



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Date: 10-02-2023

Order Number:	CMA 0511 2519 MIS776701L 5	Procurement Folder:	803189
Document Name:	CO 4 TEMPORARY IT STAFFING FOR WVDHHR/OMIS	Reason for Modification:	Change Order 4 To Renew Contract
Document Description:	CO 4		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-11-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-11-14

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000027455	Requestor Name:	Christopher F Itson
SONUS SOFTWARE SOLUTIONS INC 504 W 800 N		Requestor Phone:	(304) 356-4011
OREM	UT	Requestor Email:	christopher.f.itson@wv.gov
US	84057		
Vendor Contact Phone:	8017703133	<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Extension:			
Discount Details:			
Discount Allowed	Discount Percentage	Discount Days	
#1 No	0.0000	0	
#2 No			
#3 No			
#4 No			

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Total Order Amount:	Open End
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Purchasing Division's File Copy

ENTERED

CA 10/2/23

PURCHASING DIVISION AUTHORIZATION
DATE: <i>Tara H 10/2/2023</i>
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>John S. Gray</i>
ELECTRONIC SIGNATURE ON FILE
<i>10/3/2023</i>

ENCUMBRANCE CERTIFICATION
DATE: <i>10/04/2023</i>
ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order 4

Change Order No. 4 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 11/15/2023 through 11/14/2024.

Renewal Years Remaining: 0

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80111608			HOUR	59.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Senior Web Application Analyst

**Extended Description:**

Senior Web Application Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	80111608			HOUR	55.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Senior Mainframe Application Analyst

**Extended Description:**

Senior Mainframe Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	80111608			HOUR	47.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Mainframe Application Analyst

**Extended Description:**

Mainframe Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	80111608			HOUR	59.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Senior CRM Application Analyst

**Extended Description:**

Senior CRM Application Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	80111608			HOUR	52.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CRM Application Analyst

**Extended Description:**  
CRM Application Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	80111608			HOUR	60.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Senior SharePoint Application Analyst

**Extended Description:**  
Senior SharePoint Application Analyst-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	80111608			HOUR	50.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** SharePoint Application Analyst

**Extended Description:**  
SharePoint Application Analyst-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	80111608			HOUR	55.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Application Oracle Database Administrator

**Extended Description:**  
Application Oracle Database Administrator-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	80111608			HOUR	55.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Application DB2 Database Administrator

**Extended Description:**  
Application DB2 Database Administrator-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	80111608			HOUR	54.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Senior SQL Server Database Administrator

**Extended Description:**  
Senior SQL Server Database Administrator-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	80111608			HOUR	49.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** SQL Server Database Administrator

**Extended Description:**

SQL Server Database Administrator-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	80111608			HOUR	56.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Senior COGNOS Analyst

**Extended Description:**

Senior COGNOS Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	80111608			HOUR	52.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** COGNOS Analyst

**Extended Description:**

COGNOS Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	80111608			HOUR	61.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 Senior Web Application Analyst

**Extended Description:**

CO 1 Renewal Year 1

Senior Web Application Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	80111608			HOUR	57.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 Senior Mainframe Application Analyst

**Extended Description:**

CO 1 Renewal Year 1

Senior Mainframe Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	80111608			HOUR	49.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 Mainframe Application Analyst

**Extended Description:**

CO 1 Renewal Year 1

Mainframe Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	80111608			HOUR	61.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 Senior CRM Application Analyst

**Extended Description:**

CO 1 Renewal Year 1  
Senior CRM Application Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	80111608			HOUR	54.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 CRM Application Analyst

**Extended Description:**

CO 1 Renewal Year 1  
CRM Application Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	80111608			HOUR	62.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 Senior SharePoint Application Analyst

**Extended Description:**

CO 1 Renewal Year 1  
Senior SharePoint Application Analyst-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	80111608			HOUR	52.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 SharePoint Application Analyst

**Extended Description:**

CO 1 Renewal Year 1  
SharePoint Application Analyst-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	80111608			HOUR	57.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 Application Oracle Database Administrator

**Extended Description:**

CO 1 Renewal Year 1  
Application Oracle Database Administrator-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
25	80111608			HOUR	57.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 Application DB2 Database Administrator

