



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 10-02-2023

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0802 5154 DMV2300000002 2	Procurement Folder:	981426
Document Name:	HVAC Maintenance	Reason for Modification:	Change Order #1 To Renew Contract
Document Description:	HVAC Maintenance/DMV Regional Ofc Parkersburg		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-01-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-12-31

VENDOR			DEPARTMENT CONTACT	
Vendor Customer Code:	000000202408		Requestor Name:	Cecil W Loyd
CASTO TECHNICAL SERVICES INC 540 LEON SULLIVAN WAY			Requestor Phone:	(304) 872-8781
CHARLESTON WV 25322			Requestor Email:	cecil.w.loyd@wv.gov
US			<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Vendor Contact Phone:	999-999-9999	Extension:		
Discount Details:				
	Discount Allowed	Discount Percentage	Discount Days	
#1	No	0.0000	0	
#2	No			
#3	No			
#4	No			

INVOICE TO	SHIP TO
MANAGER ACCOUNTS PAYABLE DIVISION OF MOTOR VEHICLES 5707 MACCORKLE AVE. S.E., SUITE 200	MANAGER DIVISION OF MOTOR VEHICLES PARKERSBURG DMV 601 LUBECK AVE
CHARLESTON WV 25304	PARKERSBURG WV 26101
US	US

10-4-23 BAT

Purchasing Division's File Copy

Total Order Amount:	Open End
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ENTERED

10/10/23
 PURCHASING DIVISION AUTHORIZATION
 DATE: *Tarah* 10/4/2023
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John L. Gray*
 ELECTRONIC SIGNATURE ON FILE

10/5/2023

ENCUMBRANCE CERTIFICATION
Beverly Tolson
 DATE: 10-6-2023
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order #1 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal: January 1, 2024 through December 31, 2024

Remaining Renewals: 2 (two years)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	40100000				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Preventive Maintenance
Monthly Charge

Extended Description:

Preventive Maintenance
Monthly Charge



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Motor Vehicles

5707 MacCorkle Avenue, Southeast

Post Office Box 17300

Charleston, West Virginia 25317-0010 • (304) 558-3900

TDD: (800) 742-6991 • (800) 642-9066

Everett J. Frazier
Commissioner
Division of Motor Vehicles

Jimmy Wriston, P.E.
Secretary of Transportation
Commissioner of Highways

September 26, 2023

Casto Technical Services, Inc.
540 Leon Sullivan Way
Charleston, WV 25322

RE: CMA DMV2300000002- HVAC Maintenance Parkersburg DMV Renewal Notice

The West Virginia Division of Motor Vehicles is requesting to renew our current contract under the same terms, conditions and pricing as stated in the original contract. The renewal effective dates are January 1, 2024 through December 31, 2024. If you agree to this renewal, please sign below and return to me.

You can return the signed document to me at Georgina.davis@wv.gov. Please let me know if you have any questions.

Thank You.

Georgie Davis

We agree to renew the contract for the period stated above under the same terms and conditions as in the original purchase order and any change orders thereto.

Casto Technical Services, Inc.

April Dunlap / April Dunlap
Name/Signature

Sales Support/Service Estimator
Title

9/26/2023
Date

WV Division of Motor Vehicles

Steve Monro
Name/Signature

Director of Management Services
Title

9/26/2023
Date

Dudy J. Smith