



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 10-03-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0511 2680 BMS2300000007 5	Procurement Folder:	1091067
Document Name:	Mountain Health Trust-Project Management Procurement Assist	Reason for Modification:	Change Order No. 1 is issued to reduce the balance per the attached documentation.
Document Description:	Mountain Health Trust-Project Management Procurement Assist		
Procurement Type:	Central Delivery Order		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0511 HHR2100000003 5
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	000000100150	Requestor Name:	Lakendra R Burdette	
BERRY DUNN MCNEIL & PARKER LLC 2211 CONGRESS ST PORTLAND ME 04102 US		Requestor Phone:	(304) 352-4319	
Vendor Contact Phone:	6813138905	Requestor Email:	lakendra.burdette@wv.gov	
Extension:		<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
Discount Details:				
Discount Allowed	Discount Percentage			Discount Days
#1 No	0.0000			0
#2 No				
#3 No				
#4 No				

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US	PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US

Purchasing Division's File Copy

Total Order Amount:	\$245,569.75
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ENTERED

CH 10/11/23
 PURCHASING DIVISION AUTHORIZATION
 DATE: *Tara L...* 10/11/2023
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Beverly Tol...* 10-11-23
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 1 to reduce the balance on the delivery order from \$707,355.00 to \$245,569.75 per attached document.

Original Contract Total: \$707,355.00

Change Order No. 1 Decrease: (\$461,785.25)

New Contract Total: \$245,569.75

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80101600	0.00000		\$0.0000	\$1,935.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-09-09	2023-06-21				

Commodity Line Description: Lead Project Manager: Base Year One

Extended Description:

Lead Project Manager: Base Year One

Hourly Rate: \$215.00

Ed Daranyi 103 Hours @ \$215 = \$22,145.00

Actual amount used 9 hours @ \$215 = \$1,935

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80101600	0.00000		\$0.0000	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-09-09	2023-06-21				

Commodity Line Description: Engagement Manager: Base Year One

Extended Description:

Engagement Manager: Base Year One

Hourly Rate: \$270.00

Nicole Becnel 103 hours @ \$270 = \$27,810.00

Actual amount used 0 hours @ \$270 = \$0

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80101600	0.00000		\$0.0000	\$207,138.75
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-09-09	2023-06-21				

Commodity Line Description: General Project Manager: Base Year One

Extended Description:

General Project Manager: Base Year One

Hourly Rate: \$175.00

Sarah Ratliff 425 Hours @ \$175 = \$74,375.00

Nicole Spears 755 Hours @ \$175 = \$132,125.00

Tonya Roloson 624 Hours @ \$175 = \$109,200.00

Liz Vose 620 Hours @ \$175 = \$108,500.00

Drew Thomas 340 Hours @ \$175 = \$59,500.00

Brody McClellan 460 Hours @ \$175 = \$80,500.00

Total: 3,224 Hours @ \$175=\$564,200.00

Actual amount used 1,183.65 hours @ \$175 = \$207,138.75

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80101600	0.00000		\$0.0000	\$36,496.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-09-09	2023-06-21				

Commodity Line Description: Project Management Support Staff: Base Year One

Extended Description:

Project Management Support Staff: Base Year One

Hourly Rate: \$80.00

Jon Watkins, AJ Mong 790 Hours @ \$80 = \$63,200.00

Jordan Ramsey, Molly Hawkinson, Jonathan Williams, Emily Hendrickson, Caitlin Cabral, Janine DiLorenzo 375 Hours @ \$80 = \$30,000.00

Total: 1,165 Hours @ \$80=\$93,200.00

Actual amount used 456.2 hours @ \$80 = \$36,496.00



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Bureau for Medical Services

Sherri A. Young, DO
Interim Cabinet Secretary

Cynthia E. Beane
Commissioner

DATE: September 15, 2023
TO: Ed Daranyi
Berry Dunn McNeil & Parker LLC
FROM: Lakendra Burdette
Procurement Specialist *LB*
RE: Balance closure of CDO BMS23*07

Please be advised that there is a remaining balance on CDO BMS23*07, for Berry Dunn McNeil & Parker LLC. This delivery order expired 06/21/2023. If you agree that all work has been invoiced, and that a remaining balance of \$461,785.25 exists, please sign and date in the space provided below and return it to my attention. If you dispute this amount, please contact me at (304) 352-4319 or Lakendra.burdette@wv.gov. If no response is received by October 15, 2023, the Bureau for Medical Services (BMS) will proceed with cancellation of the remaining balance.

Thank you for your time and consideration in this matter.

Signature: Eduardo G. Daranyi Digitally signed by Eduardo G. Daranyi
Date: 2023.09.15 14:31:16 -04'00'

Date: _____

Robert Price
Agree



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Bureau for Medical Services
Purchasing Division

Sherri A. Young, DO, MBA, FAAFP
Interim Cabinet Secretary

Cynthia E. Beane, MSW, LCSW
Commissioner

Date: September 28, 2023

To: Crystal Husted
Senior Buyer
State of West Virginia Purchasing Division

From: Robert L. Price, CPPO, CPPB, NIGP-CPP
Administrative Services Manager II
WVDHHR Office of Purchasing

A handwritten signature in black ink that reads "Robert Price".

Re: PF1091067, CDO BMS23*07

The West Virginia Bureau for Medical Services (BMS) respectfully requests the cancellation of the unused balance of \$461,785.25 on the above referenced CDO with Berry, Dunn, McNeil, & Parker, LLC. The vendor has concurred that all invoices have been paid. The vendor was able to perform all required services at a lesser cost than was originally budgeted and approved. BMS is requesting cancellation of the remaining balance to roll back dollars for future budgeting use.

Please feel free to contact me if additional documentation or details are needed. I can be reached at 304-957-0218 or robert.l.price@wv.gov. Thank you for your time and consideration in this matter.