



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 10-17-2023

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CCT 0310 6584 DNR2200000004 3	Procurement Folder:	920571
Document Name:	A/E Svcs-New Campground at Cass Scenic Railroad State Park	Reason for Modification:	
Document Description:	A/E Svcs-New Campground at Cass Scenic Railroad State Park	Change Order No. 02 issued to renew the contract for one year as per the attached documentation.	
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-10-18
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-10-17

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	VS0000009934	Requestor Name:	James H Adkins	
GHOSH ENGINEERS INC 4710 CHIMNEY DR STE A		Requestor Phone:	(304) 558-3397	
CHARLESTON WV 25302		Requestor Email:	jamie.h.adkins@wv.gov	
US		<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
Vendor Contact Phone:	3043435300			Extension:
Discount Details:				
#1	No	0.0000	0	
#2	Not Entered			
#3	Not Entered			
#4	Not Entered			

INVOICE TO	SHIP TO
DIVISION OF NATURAL RESOURCES PARKS & RECREATION-PEM SECTION 324 4TH AVE SOUTH CHARLESTON WV 25305 US	SUPERINTENDENT DIVISION OF NATURAL RESOURCES CASS SCENIC RAILROAD STATE PARK 242 MAIN ST CASS WV 24927-0107 US

10-19-23 BSA

Total Order Amount:	\$542,000.00
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Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tara Hager 10/18/2023</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION <i>Beverly Toler</i> DATE: <i>10-23-2023</i> ELECTRONIC SIGNATURE ON FILE
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10/23/2023

Extended Description:

Change Order

Change Order No. 02 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 10/18/2023 through 10/17/2024.

Renewals Remaining: One (1).

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81101500	0.00000		0.000000	\$515,000.00
Service From	Service To	Manufacturer		Model No	
2021-10-18	2024-10-17				

Commodity Line Description: Civil engineering

Extended Description:

Architectural/engineering services and contract administration for new campground facilities at Cass Scenic Railroad State Park.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81101500	0.00000		0.000000	\$27,000.00
Service From	Service To	Manufacturer		Model No	
2021-10-18	2024-10-17				

Commodity Line Description: Change Order No. 01

Extended Description:

Architectural/engineering services and contract administration for new campground facilities at Cass Scenic Railroad State Park.

September 26, 2023

Mr. Don Bailey, III, P.E.
West Virginia Division of Natural Resources
Planning, Engineering, and Maintenance
324 Fourth Avenue
South Charleston, WV 25303

RE: New Campground at Cass Scenic Railroad State Park
CCT 0310 6584 DNR220000004 1

Dear Mr. Bailey:

Please find this letter requesting a renewal for the above referenced project. The renewal period will be from October 18, 2023, up to October 17, 2024.

As you are aware, Ghosh Engineers provided design and bidding services for this project through our original agreement. The project was bid on September 22, 2022, and we have been paid for all design and bidding services. Ghosh Engineers agrees to assist DNR in rebidding the project once more as the design of the project currently stands. Any modifications or changes to the design requested by DNR will be considered outside of the scope of our original agreement and we will request a Change Order be issued to perform that work. Other than this stipulation, this renewal will be under the same terms, conditions, and pricing that we have previously agreed to.

Please find enclosed with this letter a current certificate of insurance and a new purchasing affidavit.

If you have any questions or comments concerning this matter, please feel free to contact me at your earliest convenience.

Sincerely,

GHOSH ENGINEERS, INC.



Kennon T. Chambers, PE
President
kennon@ghosheng.com

Enclosures

MEMORANDUM

To: Jamie Adkins
Chief Procurement Officer

From: Don Bailey, III *DB3*
Associate Engineer, PEM

Date: September 15, 2023

Subject: WV DNR
Cass Scenic RR SP
New Campground
Renewal No. 1 for A/E Services Contract
CCT 0310 DNR22*04
Request to Process

The attached documents represent an application for a renewal for Ghosh Engineers, Inc. for the above referenced project. The Planning, Engineering, and Maintenance Section (PEM) is requesting this renewal of the contract to allow Ghosh Engineers to continue providing bidding assistance and to provide construction contract administration services for the project. The renewal period will be from October 18, 2023 to October 17, 2024. This will be the first one-year (1) renewal period.

This renewal will maintain the same terms, conditions, and pricing as the original contract.

If you have any questions or need any additional information, please feel free to contact me.

DB3

Attachment