



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 10-16-2023

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

| | | | |
|------------------------------|--|---------------------------------|---|
| Order Number: | CPO 0705 0705 LOT2400000002 2 | Procurement Folder: | 1237931 |
| Document Name: | SIXTH AND THIRTEENTH FLOOR RENOVATIONS | Reason for Modification: | Change Order No. 1 - To Issue Notice to Proceed |
| Document Description: | SIXTH & THIRTEENTH FLOOR RENOVATIONS | | |
| Procurement Type: | Central Purchase Order | | |
| Buyer Name: | Toby L Welch | | |
| Telephone: | (304) 558-8802 | | |
| Email: | toby.l.welch@wv.gov | | |
| Shipping Method: | Best Way | Effective Start Date: | 2023-10-30 |
| Free on Board: | FOB Dest, Freight Prepaid | Effective End Date: | 2024-05-27 |

| VENDOR | | | | DEPARTMENT CONTACT | |
|----------------------------------|-------------------------|----------------------------|----------------------|---|----------------------|
| Vendor Customer Code: | VS0000021297 | | | Requestor Name: | Thomas P Hymes |
| START TO FINISH CONSTRUCTION LLC | | | | Requestor Phone: | 304-558-2350 |
| 6982 CHARLESTON RD | | | | Requestor Email: | thymes@wvlottery.com |
| WALTON | WV | 25286-8844 | | <div style="font-size: 48pt; font-weight: bold;">24</div> FILE LOCATION _____ | |
| US | | | | | |
| Vendor Contact Phone: | 3045326655 | Extension: | | | |
| Discount Details: | | | | | |
| | Discount Allowed | Discount Percentage | Discount Days | | |
| #1 | No | 0.0000 | 0 | | |
| #2 | Not Entered | | | | |
| #3 | Not Entered | | | | |
| #4 | Not Entered | | | | |

| INVOICE TO | SHIP TO |
|--|--|
| ACCOUNTS PAYABLE LOTTERY PO BOX 2067 CHARLESTON WV 25327-2067 US | PURCHASING LOTTERY 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US |

10-19-23 1305

| | |
|----------------------------|--------------|
| Total Order Amount: | \$669,000.00 |
|----------------------------|--------------|

Purchasing Division's File Copy

ENTERED

| | | |
|--|---|---|
| PURCHASING DIVISION AUTHORIZATION DATE: <u>10/18/2023</u> ELECTRONIC SIGNATURE ON FILE <u>[Signature]</u> | ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <u>10/23/2023</u> ELECTRONIC SIGNATURE ON FILE <u>[Signature]</u> | ENCUMBRANCE CERTIFICATION DATE: <u>Beverly Tolson 10-23-2023</u> ELECTRONIC SIGNATURE ON FILE <u>[Signature]</u> |
|--|---|---|

Extended Description:

Change Order

Change Order No. 1 - To establish the contract effective start and effective end dates and to issue the Notice to Proceed for the contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Contract Term: 10/30/2023 Through 05/27/2024

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|----------|------------|-------------|
| 1 | 72000000 | 0.00000 | | 0.000000 | 669000.00 |
| Service From | Service To | Manufacturer | Model No | | |
| 2023-10-30 | 2024-05-27 | | | | |

Commodity Line Description: Building and Facility Construction and Maintenance Services

Extended Description:

6th & 13th Floor Renovations
Per Pricing Page



P.O. BOX 2067
CHARLESTON, WV 25327

JOHN A. MYERS
DIRECTOR

PHONE: 304.558.0500
wvlottery.com

NOTICE TO PROCEED

October 16, 2023

To: Toby Welch. Senior Buyer, WV Purchasing Division

Vendor: Start to Finish Construction, LLC

Subject: CPO LOT2400000002 - Sixth & Thirteenth Floor Renovations

The vendor, Start to Finish Construction, LLC is hereby authorized to proceed on the above referenced contract beginning on **Monday, October 30th, 2023**.

This contract calls for all work to be completed within two-hundred ten (210) calendar days. Therefore, the contract completion date is established as **Monday, May 27th, 2024**.

Sincerely,

A handwritten signature in black ink, appearing to read 'Thomas Hymes', written over a light blue horizontal line.

Thomas Hymes
Procurement Specialist. Senior
West Virginia Lottery

Enclosure

CC: Crystal Crouch - Finance & Administration Manager, WV Lottery
John A. Myers - Director, WV Lottery
Steve Compston - Deputy Director of Security, WV Lottery
Rodney Pauley - Architect & Project Manager, ZMM Architects & Engineers