



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 10-30-2023

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CMA 0212 0212 LAR20 10	Procurement Folder:	824933
Document Name:	CO#9 LAR20: SWC for Microsoft Licensing & Services	Reason for Modification:	Change Order 9 is issued to extend contract until 12/31/23 to align with NASPO Contract.
Document Description:	NASPO Master Agreement No. ADSPO16-130651		
Procurement Type:	Statewide MA (Open End)		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-01-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-12-31

VENDOR	DEPARTMENT CONTACT																				
<b>Vendor Customer Code:</b> 000000117794 SHI INTERNATIONAL CORP 290 DAVIDSON AVE  SOMERSET NJ 08873 US <b>Vendor Contact Phone:</b> 304-541-4288 Extension:	<b>Requestor Name:</b> Andrew C Lore <b>Requestor Phone:</b> (304) 957-8267 <b>Requestor Email:</b> andrew.c.lore@wv.gov																				
<b>Discount Details:</b> <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US

Total Order Amount:	Open End
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Purchasing Division's File Copy

ENTERED

*MA 10/30/2023*

**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *10/30/23*  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
*John S. Jay*  
 DATE: *11/2/2023*  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
*Beverly Toler*  
 DATE: *11-2-2023*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

CMA COOPERATIVE AWARD (NASPO)  
LAR20 - STATEWIDE CONTRACT COOPERATIVE AWARD FOR MICROSOFT LICENSING AND SERVICES

**Change Order #09**

Change Order No. 09 Is issued to incorporate Amendment #13 extending the Contract end date from October 31, 2023 to December 31, 2023 to align with the NASPO Master Agreement No. ADSPO-130651, per the attached documents..

All provisions of the Original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	43230000			EA	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Microsoft Licensing and Services

**Extended Description:**

See attached documentation



**SHI International Corp.**

290 Davidson Avenue

Somerset, NJ 08873

888-764-8888

**SHI.com**

October 27, 2023

West Virginia Governor's Office of Technology  
1900 Kanawha Blvd, East  
Building 5, 10th Floor  
Charleston, WV 25305

RE: Microsoft – LAR20 Contract Extension

Dear WVOT,

The following documents pertain to your current contract for LAR20 which is based on NASPO SVAR Master Agreement **#ADSP016-130651**. The NASPO SVAR contract has been extended until 12/31/2023 and supporting documentation is attached and can be found at the following url:

<https://www.naspovaluepoint.org/portfolio/software-var-2016-2023/>


SHI is requesting the State of West Virginia process a Change Order to the LAR20 contract in order to reflect the new expiration date.

Should you have any questions, please feel free to reach out to me at the below contact info and thank you for working with SHI to provide the State of West Virginia's Microsoft Licensing.

Very Respectfully,

A handwritten signature in black ink that reads 'Cara Ross' in a cursive, flowing script.

Cara Ross  
SHI – Microsoft Account Executive  
Phone: 614-537-0973  
Email: Cara\_Ross@shi.com

	<b>Contract Amendment</b>		<b>Arizona Department of Administration State Procurement Office 100 N. 15<sup>th</sup> Avenue, Suite 402 Phoenix, AZ 85007</b>
	ADSP016-130651	Amendment Thirteen (13)	
	Software Value-Added Reseller NASPO Master Contract		

<b>CONTRACTOR:</b> SHI International Corp. 290 Davidson Ave. Somerset, NJ 08873  <b>CONTACT:</b> Alison Turner <b>PHONE:</b> 425-974-5997 <b>EMAIL:</b> <a href="mailto:alison.turner@shi.com">alison.turner@shi.com</a>	<b>STATE AGENCY:</b> AZ Department of Administration (ADOA) State Procurement Office 100 N. 15 <sup>th</sup> Ave., Ste. 305 Phoenix, AZ 85007  <b>CONTACT:</b> Eric Bell <b>PHONE:</b> (602) 542-8921 <b>EMAIL:</b> <a href="mailto:eric.bell@azdoa.gov">eric.bell@azdoa.gov</a>
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### Software Value Added Reseller (SVAR) NASPO Master Contract

Pursuant to R2-7-E303. Competition Impracticable Procurements, and NASPO Master Agreement Section 4: Lead State (ARIZONA) Terms and Conditions, Paragraph 5, Contract Changes, 5.1 Amendments, the above referenced contract shall be amended as follow:

- The term of this contract is hereby extended through December 31, 2023.

**ALL OTHER REQUIREMENTS, SPECIFICATIONS, TERMS AND CONDITIONS REMAIN UNCHANGED**

*\* Please ensure all required Certificate Of Insurance are updated and submitted to the State Procurement Office.*

This Contract Amendment is not binding against the State of Arizona unless signed by an <u>authorized representative</u> of the Contractor and then accepted in writing by an authorized representative of the State.			
Contractor hereby acknowledges receipt and understanding of the above amendment.		The above referenced contract amendment is hereby executed this date by the State.	
DocuSigned by:  EA418E790F00404... Signature	10/23/2023 Date	 Signature	10/23/2023 Date
Kristina Mann Sr. Manager - Contracts Printed/Typed Name and Title		_____ Statewide Procurement Manager _____ Printed/Typed Name and Title	