**Extended Description:**

CO 1 Renewal Year 1  
Application DB2 Database Administrator-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
26	80111608			HOUR	56.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 Senior SQL Server Database Administrator

**Extended Description:**

CO 1 Renewal Year 1  
Senior SQL Server Database Administrator-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
27	80111608			HOUR	51.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 SQL Server Database Administrator

**Extended Description:**

CO 1 Renewal Year 1  
SQL Server Database Administrator-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
28	80111608			HOUR	58.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 Senior COGNOS Analyst

**Extended Description:**

CO 1 Renewal Year 1  
Senior COGNOS Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
29	80111608			HOUR	54.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 COGNOS Analyst

**Extended Description:**

CO 1 Renewal Year 1  
COGNOS Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
30	80111608			HOUR	61.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** CO 3 Senior Web Application Analyst

**Extended Description:**

CO 3 Renewal Year 2  
Senior Web Application Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
31	80111608			HOUR	57.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** CO 3 Senior Mainframe Application Analyst

**Extended Description:**

CO 3 Renewal Year 2  
Senior Mainframe Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
32	80111608			HOUR	49.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** CO 3 Mainframe Application Analyst

**Extended Description:**

CO 3 Renewal Year 2  
Mainframe Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
33	80111608			HOUR	61.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** CO 3 Senior CRM Application Analyst

**Extended Description:**

CO 3 Renewal Year 2  
Senior CRM Application Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
34	80111608			HOUR	54.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** CO 3 CRM Application Analyst

**Extended Description:**

CO 3 Renewal Year 2  
CRM Application Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
35	80111608			HOUR	62.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** CO 3 Senior SharePoint Application Analyst

**Extended Description:**

CO 3 Renewal Year 2  
Senior SharePoint Application Analyst-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
36	80111608			HOUR	52.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** CO 3 SharePoint Application Analyst

**Extended Description:**

CO 3 Renewal Year 2  
SharePoint Application Analyst-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
37	80111608			HOUR	57.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** CO 3 Application Oracle Database Administrator

**Extended Description:**

CO 3 Renewal Year 2  
Application Oracle Database Administrator-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
38	80111608			HOUR	57.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** CO 3 Application DB2 Database Administrator

**Extended Description:**

CO 3 Renewal Year 2  
Application DB2 Database Administrator-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
39	80111608			HOUR	56.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** CO 3 Senior SQL Server Database Administrator

**Extended Description:**

CO 3 Renewal Year 2  
Senior SQL Server Database Administrator-Award Level 5



Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
40	80111608			HOUR	51.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 3 SQL Server Database Administrator

**Extended Description:**

CO 3 Renewal Year 2  
SQL Server Database Administrator-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
41	80111608			HOUR	58.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 3 Senior COGNOS Analyst

**Extended Description:**

CO 3 Renewal Year 2  
Senior COGNOS Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
42	80111608			HOUR	54.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 3 COGNOS Analyst

**Extended Description:**

CO 3 Renewal Year 2  
COGNOS Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
43	80111608			HOUR	63.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO4 Senior Web Application Analyst

**Extended Description:**

CO 4 Renewal Year 3  
Senior Web Application Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
44	80111608			HOUR	59.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 4 Senior Mainframe Application Analyst

**Extended Description:**

CO 4 Renewal Year 3  
Senior Mainframe Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
45	80111608			HOUR	51.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 4 Mainframe Application Analyst

**Extended Description:**

CO 4 Renewal Year 3  
Mainframe Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
46	80111608			HOUR	63.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 4 Senior CRM Application Analyst

**Extended Description:**

CO 4 Renewal Year 3  
Senior CRM Application Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
47	80111608			HOUR	56.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 4 CRM Application Analyst

**Extended Description:**

CO 4 Renewal Year 3  
CRM Application Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
48	80111608			HOUR	64.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 4 Senior SharePoint Application Analyst

**Extended Description:**

CO 4 Renewal Year 3  
Senior SharePoint Application Analyst-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
49	80111608			HOUR	54.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 4 SharePoint Application Analyst

**Extended Description:**

CO 4 Renewal Year 3  
SharePoint Application Analyst-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
50	80111608			HOUR	59.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
					0.00

