



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 11-02-2023

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0511 2545 HHRMOVE22B 2	Procurement Folder:	1141051
Document Name:	MOVING SERVICES	Reason for Modification:	Change Order 1 To Renew Contract and add authorized department
Document Description:	MOVING SERVICES		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-12-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-12-14

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000200066	Requestor Name:	George L Montgomery
EVANS TRANSFER & MOVERS INC PO BOX 2324		Requestor Phone:	(304) 957-0217
CLARKSBURG WV 263022324		Requestor Email:	george.l.montgomery@wv.gov
US		<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Vendor Contact Phone:	304-592-2765 Extension:		
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER
No City WV 99999	No City WV 99999
US	US

11-6-23 Box

Total Order Amount:	Open End
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Purchasing Division's File Copy

ENTERED

CA 11/2/23

PURCHASING DIVISION AUTHORIZATION
 DATE: *Tara* 11/6/2023
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
Beverly Toler
 DATE: 11-8-2023
 ELECTRONIC SIGNATURE ON FILE

11/7/2023

Extended Description:

Change Order

Change Order No. 1 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders. 0512 added as an authorized department.

Effective date of renewal 12/15/2023 through 12/14/2024.

Renewal Years Remaining: 2

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	78101802			HOURL	12.500000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Automobile with capacity for 6 individuals - Hourly Rate

Extended Description:

Automobile with capacity for 6 individuals per Estimated Hourly Rate.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	78101802			MILE	0.370000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Automobile with capacity for 6 individuals

Extended Description:

Automobile with capacity for 6 individuals

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	78101802			DAY	22.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Automobile with capacity for 6 individuals - Temp Storage

Extended Description:

Automobile with capacity for 6 individuals - Temp Storage

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	78101802			HOURL	32.750000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Cargo Van < 12 ft.

Extended Description:

Cargo Van < 12 ft.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	78101802			MILE	0.470000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Cargo Van < 12 ft.

Extended Description:
Cargo Van < 12 ft.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	78101802			DAY	52.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Cargo Van < 12 ft. Temporary Storage

Extended Description:
Cargo Van < 12 ft. Temporary Storage

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	78101802			HOURLY	47.500000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Box Truck 12' to 19' Hourly Rate

Extended Description:
Box Truck 12' to 19' Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	78101802			MILE	0.570000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Box Truck 12' to 19' Mileage

Extended Description:
Box Truck 12' to 19' Mileage

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	78101802			DAY	130.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Box Truck 12' to 19' Temporary Storage

Extended Description:
Box Truck 12' to 19' Temporary Storage

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	78101802			HOURLY	52.750000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Box Truck 12' to 19' w/liftgate Hourly Rate

Extended Description:
Box Truck 12' to 19' w/liftgate Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	78101802			MILE	0.570000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Box Truck 12' to 19' w/liftgate Mileage

Extended Description:
Box Truck 12' to 19' w/liftgate Mileage

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	78101802			DAY	130.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Box Truck 12' to 19' w/liftgate Temp Storage/Day

Extended Description:
Box Truck 12' to 19' w/liftgate Temp Storage/Day

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	78101802			HOURLY	77.500000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Box Truck 20' to 25' Hourly Rate

Extended Description:
Box Truck 20' to 25' Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	78101802			MILE	0.750000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Box Truck 20' to 25' Mileage Rate

Extended Description:
Box Truck 20' to 25' Mileage Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	78101802			DAY	275.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Box Truck 20' to 25' Storage Rate

Extended Description:
Box Truck 20' to 25' Storage Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	78101802			HOURLY	100.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Box Truck 20' to 25' w/Liftgate Hourly Rate

Extended Description:
Box Truck 20' to 25' w/Liftgate Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	78101802			MILE	0.750000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Box Truck 20' to 25' w/Liftgate Mileage

Extended Description:
Box Truck 20' to 25' w/Liftgate Mileage

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	78101802			DAY	275.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Box Truck 20' to 25' w/Liftgate Storage Days

Extended Description:
Box Truck 20' to 25' w/Liftgate Storage Days

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	78101802			HOURLY	125.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Box Truck 26' to 30' Hourly Rate

Extended Description:
Box Truck 26' to 30' Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	78101802			MILE	0.850000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Box Truck 26' to 30' Mileage

Extended Description:
Box Truck 26' to 30' Mileage

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	78101802			DAY	325.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Box Truck 26' to 30' Storage

Extended Description:
Box Truck 26' to 30' Storage

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	78101802			HOURLY	150.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Box Truck 26' to 30' w/Liftgate Hourly Rate

Extended Description:
Box Truck 26' to 30' w/Liftgate Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	78101802			MILE	0.850000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Box Truck 26' to 30' w/Liftgate Mileage

Extended Description:
Box Truck 26' to 30' w/Liftgate Mileage

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	78101802			DAY	325.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Box Truck 26' to 30' w/Liftgate Storage per day

Extended Description:
Box Truck 26' to 30' w/Liftgate Storage per day

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
25	78101802			HOUR	195.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Full Size Enclosed Tractor/Trailer - Air Ride

