLESTON
701 W WASHINGTON ST
CHARLESTON WV 25302-1803
304-344-2556 Fax 304-343-4517

QUOTE DATE	QUOTE NUMBER
03/13/26	S037925228
QUOTED BY:	PAGE NO
043 HAJOCA CHARLESTON 701 W WASHINGTON ST CHARLESTON WV 25302-1803 304-344-2556 Fax 304-343-4517	1 of 1

Printed : 09:16:22 13 MAR 2026

QUOTE TO:
DOUGHERTY CO
PO BOX 1828
CHARLESTON, WV 25327-1828

SHIP TO:
DOUGHERTY CO
PO BOX 1828
CHARLESTON, WV 25327-1828

304-925-6664

QUOTED FOR	CUSTOMER PURCHASE ORDER NUMBER	CUSTOMER RELEASE NUMBER	SALESPERSON	
TOM	CAPITOL AHV	CHANGE ORDER	House	
QUOTED BY	SHIP VIA	TERMS	EXPIRATION DATE	FREIGHT ALLOWED
Harley Kessell	OT OUR TRUCK	2% 10TH PROX NET 25TH	04/27/26	No
QUOTE QTY	OUR PART #	DESCRIPTION	UNIT PRICE	EXT. PRICE
80ft	2265	3/4X20 L HARD COPPER TUBE	7.010/ft	560.80
2ea	1213343	LEGEND 101-004NL P-200 3/4 PRESS LEGEND-PRESS FORGED BRASS FP BALL VLV LEAD FREE	22.980/ea	45.96
12ea	1492540	VIEGA 2916 77022 3/4X3/4 PXP PROGRESS COP 90 ELBOW	7.470/ea	89.64
2ea	34374	VIEGA 2918 77387 3/4X3/4X3/4 PXPXP PROGRESS COP TEE LEAD FREE	12.360/ea	24.72
2ea	34402	VIEGA 2915 78052 3/4 PXP PROGRESS COP CPLG W/ STOP LEAD FREE	6.320/ea	12.64
2ea	34413	VIEGA 2915.2 78147 3/4X1/2 PXP PROGRESS COP RED LEAD FREE	19.050/ea	38.10
2ea	1074878	VIEGA 2912ZL 79315 3/4X3/4 PXPFT PROGRESS BRONZE ADPT LEAD FREE	10.420/ea	20.84
40ft	1501	3/4X20 SCH40 PVC PE PLAS PIPE	0.360/ft	14.40
8ea	4476	3/4 SCH40 PVC SXS 90 ELBOW 406-007	0.980/ea	7.84
2ea	4489	3/4 SCH40 PVC SXS 45 ELBOW 417-007	2.300/ea	4.60
2ea	4503	1 SCH40 PVC SXSXS TEE 401-010	2.390/ea	4.78
2ea	4556	1X3/4 SCH40 PVC SPGXS BUSH 437-131	1.740/ea	3.48
TAXES NOT INCLUDED				
			Subtotal	827.80
			Bid Total	827.80

Prices contained in this quote are the prices in effect at the time of quotation, and are subject to change at any time. We are not responsible for inaccurate quantity descriptions. Quantities should be checked against plans and specifications for accuracy. Special order material is non-cancellable. We are not responsible for delays not within our control.

Increase PENALTY RIDER

To be attached to and form part of:

Bond Number 312160W
Dated May 16, 2023
Issued by the Ohio Farmers Insurance Company
On behalf of (Surety)
Dougherty Company, Inc.
And in favor of (Principal)
State of West Virginia Department of Administration, Purchasing Division
(Obligee)

Now therefore, it is agreed that in consideration of the premium charged, the original bond shall be amended as follows:

THE BOND PENALTY SHALL BE Increased:

TO: Five Million Three Hundred Sixty Four Thousand One Hundred Seventy Four Dollars and 53/100 **(\$5,364,174.53)**

It is further understood and agreed that all other terms and conditions of this bond shall remain unchanged.

This Rider is to be Effective this 16th day of March, 2026.

Signed, Sealed & Dated this 16th day of March, 2026.

