



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 11-13-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0211 4001 GSD2200000009 6	Procurement Folder:	923345
Document Name:	Elevator Modernization Various Facilities (Phase I)	Reason for Modification:	Change Order 3 To Decrease and Extend Contract.
Document Description:	Change Order 3		
Procurement Type:	Central Purchase Order		
Buyer Name:	Melissa Pettrey		
Telephone:	(304) 558-0094		
Email:	melissa.k.pettrey@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-12-06
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-11-30

VENDOR				DEPARTMENT CONTACT		
Vendor Customer Code:	VS0000037778			Requestor Name:	Cody G Taylor	
SQP CONSTRUCTION GROUP INC				Requestor Phone:	304-352-5531	
281 SMILEY DR				Requestor Email:	cody.g.taylor@wv.gov	
ST ALBANS	WV	25177	<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>			
US						
Vendor Contact Phone:	3045323659	Extension:				
Discount Details:						
	Discount Allowed	Discount Percentage	Discount Days			
#1	No	0.0000	0			
#2	Not Entered					
#3	Not Entered					
#4	Not Entered					

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV 25305 US	STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS No City WV 99999 US

Total Order Amount:	\$6,573,109.19
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Purchasing Division's File Copy

ENTERED

MKP 11/13/2023

PURCHASING DIVISION AUTHORIZATION DATE: <i>Melissa Pettrey 11/13/2023</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray 11/20/2023</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Beverly Tolson 11-20-23</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No. 3 is issued to extend and increase the original contract to November 30, 2023 (274 Days), according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to provide the vendor time for the additional work.

Effective Date of Increase: Immediately.

Extend Contract from March 1, 2023 to November 30, 2023.

Original Contract Price: \$ 6,563,813.00
 Change Order 2: \$ 47,994.99
 Change Order 3 (Decrease):\$ (38,698.80)
 New Contract Total: \$ 6,573,109.19

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72154010	0.00000		0.000000	4678092.20
Service From	Service To	Manufacturer		Model No	
2021-12-06	2023-11-30				

Commodity Line Description: Elevator Modernization Project (Phase I): Building 1

Extended Description:

Elevator Modernization Project (Phase I): Building 1

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72154010	0.00000		0.000000	952130.00
Service From	Service To	Manufacturer		Model No	
2021-12-06	2023-11-30				

Commodity Line Description: Elevator Modernization Project (Phase I): Building 7

Extended Description:

Elevator Modernization Project (Phase I): Building 7

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72154010	0.00000		0.000000	894892.00
Service From	Service To	Manufacturer		Model No	
2021-12-06	2023-11-30				

Commodity Line Description: Elevator Modernization Project (Phase I): Building 25

Extended Description:

Elevator Modernization Project (Phase I): Building 25

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	72154010	0.00000		0.000000	47994.99
Service From	Service To	Manufacturer		Model No	
2021-12-06	2023-11-30				

Commodity Line Description: Change Order 2

Extended Description:

Elevator Modernization Project (Phase I): Building 1



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

John K. McHugh
Director

TIME APPROVED
L/W/Scott
11/13/23
OK
M...
11/13/2023

MEMORANDUM

To: Melissa Pettrey, Senior Buyer, State Purchasing Division

From: Cody Taylor, Procurement Specialist, General Services Division *Cody Taylor*

Date: October 30, 2023

Ref: GSD923345, Change Order #3 Justification

Melissa:

Please allow this memorandum to serve as written explanation and justification for our request for Change Order #3 to decrease and extend CPO 0211 GSD2200000009, with SQP Construction Group Inc., for Elevator Modernization Various Facilities (Phase 1) Project, per the attached documentation and the explanation given below.

We are requesting a net decrease of \$38,698.80 to adjust/lower the Elevator Interior Allowance from \$360,000.00 to \$321,301.20.

We are also requesting an extension of Two Hundred and Seventy-Four (274) days to the date of Final Completion of the contract. These extensions are necessary due to delays in material for the elevators and said delays extending into the legislative session. More specifically in the delays related to the dial indicators and hall fixtures in Building 1.

The Agency made the determination that these changes were warranted and approves the contract to be extended.

Original Final Completion Date: March 1, 2023

New Final Completion Date: November 30, 2023 (increased the 274 calendar days)

If you have any questions or need additional information, please contact me via email at Cody.G.Taylor@wv.gov or by phone at (304) 352-5531.

AIA® Document G701® – 2017

Change Order

PROJECT: (Name and address) Elevator Modernizations (Phase 1) Charleston & Parkersburg, WV	CONTRACT INFORMATION: Contract For: General Construction Date: December 6, 2021	CHANGE ORDER INFORMATION: Change Order Number: 003 Date: October 27, 2023
OWNER: (Name and address) West Virginia General Services Division 218 California Avenue Charleston, WV 25305	ARCHITECT: (Name and address) Miller Engineering, Inc. 54 West Run Road Morgantown, WV 26508	CONTRACTOR: (Name and address) SQP Construction Group, Inc. 281 Smiley Drive St. Albans, WV 25177

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Extension of contract time is based on conversations at the Progress Meeting on October 26, 2023. The Project will be Substantially Complete by October 31, 2023. As discussed, Substantial Completion will be awarded with outstanding material delays related to the dial indicators and hall fixtures in Building 1.

Final completion will be November 30, 2023.


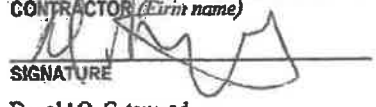
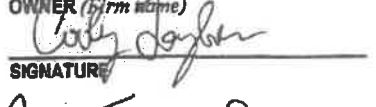
The Elevator Interior Allowance will be adjusted from \$360,000.00 to \$321,301.20.

The original Contract Sum was	\$	6,563,813.00
The net change by previously authorized Change Orders	\$	47,994.99
The Contract Sum prior to this Change Order was	\$	6,611,807.99
The Contract Sum will be decreased by this Change Order in the amount of	\$	38,698.80
The new Contract Sum including this Change Order will be	\$	6,573,109.19

The Contract Time will be increased by Two Hundred Seventy-four calendar (274) days.
The new date of Substantial Completion will be October 31, 2023

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>Miller Engineering, Inc.</u> ARCHITECT (Firm name)	<u>SQP Construction Group, Inc.</u> CONTRACTOR (Firm name)	<u>West Virginia General Services Division</u> OWNER (Firm name)
 SIGNATURE	 SIGNATURE	 SIGNATURE
* Robert Kilpatrick on behalf of Architect	Donald O. Gatewood, President/CEO	Cody Taylor Procurement Specialist
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
10/27/23	10/27/2023	10/30/23
DATE	DATE	DATE

* Signing in lieu of the Architect.