



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 10-20-2023

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CMA 0211 4078 GSD2300000001 2	Procurement Folder:	1068462
Document Name:	Window Cleaning Services for GSD	Reason for Modification:	Change Order 1 Issued to renew contract
Document Description:	Window Cleaning Services for GSD Buildings		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-10-24
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-10-23

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000015338			Requestor Name:	Scotty E Pauley
JACK & JOES WINDOW CLEANING INC				Requestor Phone:	304-352-5481
8427 172ND AVE NE				Requestor Email:	scotty.e.pauley@wv.gov
COLUMBUS		MN	55025	<div style="font-size: 48px; font-weight: bold;">24</div> FILE LOCATION _____	
US					
Vendor Contact Phone:	612-919-7130	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No		0		
#3	No		0		
#4	No		0		

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION	STATE OF WEST VIRGINIA
GENERAL SERVICES DIVISION	VARIOUS LOCATIONS AS INDICATED BY ORDER
103 MICHIGAN AVENUE	
CHARLESTON WV 25305	No City WV 99999
US	US

10-27-23 EAT

Total Order Amount:	Open End
---------------------	----------

Purchasing Division's File Copy

ENTERED

MKP 10/24/2023

<b>PURCHASING DIVISION AUTHORIZATION</b>
DATE: <i>T. Waite 10/27/2023</i>
ELECTRONIC SIGNATURE ON FILE

<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b>
DATE: <i>John L. Gray</i>
ELECTRONIC SIGNATURE ON FILE

<b>ENCUMBRANCE CERTIFICATION</b>
<i>Beverly Toler</i>
DATE: <i>11-1-2023</i>
ELECTRONIC SIGNATURE ON FILE

*11/1/2023*

**Extended Description:**

Change Order 1

Change Order No. 1 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal October 24, 2023 through October 23, 2024.

Remaining Renewals: 2

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	76111504				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2022-10-24	2024-10-23		0.00	

**Commodity Line Description:** Window Cleaning- Inside and Out including High-rises

**Extended Description:**

Window Cleaning- Bid Inside and Out including High-rise buildings.

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
GENERAL SERVICES DIVISION  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

John K. McHugh  
Director

October 3, 2023

Jack & Joes Window Cleaning Inc  
8427 172<sup>nd</sup> Ave NE  
Columbus, MN, 55025

REF: CMA 0211 GSD2300000001 Window Cleaning Services for GSD Buildings

Mr. Ruegsegger,

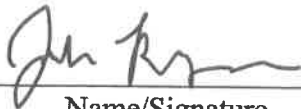
The above referenced contract will expire on October 23, 2023. The West Virginia Department of Administration, General Services Division wishes to renew the contract for one (1) year under the same pricing, specifications, terms and conditions. The renewal term of the contract will be October 24, 2023 through October 23, 2024. If you are in agreement to renew this contract, please sign below and return to Cody Taylor, via email at [Cody.G.Taylor@wv.gov](mailto:Cody.G.Taylor@wv.gov), at your earliest convenience.

If you have any questions, please feel free to contact me.

Thank you,



Cody Taylor  
Procurement Specialist, General Services Division

  
\_\_\_\_\_  
Name/Signature

10/4/2023

\_\_\_\_\_  
Date

\_\_\_\_\_  
President

\_\_\_\_\_  
Title