Extended Description:
Full Size Enclosed Tractor/Trailer - Air Ride

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
26	78101802			MILE	1.100000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Full Size Enclosed Tractor/Trailer - Air Ride Mileage

Extended Description:
Full Size Enclosed Tractor/Trailer - Air Ride Mileage

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
27	78101802			DAY	525.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Full Size Enclosed Tractor/Trailer Air Ride Storage per day

Extended Description:
Full Size Enclosed Tractor/Trailer Air Ride Storage per day

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
28	78101802			HOUR	82.500000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Supervisor/Move Coordinator/Hourly Normal Business Days

Extended Description:
Supervisor/Move Coordinator/Hourly Normal Business Days

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
29	78101802			HOUR	125.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Supervisor/Move Coordinator - Hourly Non-Business hours

Extended Description:
Supervisor/Move Coordinator - Hourly Non-Business hours

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
30	78101802			HOUR	165.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Supervisor/Move Coordinator - Hourly rate Wkends & Holiday

Extended Description:
Supervisor/Move Coordinator - Hourly rate Wkends & Holiday

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
31	78101802			HOUR	65.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Driver/Mover - Normal weekday business hours - 6a to 6p

Extended Description:
Driver/Mover - Normal weekday business hours - 6a to 6p

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
32	78101802			HOUR	95.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Driver/Mover - Hourly Non-Business hours rate

Extended Description:
Driver/Mover - Hourly Non-Business hours rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
33	78101802			HOUR	125.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Drive/Mover - Weekend & Holiday hourly rate

Extended Description:
Drive/Mover - Weekend & Holiday hourly rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
34	78101802			HOUR	50.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Mover - Normal weekday business hours 6a to 6p

Extended Description:
Mover - Normal weekday business hours 6a to 6p

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
35	78101802			HOUR	75.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Mover - Hourly Non-Business hours rate

Extended Description:
Mover - Hourly Non-Business hours rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
36	78101802			HOUR	95.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Mover - Weekend & Holiday hourly rate

Extended Description:
Mover - Weekend & Holiday hourly rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
37	78101802			EA	4.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Carton 1.5 cu ft. (16"x12"x12")

Extended Description:
Carton 1.5 cu ft. (16"x12"x12")

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
38	78101802			EA	6.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Carton 3.0 cu ft. (16"x18"x18")

Extended Description:
Carton 3.0 cu ft. (16"x18"x18")

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
39	78101802			EA	7.500000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Carton 4.5 cu ft. (24"x18"x18")

Extended Description:
Carton 4.5 cu ft. (24"x18"x18")

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
40	78101802			EA	8.500000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Carton 6.0 cu ft. (23"x23"x21")

Extended Description:
Carton 6.0 cu ft. (23"x23"x21")

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
41	78101802			EA	18.500000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Wardrobe carton 18" Small with Bar

Extended Description:
Wardrobe carton 18" Small with Bar

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
42	78101802			EA	15.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Mirror/Picture Carton

Extended Description:
Mirror/Picture Carton

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
43	78101802			EA	21.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Glass/Dish Pack 5.2 cu ft. (29"x18"x18")

Extended Description:
Glass/Dish Pack 5.2 cu ft. (29"x18"x18")

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
44	78101802			EA	11.500000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Microwave Box

Extended Description:
Microwave Box

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
45	78101802			EA	9.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Lamp Box

Extended Description:
Lamp Box

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
46	78101802			EA	55.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Crates

Extended Description:
Crates

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
47	78101802			EA	4.500000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Record Storage Tote (15"x12"x10")

Extended Description:
Record Storage Tote (15"x12"x10")

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
48	78101802			EA	6.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Office Moving Tote 3.2 cu ft.

Extended Description:
Office Moving Tote 3.2 cu ft.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
49	78101802			EA	9.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Mattress Carton - Crib

Extended Description:
Mattress Carton - Crib

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
50	78101802			EA	11.500000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Mattress Carton - 39x75 single

Extended Description:
Mattress Carton - 39x75 single

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
51	78101802			EA	13.500000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Mattress Carton - 54x75 Double

Extended Description:
Mattress Carton - 54x75 Double

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
52	78101802			EA	21.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Mattress Carton - King or Queen

Extended Description:
Mattress Carton - King or Queen

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
53	78101802			EA	16.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Mattress Carton 39x80 Long Twin

Extended Description:
Mattress Carton 39x80 Long Twin

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
54	78101802			EA	5.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Padded Paper Sheets (60" x 72")

Extended Description:
Padded Paper Sheets (60" x 72")

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
55	78101802			EA	52.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Bag of Packing Peanuts (15 cu. ft.)

