



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 10-23-2023

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CCT 0506 3147 EHP2000000001 16	Procurement Folder:	694258
Document Name:	Cancer Registry Data System - Year4	Reason for Modification:	Change Order 3 To renew contract.
Document Description:	Cancer Registry Data System		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2020-10-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-10-14

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000229704			Requestor Name:	Jodie F Miller
ROCKY MOUNTAIN CANCER DATA SYSTEMS				Requestor Phone:	(304) 356-4057
375 CHIPETA WAY STE C				Requestor Email:	jodie.f.miller@wv.gov
SALT LAKE CITY	UT	84108		<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US					
Vendor Contact Phone:	801-581-4307	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH - CANCER REGISTRY 350 CAPITOL ST, RM 125 CHARLESTON WV 25301-3715 US	PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH - CANCER REGISTRY 350 CAPITOL ST, RM 125 CHARLESTON WV 25301-3715 US

*10/25/2023*

Purchasing Division's File Copy

Total Order Amount:	\$180,245.78
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**ENTERED**

*CA 10/24/23*

PURCHASING DIVISION AUTHORIZATION <i>Tara H 10/24/2023</i> DATE: <i>10/24/2023</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM <i>John S. Gray</i> DATE: <i>10/26/2023</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION <i>Beverly Tuber</i> DATE: <i>10-26-23</i> ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

Change Order

Change Order #3 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: 10/15/23-10/14/24

Renewal Years Remaining: 0

No Other Changes

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112200	0.00000		0.000000	\$41,265.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2020-10-15	2021-10-14				

**Commodity Line Description:** Deliverable 1 - Per Section 4.4.2.1.1

**Extended Description:**

4.4.2.1.1 Deliverable 1, Day 1 through the end of the contract; Vendor will provide software and software licenses to twenty abstracting facilities and software to maintain the central registry data warehouse. System documentation and training by Vendor will be available. Vendor will support its use Monday through Friday 11:00 am to 5:00 pm Eastern Standard Time.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112200	0.00000		0.000000	\$0.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2020-10-15	2021-10-14				

**Commodity Line Description:** Deliverable 2 - Per Section 4.4.2.1.2

**Extended Description:**

4.4.2.1.2 Deliverable 2, Day 1 through Day 15; Vendor will migrate current warehouse data to new system and ensure abstracting software is configured and ready to use by hospital and WVC staff.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112200	0.00000		0.000000	\$0.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2020-10-15	2021-10-14				

**Commodity Line Description:** Deliverable 3 - Per Section 4.4.2.1.3

**Extended Description:**

4.4.2.1.3 Deliverable 3, Day 15; Cancer registry software will be up and operational allowing abstractors to abstract ensuring that history of previous cancer patients are available within the new system.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81112200	0.00000		0.000000	\$43,328.25
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-10-15	2022-10-14				

**Commodity Line Description:** Optional renewal Year 2

**Extended Description:**

Vendor will provide software and software licenses to twenty abstracting facilities and software to maintain the central registry data warehouse. System documentation and training by Vendor will be available. Vendor will support its use Monday through Friday 11:00 am to 5:00 pm Eastern Standard Time.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	81112200	0.00000		0.000000	\$45,494.66
Service From	Service To	Manufacturer	Model No		
2022-10-15	2023-10-14				

**Commodity Line Description:** Optional Renewal Year 3

**Extended Description:**

Vendor will provide software and software licenses to twenty abstracting facilities and software to maintain the central registry data warehouse. System documentation and training by Vendor will be available. Vendor will support its use Monday through Friday 11:00 am to 5:00 pm Eastern Standard Time.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	81112200	0.00000		0.000000	\$50,157.87
Service From	Service To	Manufacturer	Model No		
2023-10-15	2024-10-14				

**Commodity Line Description:** Optional Renewal Year 4

**Extended Description:**

Vendor will provide software and software licenses to twenty abstracting facilities and software to maintain the central registry data warehouse. System documentation and training by Vendor will be available. Vendor will support its use Monday through Friday 11:00 am to 5:00 pm Eastern Standard Time.



**Rocky Mountain Cancer Data Systems**  
375 Chipeta Way, Ste C  
Salt Lake City, UT 84108  
801.581.4307

**To:** WV DHHR Bureau for Office of Epidemiology and Prevention Services

**From:** University of Utah Department of Rocky Mountain Cancer Data Systems (RMCDS)

**Date:** 09/06/2023

**RE:** Contract Renewal Letter

Rocky Mountain Cancer Data Systems agrees to renew contract CCT EHP2000000001 with WV DHHR Bureau for Office of Epidemiology and Prevention Services.

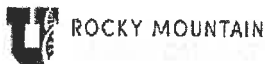
Effective October 15, 2023, through October 14, 2024, according to the terms, conditions, and pricing contained in the original contract, including all change orders.

Thank you,

**Daniel West Denhalter, MSPH**  
Department Director | SOM Dept of RMCDS

Agreed

University of Utah School of Medicine  
375 Chipeta Way, Suite C  
Salt Lake City, UT 84108  
+1.801.581.4307  
[Daniel.Denhalter@Utah.edu](mailto:Daniel.Denhalter@Utah.edu)



**Cynthia Best**  
Vice Dean | SOM Finance

University of Utah School of Medicine  
515 E. 100 S., Suite 400  
Salt Lake City, UT 84102  
+1.801.585.0944





**STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Bureau for Public Health  
Office of Epidemiology and Prevention Services**

**Sherri A. Young, DO, MBA, FAAFP  
Interim Cabinet Secretary**

**Matthew Q. Christiansen, MD, MPH  
Commissioner & State Health Officer**

**MEMORANDUM**

**Date:** September 6, 2023

**To:** Roberta Wagner  
DHHR Purchasing

**From:** Jaunita Conaway   
Director, Division of Cancer Epidemiology

**RE:** Rocky Mountain Cancer Data System Renewal Justification

The West Virginia Cancer Registry (WCCR) relies on software from Rocky Mountain Cancer Data Systems for abstraction and Central Data Base Management. Our current contract has a four-year optional renewal and the WCCR wishes to renew the contract which expires on October 14, 2023.

The Office of Epidemiology and Prevention Services (OEPS) and the Division of Cancer Epidemiology (DCE) agrees to renew contract CCT EHP2000000001 with Rocky Mountain Cancer Data Systems effective October 15, 2023, through October 14, 2024 according to the terms, conditions, and pricing contained in the original contract, including all change orders.




STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Joshua D. Spence  
Chief Information Officer

**M E M O R A N D U M**

**TO:** Alicia Sodder, Administrative Services Manager 1  
Department of Health & Human Resources

**FROM:** Joshua D. Spence, Chief Information Officer  
Office of Technology 

**SUBJECT:** INFORMATION TECHNOLOGY PROCUREMENT  
HR002448; CCT EHP200000001; IS&C NUMBER: 2021-9205

**DATE:** November 5, 2021

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to "evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units."

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve "a major information technology project."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'major technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems."

After conducting a review of your request for contract renewal for Rocky Mountain Cancer Data System Renewal for Year 2, 3, and 4, the Office of Technology has determined:

**X** That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).