Dougherty Company, Inc.
BY: [Signature]

Ohio Farmers Insurance Company
BY: [Signature]
Patricia A. Moye, Attorney-in-Fact
WV Resident Agent

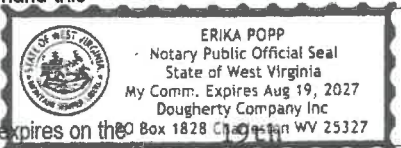


ACKNOWLEDGMENTS

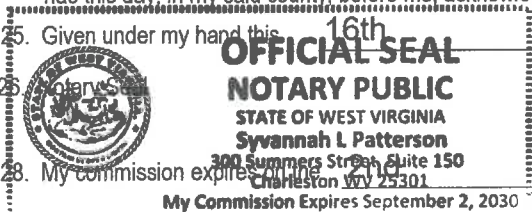
Acknowledgment by Principal if individual or Partnership

1. STATE OF _____
2. County of _____ to-wit:
3. I, _____, a Notary Public in and for the
4. county and state aforesaid, do hereby certify that _____
whose name is signed to the foregoing writing, has this day acknowledged the same before me in my said county.
5. Given under my hand this _____ day of _____ 20 _____
6. Notary Seal _____ 7: _____
(Notary Public)
8. My commission expires on the _____ day of _____ 20 _____

Acknowledgment by Principal if Corporation

9. STATE OF West Virginia
10. County of Kanawha to-wit:
11. I, Erika Popp, a Notary Public in and for the
12. county and state aforesaid, do hereby certify that Brian W. Smith
13. who as, President signed the foregoing writing for
14. a corporation, has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
15. Given under my hand this 16th day of March 20 26
16. Notary Seal  17: Erika Popp
(Notary Public)
18. My commission expires on the 31st day of August 20 27

Acknowledgment by Surety

19. STATE OF West Virginia
20. County of Kanawha to-wit:
21. I, Syvannah L. Patterson, a Notary Public in and for the
22. county and state aforesaid, do hereby certify that Patricia A. Moye
23. who as, Attorney-in-fact and WV Resident Agent signed the foregoing writing for
24. Ohio Farmers Insurance Company a corporation,
has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
25. Given under my hand this 16th day of March 20 26
26. Notary Seal  27: Syvannah L. Patterson
(Notary Public)
28. My commission expires on the _____ day of _____ 20 30

Sufficiency in Form and Manner
of Execution Approved

This 25th day of March 20 26

By: John S. Gray
Attorney General
(Deputy Attorney General)



Approved
JK

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Eric L. Householder
Cabinet Secretary

Bob Kilpatrick
Director

MEMORANDUM

To: David Pauline, Senior Buyer, State Purchasing Division
From: James R. Jones, Procurement Administrator *James R Jones*
Date: March 16, 2026
Ref: **CO #9 – CPO GSD2300000019 – Bldg. 1 E. Wing Fan Coil Replacement – Phase 4**

David:

Please accept this memorandum as our explanation and justification for our request for a Change Order (#9) to our contract (CPO GSD2300000019) with Dougherty Company, Inc. for Building 1 East Wing Fan Coil Replacement Project – Phase 4. Per the documentation attached here and to the Header of the wvOASIS procurement document, this addresses the following:

The addition of a fan coil unit to an office in the Cabinet Secretary’s section. As construction was underway, it was observed that there was a single office that was not being properly addressed. This space has been utilized for additional storage but is now needed to serve as office space requiring proper HVAC ventilation.

Original Contract Award Amount	=	\$4,442,000.00
Change Order #2	=	\$ 172,383.12
Change Order #3	=	\$ 45,787.45
Change Order #5	=	\$ 129,959.96
Change Order #7	=	\$ 203,083.42
Change Order #8	=	\$ 321,153.23
Change Order #9 increase	=	\$ 49,807.35
New Contract Amount	=	\$5,364,174.53

Please make this increase effective immediately.

If you have any questions or need additional information, please contact me via email at James.R.Jones@wv.gov or by phone at (304) 352-5517.

