



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 10-03-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0810 0805 DMT2300000003 3	Procurement Folder:	1114475
Document Name:	EOI for plans, specifications, estimates, for Tank Removal	Reason for Modification:	Change Order No. 1 - administrative change order to reduce the contract by \$63.00 to match the AIA documentation and invoice.
Document Description:	EOI for plans, specifications, estimates, for Tank Removal		
Procurement Type:	Central Purchase Order		
Buyer Name:	David H Pauline		
Telephone:	304-558-0067		
Email:	david.h.pauline@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2023-03-20
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000203864	Requestor Name:	Henrietta Pauley
S & S ENGINEERS INC		Requestor Phone:	(304) 558-0428
501 EAGLE MOUNTAIN RD		Requestor Email:	henri.l.pauley@wv.gov
CHARLESTON	WV 25311	<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US			
Vendor Contact Phone:	304-342-7168 Extension:		
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US	AUTHORIZED RECEIVER PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US

10-10-23 BAP

Total Order Amount:	\$175,400.00
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Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tara G. 10/10/2023</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Beverly Tolson 10-11-23</i> ELECTRONIC SIGNATURE ON FILE
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10/11/2023

Extended Description:

Change Order No. 1 - Administrative change order to reduce the contract by \$63.00 to match the contract price in the AIA B101 document and invoice. The contract price should be \$175,400.00, however, \$175,463.00 was inadvertently entered for the contract price.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81101508	0.00000		0.000000	175400.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Professional Engineering/Architectural Services

Extended Description:

EOI to develop plans, specifications, estimates and other construction/bidding documents for the Tank Removal/Replacement and Garage Pit fill-in at the Central West Virginia Transit Authority, 208 North 4th Street, Clarksburg, WV 26301. The scope of work involves, oversight for the project, the removal of a fuel tank and garage pit fill-in.

See attached quote