Extended Description:
Bag of Packing Peanuts (15 cu. ft.)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
56	78101802			EA	5.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Computer Anti-Static Bubble Wrap

Extended Description:
Computer Anti-Static Bubble Wrap (for transporting computer equipment)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
57	78101802			EA	57.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Roll of Carpet Shield (24" x 200")

Extended Description:
Roll of Carpet Shield (24" x 200")

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
58	78101802			EA	38.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Stretch Wrap (18"x1600')

Extended Description:
Stretch Wrap (18"x1600')

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
59	78101802			EA	3.500000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Zip Lock Bags (20"x28")

Extended Description:
Zip Lock Bags (20"x28")

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
60	78101802			EA	38.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Moving Labels (6 per sheet/500 per pack up to 8 colors)

Extended Description:
Moving Labels (6 per sheet/500 per pack up to 8 colors)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
61	78101802			EA	5.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Roll Tape (2"x330")

Extended Description:
Roll Tape (2"x330")

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
62	78101802			EA	150.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Bubble Wrap (3/16"x12"x150')

Extended Description:
Bubble Wrap (3/16"x12"x150')

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
63	78101802			EA	50.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Packing Paper (25lb bundle)

Extended Description:
Packing Paper (25lb bundle)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
64	78101802			EA	10.500000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Masonite (per sheet)

Extended Description:
Masonite (per sheet)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
65	78101802			EA	26.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Pallets

Extended Description:
Pallets

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
66	78101802			EA	16.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Pallets - rented

Extended Description:
Pallets - rented

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
67	78101802			UNIT	12.500000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Heavy Duty Corrugated Box - Speed Pack Price per Cu. Ft.

Extended Description:
Heavy Duty Corrugated Box - (Speed Pack Box) Price per Cubic Ft.- rented

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
68	78101802			DAY	60.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Warehouse Storage Space

Extended Description:
Warehouse Storage Space

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
69	78101802			DAY	225.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Shipping Container Storage Space

Extended Description:
Shipping Container Storage Space

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
70	78101802			DAY	225.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Storage Trailer Space

Extended Description:
Storage Trailer Space

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
71	78101802			DAY	375.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Site Visit

Extended Description:
Site Visit



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Office of Operations

Sherri A. Young, DO, MBA, FAAFP
Interim Cabinet Secretary

George L. Montgomery
Executive Director

October 25, 2023

Annis Papa
Evans Transfer & Movers, Inc.
P. O. Box 2324
Clarksburg, WV 26302

Dear Mr. Papa:

DHHR Operations would like to renew Contract CMA 0511 2545 HHRMOVE22B for the period of December 15, 2023 to December 14, 2024 under the same pricing, terms, and conditions as the original contract including any subsequent change orders or modifications.

Please sign, date, and print your name and title below in acceptance of the renewal and return to me along with the other requirements mentioned in the corresponding email via email at Sabrina.R.Walker@wv.gov.

Accepted:	<u><i>Annis Papa</i></u>	<u>10/26/23</u>
	Signature	Date
	<u>Annis Papa</u>	<u>Pres's</u>
	Printed Name	Title

If you have any questions or need additional information, please contact me via email.

Sincerely,

Sabrina R. Walker

Sabrina R. Walker
Assistant to the Executive Director of Operations

Agreed

Heather White



**STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Office of Operations**

**Sherri A. Young, DO, MBA, FAAFP
Interim Cabinet Secretary**

**George L. Montgomery
Executive Director**

November 1, 2023

To Whom It May Concern:

The purpose of this letter is to request the renewal of the DHHR moving contracts HHRMOVE22A, HHRMOVE22B, and HHRMOVE22C.

These contracts provide moving services utilized by our offices, statewide, that include moving office locations, sending things to storage in accordance with our retention schedule, and transporting items to Surplus Property.

Having three contracts with three vendors minimizes costs by allowing each office to use the vendor that is closest and most convenient to their location.

The current contract is set to expire December 14, 2023. The renewed contract dates will be December 15, 2023 to December 14, 2024.

Sincerely,

A handwritten signature in cursive script that reads "Sabrina R. Walker".

Sabrina R. Walker

Assistant to the EDO of DHHR Operations



Hustead, Crystal G <crystal.g.hustead@wv.gov>

Fwd: Renewal for HHRMOVE22B

1 message

White, Heather M <heather.m.white@wv.gov>
To: Crystal G Hustead <crystal.g.hustead@wv.gov>

Mon, Nov 6, 2023 at 9:02 AM

Please see below. Should I add emails to the header or PF for the other contracts when I do those renewals?

----- Forwarded message -----

From: **Walker, Sabrina R** <sabrina.r.walker@wv.gov>
Date: Thu, Nov 2, 2023 at 9:10 AM
Subject: Renewal for HHRMOVE22B
To: Heather M White <heather.m.white@wv.gov>
Cc: Robert L Price <robert.l.price@wv.gov>, Bryan D Rosen <bryan.d.rosen@wv.gov>

Attached:
vendor renewal letter
COI
justification letter for having multiple vendors

Also, we will need to add 0512 as an authorized department.

I'll send the documents from the other vendors as I receive them.

Thank you,

Sabrina Walker

DHHR Operations

One Davis Square, Suite 100W, Room 117

Charleston, WV 25301

Phone: 304-352-3908 Fax: 304-558-1571

Email: Sabrina.R.Walker@wv.gov

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3 attachments

 **Evans Transfer - Vendor Renewal Letter 2023.pdf**
212K

 **Evans Transfer COI.pdf**
501K

 **HHRMOVE22 renewal justificaiton for 2023.pdf**
36K