ERIC L. HOUSEHOLDER
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

SAMANTHA WILLIS
PURCHASING DIRECTOR

To: All State Agencies Under Purchasing Division
From: Samantha Willis, Director & General Counsel
WV Purchasing *SW*
Date: January 23, 2025
Re: \$100,000 Spending Requests

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrisey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

CPO GSD2300000019 Bldg. 1 E. Wing Fan Coil Phase 4 CO # 9

The Accompanying Request has been reviewed and approved by the following:

Agency Head

Eric Householder
Cabinet Secretary/Department Head

3/18/2026

Date

3/18/26

Date

Governor's Office Representative

Date

Total Cost:

Current: \$5,314,367.18 Increase \$49,807.35 New Total \$5,364,174.53

Award Document Number:

CPO 0211GSD2300000019, CO 9

Description of Action/Purpose of Procurement

Request for approval to submit Change Order # 9 to CPO 0211 GSD2300000019, the contract for the E. Wing Fan Coil Replacement Project (Phase 4) with Dougherty Company, an increase of \$49,807.35, to cover the following scopes of work:

Addition of 1 new unit to the E119 office area. Work includes new construction of chilled water feed, electrical circuit and framing of new chase.

The rough breakdown of the associated costs are \$8700 for the unit, \$6600 for the controls work to tie it into Tracer Ensemble, \$7500 for the electrical wiring to the unit, \$5400 for the finished wall chase in which the unit will be installed, \$1500 for the insulator, and remainder to the GC (Dougherty) for installation labor (\$13000), general conditions and O&P.

Original Contract Price:	\$4,442,000.00
Change Order # 2:	172,383.12
Change Order # 3:	45,787.45
Change Order # 5:	129,959.96
Change Order # 7:	203,083.42
Change Order # 8:	321,153.23
Change Order # 9 increase:	49,807.35
New Contract Amount:	\$5,364,174.53

Funding is from General Revenue Appropriations for Capital Outlay.

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

DOUGHERTY COMPANY, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	4/30/2002		4/30/2002	Domestic	Profit			

Organization Information			
Business Purpose	2382 - Construction - Special Trade Contractors - Building Equipment Contractors (electrical & other wiring, plumbing, heating & air-conditioning, other)		Capital Stock 5000.0000
Charter County	Kanawha		Control Number 47562
Charter State	WV		Excess Acres
At Will Term	Member Managed		
At Will Term Years			Par Value 1.000000
Authorized Shares	5000		Young Entrepreneur Not Specified



Addresses	
Type	Address
Designated Office Address	600 - 50TH STREET SE CHARLESTON, WV, 25304
Mailing Address	S.M. BOWLING PO BOX 1828 CHARLESTON, WV, 25327 USA
Notice of Process Address	BRIAN W. SMITH P.O. BOX 1828 CHARLESTON, WV, 25327
Principal Office Address	600 50TH STREET SE CHARLESTON, WV, 25304 USA
Principal Office Mailing Address	P. O. BOX 1828 CHARLESTON, WV, 25327 USA
Type	Address

Officers	
Type	Name/Address
Director	ERIC M SMITH 10 RALEIGH PLACE CROSS LANES, WV, 25313
Director	BRIAN W SMITH 1417 GRASSLICK ROAD RIPLEY, WV, 25271
Incorporator	S.M. BOWLING PO BOX 1828 CHARLESTON, WV, 25327 USA
President	BRIAN W. SMITH 1417 GRASSLICK ROAD RIPLEY, WV, 25271
Secretary	MARY R. BOWE 5807 CAMPBELL'S CREEK DRIVE CHARLESTON, WV, 25306
Vice-President	ERIC M. SMITH 10 RALEIGH PLACE CROSS LANES, WV, 25313
Type	Name/Address

Annual Reports

Filed For

2025

2024

2023

2022

2021

2020

2019

2018

2017x

2017

2016

2015

2014

2013

2012

2011

2010

2009

2008

2007

2006

2005

2004

2003

Date filed

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, March 16, 2026 — 11:41 AM

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Simple Search

Search Editor

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All Words *i*

Exact Phrase *i*

e.g. 123456789, Smith Corp

Dougherty Company Inc ×

Entity ▼

Location ▼

Status ▲

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All Entity Information

Entities

Disaster Response Registry

Responsibility / Q1



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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>#13</u> Date: _____ Solicitation No. <u>CPO ASD 23*19</u> <u>C0#9</u> <u>Increase</u>	Agency: General Services Division Procurement Officer Submitting Requisition: Jamie Jones Requisition No. _____ PF No.: 1195851
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	<i>Commercial General Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Automobile Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Workers' Compensation/Employer's Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Cyber Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Builder's Risk/Installation Floater</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Professional Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Other (specify)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

Jessica Riley