**Commodity Line Description:** CO 4 Application Oracle Database Administrator

**Extended Description:**  
CO 4 Renewal Year 3  
Application Oracle Database Administrator-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
51	80111608			HOUR	59.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
					0.00

**Commodity Line Description:** CO 4 Application DB2 Database Administrator

**Extended Description:**  
CO 4 Renewal Year 3  
Application DB2 Database Administrator-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
52	80111608			HOUR	58.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
					0.00

**Commodity Line Description:** CO 4 Senior SQL Server Database Administrator

**Extended Description:**  
CO 4 Renewal Year 3  
Senior SQL Server Database Administrator-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
53	80111608			HOUR	53.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
					0.00

**Commodity Line Description:** CO 4 SQL Server Database Administrator

**Extended Description:**  
CO 4 Renewal Year 3  
SQL Server Database Administrator-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
54	80111608			HOUR	60.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
					0.00

**Commodity Line Description:** CO 4 Senior COGNOS Analyst

**Extended Description:**  
CO 4 Renewal Year 3  
Senior COGNOS Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
55	80111608			HOUR	56.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 4 COGNOS Analyst

**Extended Description:**  
CO 4 Renewal Year 3  
COGNOS Analyst-Award Level 5



**STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Cabinet Secretary's Office  
Office of Management Information Services**

**Sherri A. Young, DO, MBA, FAAFP  
Interim Cabinet Secretary**

**Shaun L. Charles  
Chief Information Officer**

Date September 5, 2023

**TO: DHHR Purchasing**  
**FROM: Christopher Itson**  
**SUBJECT: Renewal CMA MIS776701L**

The WV Department of Health and Human Resources, Office of the Secretary would like to renew their contract CMA MIS776701L with Sonus Software Solutions Inc. for another year under the same terms, conditions, prices, and specifications effective 11/15/23-11/14/24.



## COVER LETTER

Stephanie F Pettry,  
(304) 356-4011,  
stephanie.f.pettry@wv.gov  
Health And Human Resources Management Information Service  
321Capitol ST, STE 200  
Charleston, WV 25301, US

**Subject: Renewal of contract CMA MIS776701L.**

**Dear Stephanie,**

Sonus Software Solutions Inc agrees to renew Contract number CMA MIS776701L for another year, effective 11/15/2023 to 11/14/2024, under the same terms, conditions, prices, and specifications as the original contract including any change orders.

We are very excited about our new partnership, and I just want to thank you for being a part of our great clientele, I look forward to a long and fruitful relationship between our two firms.

Should you have any questions in this regard, please do not hesitate to contact me at 801-770-3133 or email [info@sonussoftwareinc.com](mailto:info@sonussoftwareinc.com).

Sincerely,

A handwritten signature in black ink that reads "Sonica Kommu".

Sonica Kommu  
President

Agreed

A handwritten signature in black ink that reads "Heather White".



## TEMPORARY IT STAFFING FOR WVDHHR/OMIS



**Order Number: CMA MIS776701L**

*Submitting To:*  
Stephanie F Pettry,  
(304) 356-4011,  
stephanie.f.pettry@wv.gov  
Health And Human Resources  
Management Information Service,  
321 Capitol ST, STE 200,  
Charleston, WV 25301, US.

*Submitted By:*  
Sonus Software Solutions, Inc.  
*Point of Contact:*  
Ann Kusuma,  
Contracts Manager  
504 W 800 N  
Orem, Utah 84057.  
info@sonussoftwareinc.com  
801-770-3133.



STATE OF WEST VIRGINIA  
**DEPARTMENT OF ADMINISTRATION**  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Heather D. Abbott  
Chief Information Officer

**TO: Ron Courtney, Procurement Associate  
Department of Health and Human Resources**

**FROM: Heather D. Abbott, Chief Information Officer  
Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT  
HR004612 CMA MIS776701L IS&C NUMBER: 2024-8119**

**DATE: September 27, 2023**

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to "evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units."

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve "a major information technology project."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'major technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for Contract Renewal for CMA MIS776701L, the Office of Technology has determined:

That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.



If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).